

OFFICE OF THE
MUNICIPAL MANAGER

**ANNUAL
REPORT
2016 / 2017**

“committed to accountable, responsive & transparent governance”

CONTENTS (alignment on numbering to be completed with final printing)

CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY
COMPONENT A: MAYOR’S FOREWORD.....
COMPONENT B: EXECUTIVE SUMMARY.....
1.1. MUNICIPAL MANAGER’S OVERVIEW.....
1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW.....
1.3. SERVICE DELIVERY OVERVIEW.....
1.4. FINANCIAL HEALTH OVERVIEW.....
1.5. ORGANISATIONAL DEVELOPMENT OVERVIEW.....
1.6. AUDITOR GENERAL REPORT.....
1.7. STATUTORY ANNUAL REPORT PROCESS.....

CHAPTER 2 – GOVERNANCE
COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE.....
2.1 POLITICAL GOVERNANCE.....
2.2 ADMINISTRATIVE GOVERNANCE.....
COMPONENT B: INTERGOVERNMENTAL RELATIONS.....
2.3 INTERGOVERNMENTAL RELATIONS.....
COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION.....
2.4 PUBLIC MEETINGS.....
2.5 IDP PARTICIPATION AND ALIGNMENT.....
COMPONENT D: CORPORATE GOVERNANCE.....
2.6 RISK MANAGEMENT.....
2.7 ANTI-CORRUPTION AND FRAUD.....
2.8 SUPPLY CHAIN MANAGEMENT.....
2.9 BY-LAWS.....
2.10 WEBSITES.....
2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES.....

CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)
COMPONENT A: BASIC SERVICES.....
3.1. WATER PROVISION.....
3.2 WASTE WATER (SANITATION) PROVISION.....
3.3 ELECTRICITY.....
3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS,
WASTE DISPOSAL, STREET CLEANING AND RECYCLING).....
3.5 HOUSING.....
3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT.....
COMPONENT B: ROAD TRANSPORT.....
3.7 ROADS.....
3.8 TRANSPORT (INCLUDING VEHICLE LICENSING & PUBLIC BUS OPERATION) ..
3.9 WASTE WATER (STORMWATER DRAINAGE).....
COMPONENT C: PLANNING AND DEVELOPMENT.....
3.10 PLANNING.....
3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)
COMPONENT D: COMMUNITY & SOCIAL SERVICES.....
3.12 LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER

(THEATRES, ZOOS, ETC)	
3.13 CEMETORIES AND CREMATORIUMS	
3.14 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES	
COMPONENT E: ENVIRONMENTAL PROTECTION	
3.15 POLLUTION CONTROL	
3.16 BIO-DIVERSITY; LANDSCAPE (INCL. OPEN SPACES); AND OTHER (EG. COASTAL PROTECTION)	
COMPONENT F: HEALTH	
3.17 CLINICS	
3.18 AMBULANCE SERVICES	
3.19 HEALTH INSPECTION; FOOD AND ABBATOIR LICENSING AND INSPECTION; ETC	
COMPONENT G: SECURITY AND SAFETY	
3.20 POLICE	
3.21 FIRE	
3.22 OTHER (DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES AND OTHER)	
COMPONENT H: SPORT AND RECREATION	
3.23 SPORT AND RECREATION	
COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES	
3.24 EXECUTIVE AND COUNCIL	
3.25 FINANCIAL SERVICES	
3.26 HUMAN RESOURCE SERVICES	
3.27 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES	
3.28 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES	
COMPONENT J: MISCELLANEOUS	
COMPONENT K: ORGANISATIONAL PERFORMANCE SCORECARD	
CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE	
(PERFORMANCE REPORT PART II)	
COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL	
4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES	
COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE	
4.2 POLICIES	
4.3 INJURIES, SICKNESS AND SUSPENSIONS	
4.4 PERFORMANCE REWARDS	
COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE	
4.5 SKILLS DEVELOPMENT AND TRAINING	
COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE	
4.6 EMPLOYEE EXPENDITURE	
CHAPTER 5 – FINANCIAL PERFORMANCE	
COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE	
5.1 STATEMENTS OF FINANCIAL PERFORMANCE	
5.2 GRANTS	
5.3 ASSET MANAGEMENT	
5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS	
COMPONENT B: SPENDING AGAINST CAPITAL BUDGET	
5.5 CAPITAL EXPENDITURE	
5.6 SOURCES OF FINANCE	

5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS	
5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW	
COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS	
5.9 CASH FLOW	
5.10 BORROWING AND INVESTMENTS	
5.11 PUBLIC PRIVATE PARTNERSHIPS	
COMPONENT D: OTHER FINANCIAL MATTERS	
5.12 SUPPLY CHAIN MANAGEMENT	
5.13 GRAP COMPLIANCE	
CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS	
COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS Year -1	
6.1 AUDITOR GENERAL REPORTS Year -1 (Previous year)	
COMPONENT B: AUDITOR-GENERAL OPINION YEAR 0 (CURRENT YEAR)	
6.2 AUDITOR GENERAL REPORT YEAR 0	

CHAPTER 1: INTRODUCTION AND OVERVIEW

COMPONENT A:

MAYOR'S FOREWORD AND EXECUTIVE SUMMARY: T1.0.1

a. Vision

The new Council adopted the following vision

Drives sustainable socio-economic development through efficient and innovative delivery of services

Mission Statement

Nyandeni will achieve her vision through a capable institution that:

- provides basic services to all her people
- creates an enabling environment for inclusive economic growth and development; through investments attraction;
- provides efficient integration and coordination of the delivery of infrastructure services

Values

- Diligence
- Promptness
- Integrity
- Accountability
- Participative
- Responsive
- Considerate



b. Key policy development

SPATIAL PLANNING AND LAND USE MANAGEMENT ACT

- The introduction of Spatial Planning and Land Use Management Act, 2013 No. 16 of 2013 herewith referred as SPLUMA has provided a framework for spatial planning and land use management in the Republic of South Africa, specify the relationship between spatial planning and the land use management system and other kinds of planning. To promote greater consistency and uniformity in the application procedures and decision-making by authorities responsible for land use decisions and development applications. SPLUMA has therefore implications for the municipality.
The SPLUMA Bylaw has been adopted by Council to guide and inform SPLUMA implementation.

Local Integrated Transport Development Plan

The Nyandeni Local Integrated Transport Plan (LITP) and Road Master Plan (RMP) has been developed and adopted by Council. It is a 5 year planning document which guide the decision making and infrastructure investment. The LITP covers the following areas

- Planning of Local and long distance public transport
- Non-motorised transport
- Road Network
- Freight transport

MTHATHA-MOUTH LOCAL SPATIAL DEVELOPMENT FRAMEWORK

Mthatha-Mouth LSDF has been developed which is a priority programme for Coastal Development

MUNICIPAL STANDARD CHART OF ACCOUNTS (MSCOA)

Section 216(1) of the Constitution states that National legislation must establish a National Treasury and prescribe measures to ensure both transparency and expenditure control in each sphere of government. Uniform expenditure classifications in the form of Standard Chart of Accounts (SCOA) have already been rolled out for the National and Provincial Government departments. SCOA is currently being rolled out to Local Government.

The Minister of Finance promulgated the Municipal Regulations on Standard Chart of Accounts (mSCOA) on 22 April 2014. The objective of the Regulation is to provide a national standard for uniform recording and classification of municipal budget and financial information at a transactional level by providing a standard chart of accounts.

In accordance with this regulation, all municipalities and municipal entities are required to be mSCOA compliant by 1 July 2017.

In terms of Section 4.25 of mSCOA Circular No. 1, a progress report on the mSCOA implementation including an updated risk register must be tabled to the Municipal Council on a quarterly basis.

c. Key Service Delivery Improvements

In the year under review the municipality has made a significant progress in the following strategic areas:

- Implementation of Electrification Programme
- The municipality has developed municipal parks for recreation
- Municipal Planning: Preparation and approval of annual budget and IDP for 2017-2022 financial year on time
- Development of the Human Resources Management Plan
- Provision of free basic services
- Strengthening of Intergovernmental Relations and Public Participation
- Implementation of the Expanded Public Works Programme
- 100% expenditure on all conditional grants (Integrated National Electrification Programme grant, Municipal Infrastructure Grants, Financial Management Grant, Expanded Public Works) by 30th June 2017

- Compilation and submission of financial statements to the Auditor General and National on time
- Preparation and implementation of the Audit Action Plan
- 100% filling of vacant posts in senior management and key critical positions
- Review of existing organizational policies and development of new policies as outlined in the IDP
- Training and development of staff, councilors and unemployed as the per Workplace Skills Plan

d. Public Participation

Council has used the following methods of public participation to enhance public participation

- Establishment and structural arrangement of Ward Committees
- Establishment of Ward Based War Rooms
- Civic Education Programme
- Functional Community Development Workers
- Mayoral Imbizo's and IDP and Budget Public Hearings in all wards
- IGR Forum and use of Clusters, including Roads , Community Safety and Transport Fora
- State of the Municipal Address convened the purpose was to provide progress on the work done and outline key strategic plans
- Mayors consultations with various stakeholders and sectors
- Use of various media formations in order to give feedback to people of Nyandeni such as radio, taking Council to people, newspaper adverts and open door policy for stakeholders to get a platform to engage on matters affecting them.

Facilitation towards the realization of the following development:

- Construction of Libode Shopping Complex on Erf. 1388 is in progress
- Operationalise Libode Sport Field & Recreational Centre
- Implementation of Libode Transport Hub phase two
- Completion of deed of transfer of sites at extension 2 and handover to beneficiaries
- Strengthening council efforts of ensuring clean environment

e. Future actions

In accordance with the approved IDP the following future plans will be implemented

- Development, Nyandeni Master Plan as a catalyst for development (medium to long term plan – (e.g 2030 vision) and finalization Infrastructure Investment Plan
- Implementation of the Small Town Revitalisation Programme (STR)
- Electrification Programme in collaboration with Eskom and Department of Energy
- Operation and Maintenance of existing road network
- Construction of new access roads
- Strengthening of Intergovernmental and Inter-municipal relations
- Development of Compliance Framework
- Implementation of the Revenue enhancement strategy
- Maintenance of stakeholder relations through public participation mechanisms
- Sustaining unqualified audit opinion
- 100% expenditure on conditional grants (MIG, EPWP, INEP, FMG)

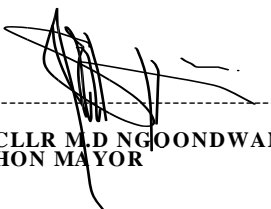
- Cushioning of indigent households against extreme poverty through implementation of Free Basis Service Policy
- Strengthening of communication
- Creation of job opportunities through working for coast, Expanded Public Works Programme and Community Works Programmes
- Strengthen Information Communication Technology
- Strengthen council efforts in socio-economic development

f. Agreements and Partnership

The municipality has entered into partnership agreement with the Office of the Premier for implementation of Small Town Revitalization Programme

g. Final thoughts of the year

Generally, the Financial Year 2016/17 was relatively stable given the transition from the previous term to the current one, both in terms of planning and familiarizing and orientating the current council established as prescribed and dictated by the Municipal Structures Act. The Council has redefined its goals and priorities for the next five years, adopted new vision to guide council development Trajectory. The development of Long Term Plan (Vision 2030) is steadily progressing and is to be adopted by the Council in the second quarter of 2017-2018 financial year. Its chief pillars are stakeholder engagements, enhancement of Good Governance through the Development of the Good Governance Framework in the 2017/18 Financial Year and intensification of attainment of annual priorities. The attainment of clean Audit has helped the institution remain focus on controls. The year was, however, not without challenges: The ICT management and HR (especially management of contracts for Senior Managers)



CLLR M.D NGOONDWANA
HON MAYOR

COMPONENT B: EXECUTIVE SUMMARY

BUILDING A PROFESSIONAL, RESPONSIVE AND SERVICE-ORIENTED ADMINISTRATION

1.1 MUNICIPAL MANAGER'S OVERVIEW: T1.1.1

Section 121 of the Municipal Finance Management Act prescribes that every municipality must for each financial year prepare an annual report. Section.121 (3) states that the annual report of a Municipality must include:

- a. the annual financial statements of the municipality;
- b. the Auditor-General's audit report in terms of section. 126 (3);
- c. the annual performance report of the municipality prepared in terms of section. 46 of the Municipal Systems' Act;
- d. the Auditor-General's audit report in terms of section 45 (b) of the Municipal Systems Act.
- e. an assessment by the municipality's accounting officer of any arrears on municipal taxes and service charges;
- f. an assessment by the municipality's accounting officer of the municipalities performance against the measurable performance objectives;
- g. particulars of any corrective action taken or to be taken in response to the issues raised in the Auditors' report;
- h. any explanation that may be necessary to clarify issues in connection with the financial statements;
- i. any information as determined by the municipality;
- j. any recommendation of the municipality's Audit Committee;
- k. any other information as may be prescribed.



The IDP which is a contract between Council and the Community expressed the following key programmes for the year under review

- a) Acceleration of infrastructure development (Electrification, Access roads and waste management
- b) Expansion of Community Works Programme and Expanded Public Works Programme
- c) Readiness for SCOA implementation
- d) Building administration that is professional, accountable and development-oriented
- e) Development of recreational facilities such Libode Eco Park
- f) Development and approval of Human Resource and Financial Policies.
- g) Enhance public participation programme
- h) Strengthen Intergovernmental Relations

The following programmes will be implemented the 2017-2018 financial year

KPA	Priority Programme	Outcome
Financial Viability & Management	Strengthen supply chain management to ensure value for money, efficiency and economy	Outcome 9 (sub-outcome 5)
	Implementation of the revenue enhancement strategy	
	Payment of creditors within 30 days	
	Capacity building and planning for implementation of Standard Chart of Accounts (SCOA)	
Governance	Strengthen internal controls	Outcome 9
Local Economic Development and Spatial Planning	Agricultural development and food security	Outcome 7
	Implementation of the Spatial Development Framework and Local SDF's	
	Land Use Management	
Small business development	Support to Cooperatives and SMME's	
Institutional Development & Transformation	Review of the existing policies and development of human resources policies	Outcome 9
	Strengthening of the implementation of the performance management framework	
	Approval and implementation of the Human Resource Plan	
Infrastructure development	Electrification of households and eradicate backlog	Outcome 6
	Provision of sustainable free basic services to indigent households	
	Small town revitalization programme through implementation of beautification programme, town face-lifting and implementation of bylaws	
	Completion of Libode Sports Field and Taxi Hub	
	Operating and Maintenance of existing infrastructure	
Good Governance & Public Participation	Strengthening of Intergovernmental Relations and public participation	Outcome 9
	Vigorous implementation of the Expanded Public Works Programmes and Community Works Programmes	Outcome 10 (c)
	Addressing issues emanating from the auditor General's report for 2016/2017 audit	
	Implementation of the Risk Management Policy and Plan	

1.2 MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL REVIEW: T1.2.1

Nyandeni Municipality is performing the following functions

Part B of Schedule 4	Part B of Schedule 5
1. Solid waste	9. Cemeteries, funeral parlors and crematoria – including the DM function
2. Abattoirs	10. Cleansing
3. Municipal planning	11. Local sport facilities
4. Storm water management system	12. Municipal parks and recreation
5. Public transport	13. Municipal roads
6. Trading regulations	14. Pounds
7. Tourism	15. Public places
8. Building regulations	16. Refuse removals, refuse dumps and solid waste disposal
	17. Traffic and parking
	18. Municipal public works
	19. Beaches and amusement
	20. Billboards and display advertisement in public places
	21. Street trading

POPULATION: T1.2.2

The total population in Nyandeni local municipality has increased by 6.6% from 290 391 people in 2011 to 309 702 people in 2016

	2011 census			2016 Community Survey		
	Male	Female	Total	Male	Female	Total
O.R. Tambo	630 090	734 856	1 364 943	679 882	777 502	1 457 384
Ngquza Hill	128 973	149 505	278 481	142 829	160 549	303 379
Port St Johns	71 481	84 654	156 135	77 077	89 701	166 779
Nyandeni	134 241	156 150	290 391	143 803	165 899	309 702
Mhlontlo	87 438	100 788	188 226	88 911	100 264	189 176
KSD	207 951	243 759	451 710	227 261	261 088	488 349
Eastern Cape	3 089 703	3 472 353	6 562 053	3 327 495	3 669 481	6 996 976

Source: Statistics South Africa (2011 Census and 2016 Community Survey)

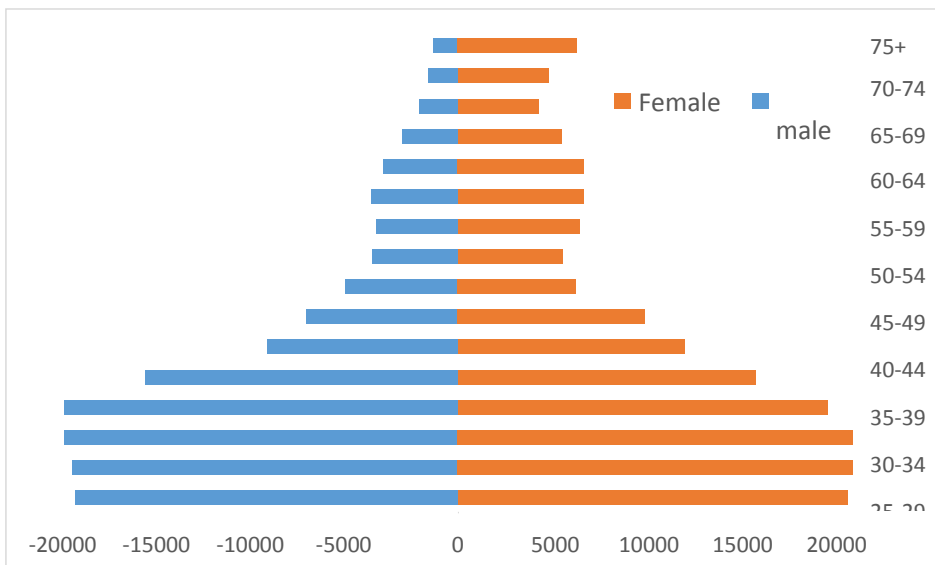
TABLE 2. **POPULATION BY GENDER**

Male population has grown at a faster rate than their female counterpart

2011 and 2016	Ngquza Hill	Port St Johns	Nyandeni	Mhlontlo	KSD	EC
Male	10.7%	7.8%	7.1%	1.7%	9.3%	7.7%
Female	7.4%	6.0%	6.2%	-0.5%	7.1%	5.7%
Total	8.9%	6.8%	6.6%	0.5%	8.1%	6.6%

Source: Statistics South Africa (2011 Census and 2016 Community Survey): **Table 2**

Age pyramid of Nyandeni local municipality: 2016



Source: Statistics South Africa, 2016 Community Survey

The age pyramid of Nyandeni local municipality shows that more female than male reach the age of 75 years.

In general, a population with a larger percentage of young, reproductive age individuals will grow more rapidly than a population with more older, non-reproductive individuals. This is the case for Nyandeni, a municipality populated largely with very young people.

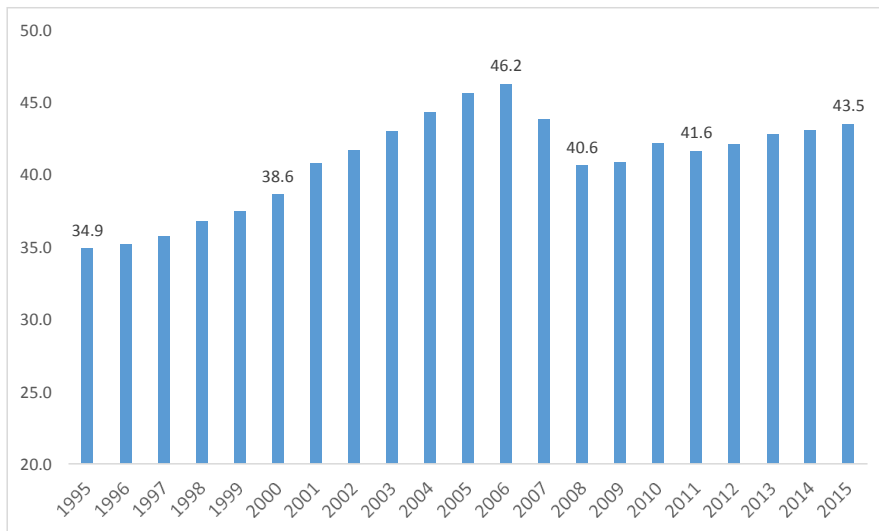
HOUSEHOLDS: T1.2.3

There were 55 112 households in Nyandeni Local Municipality in 2001 and 61 647 in 2011. That equates to an average annual growth rate of 1.13% over time. The average household size in 2001 was approximately 4.8 individuals per household as compared to the 4.6 persons per household in 2011. With faster growth in the number of households, compared to the growth in population, in Nyandeni Local Municipality, marginal demand for housing and basic services compared to that of health, education and safety services may be relatively higher.

UNEMPLOYMENT RATE: T1.2.4

Looking at the level of unemployment in Nyandeni, Figure 17 below shows how the official unemployment rate dropped dramatically from 46.2% in 2006 to 40.6% in 2008. But due to the great recession, many companies retrenched workers and since then, unemployment in Nyandeni climbed again to high level of 43.5% in 2015.

High unemployment rate in Nyandeni local municipality



Source: Quantec, 2016

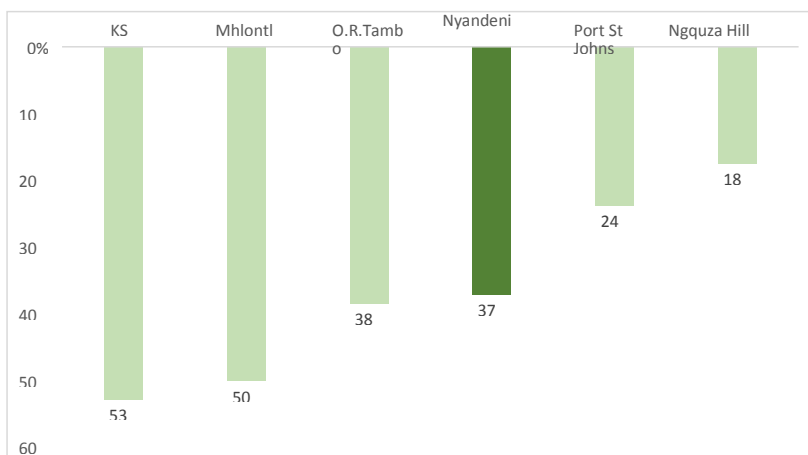
CHAPTER 1
SERVICE DELIVERY
OVERVIEW: T1.3.1

Note: The function for the provision of both water and sanitation is the responsibility of the District Municipality.

According to Stats South Africa, Census 2011 and confirmed by Auditor General MFMA Report of 2012/2013 published in 2014, approximately 71% of households have access to electricity, whilst 44% of households have access to piped water, provision of free basic services to indigent households. 100% expenditure on Municipal Infrastructure Grant and 71.3% on Municipality continues to access grant funding from the Integrated National Electrification Programme by Department of Minerals and Energy (INEP)

T1.3.2 ACCESS TO WATER

- Higher level of service includes piped water inside dwelling. This category is still a luxury in Nyandeni as only 1 146 people or less than 1% of the population fall into this category.
- Basic level of service includes piped water inside yard and piped water within 200m. In Nyandeni 3% of the population have piped water inside yard.
- Below basic level constitutes a backlog and includes, piped water further than 200m, springs, rain water tanks, dam/pool/stagnant water and water vendors. More than half of the population fall within this category.



ACCESS TO SANITATION

Access to sanitation refers to the number of households having access to basic level of sanitation.

- Higher level of service includes, flush toilet connected to sewerage system.
- Basic level of service includes flush toilet with septic tank and PIT latrine with ventilation.
- Below basic level constitutes a backlog and includes chemical toilets, pit latrine without ventilation, bucket latrine and no sanitation facility.

One single characteristic of the sanitation in Nyandeni is that toilet facilities are not located inside the dwelling. Table 32 shows that 95% of the population in Nyandeni uses toilets located in the yard.

Location of the main toilet facility (in the dwelling/yard/outside the yard), 2016

	In the dwelling/house	In the yard	Outside the yard	Not applicable	Unspecified	Total
O.R.Tambo	75 181	1 262 737	19 009	19	100 438	1 457 384
Ngquza Hill	4 649	284 433	3 200	-	11 097	303 379
Port St Johns	1 701	129 730	3 650	-	31 698	166 779
Nyandeni	4 405	292 663	1 204	19	11 412	309 702
Mhlontlo	1 292	174 401	2 771	-	10 712	189 176
KSD	63 134	381 510	8 184	-	35 520	488 349
%	In the dwelling/house	In the yard	Outside the yard	Not applicable	Unspecified	Total
O.R.Tambo	5.2	86.6	1.3	0.0	6.9	100.0
Ngquza Hill	1.5	93.8	1.1	-	3.7	100.0
Port St Johns	1.0	77.8	2.2	-	19.0	100.0
Nyandeni	1.4	94.5	0.4	0.0	3.7	100.0
Mhlontlo	0.7	92.2	1.5	-	5.7	100.0
KSD	12.9	78.1	1.7	-	7.3	100.0

Source: Statistics South Africa (2016 Community Survey)

Table 32

HIGH IMPACT PROJECTS ELECTRIFICATION

HIGH IMPACT PROGRAMMES

- a) Electrification (urban and rural household connection);
- b) Transport Services (Roads and Transport);
- c) Water (Bulk water, Water Treatment Works and water reticulation);
- d) Sanitation (Bulk Sewer Lines, Sewer Treatment Works and Sewer Reticulation);
- e) Libode Square;

The municipality needs an amount of R41 157 000.00 to upgrade electricity infrastructure for urban areas to have adequate capacity for immigration to high economic centres. For rural infrastructure and household connection the municipality requires R 37 500 000.00 to cater for 1500 households.

Urban Electricity Requirements

Area	Project Name	Category	Planned CAPEX	Phase
Libode	Social Development Centre	315 kVA	R 13 494 000	Construction stage
Libode	Libode Square Shopping Centre (Erf 88)	3MVA	R7 680 000	Planning Stage
Libode	Libode Shopping Centre	1 MVA	Nil	Construction
Nggeleni	Nggeleni Shopping Centre	3MVA	R 7 680 000	Planning Stage
Nggeleni	Nggeleni Residential Houses	100 hh	R 2 100 000	Middle Income Houses
Libode	Libode Ext 2 Residential	66 hh	R 1 287 000	Construct to start in 6 months' time
Libode	Libode township	102 hh	R2 091 000	Planning stage
Total			R41 157 000	

2016-2017 PROJECTS

Municipality	Project Name	16/17 CAPEX Plan	16/17 Connection Plan	YTD CAPEX Actual (Jan 2017)	YTD Connection Actual (Jan 2017)
Nyandeni	Mthatha Mouth 16/17	R10 235 667.69	451	10 154 781.60	342
	Ncithwa Extension 16/17	R6 199 490.00	185	577 493.99	0
	Bomvana Exts 16/17	R7 314 999.52	385	1 370 649.88	0
	Nyandeni Infills 16/17	R2 141 111.64	335	2 160 906.04	399
	Nyandeni Ward Exts 17/18 Pre-Engineering	R359 667.00		556 631.35	
	Ncithwa Ph C 16/17	R2 000 810.00	260	1 448 045.90	112
	Bomvana Exts 15/16	R4 057 395.65	176	3 094 564.33	176
	Mthatha Mouth 15/16	R1 149 182.30	489	1 129 973.47	489
	Ncithwa Exts	R5 495 536.36	0	4 699 966.51	0
	Mthatha Mouth Ward 26 Elect 13/14	R157 289.86	0	224 008.20	0
	Mthatha Mouth 14/15	R825 856.77	0	(68 143.23)	0
Total Nyandeni		R39 194 006.20	2281	R25 348 878.04	1518

TRANSPORT SERVICES (ROADS NETWORK INFRASTRUCTURE)

Local Integrated Transport Plan herewith referred as (LITP) and Road Master Plan (RMP) have been developed to provide policy direction and clarity needed to hold decision making on resource allocation, prioritization of programmes as well as ensuring well thought Integrated Transport Planning and System. The LITP identifies and expressly defines road network, road capital and including required funding. Whilst storm water master plan reflect storm water management, municipal roads and budget requirements.

According to the Eastern Cape Department of Roads and Public Works Roads Management System the total length of the road network under the jurisdiction of Nyandeni Local Municipality is 2200 km of which 19.93 is under national Department of Roads and Public Works, 569.51 km is under Provincial Department of Roads and Public Works, and 1610.71 km is managed by Nyandeni Local Municipality. The roads managed by Department of Roads and Public Works are currently managed by SANRAL on behalf of the department.

The plans were approved in the financial year 2015/16 and they will be updated annually. Since approval of the LITP and RMP the backlog will be reduced to 2065, 2 km from 2200 km. SANRAL has also constructed safety roads along R61 to ensure access is only through safe areas.

Non-motorized transport: the municipality has been implementing pedestrian sidewalks for previous years. Currently non-motorized transport is dominated by pedestrian sidewalks for safety of pedestrians. This therefore minimizes risks for drivers to continuously swerving to pave way for pedestrians. In the year under review we have constructed 4.7km of paved sidewalks and currently have additional funding for small towns revitalization from Department of Roads and Transport.

N2 WILD COAST HIGHWAY

The project is part of government's Strategic Integrated Project SIP-3. The N2 Wild Coast Road is a catalytic project for the EC is a proposed 560km route between Gonubie (East London) and Isipingo (Durban). In Nyandeni Local Municipal Area the project covered Ntlaza Improved Intersection, Corana Interchange & Libode Interchange. Libode Interchange and Pedestrian overhead bridge were built to ensure free flow on carriageway, safety of pedestrians and school children. This project has benefited local communities and local contractors through designed contractor development programme.

Major Roads Projects Included

For the year under review SANRAL has constructed the following infrastructure

- ✓ Mthatha to Ngqeleni Interchange upgrade
- ✓ Corana Bridge construction and 2 way 2 lane construction from Mthatha to Corana Interchange
- ✓ Gxulu Intersection Upgrades X 4
- ✓ Construction of pedestrian and/or animal underpass between Corana and Libode
- ✓ Libode Intersection Upgrade
- ✓ Libode Overpass from Qhanqu to Libode
- ✓ Libode Interchange
- ✓ Mount Nicholas pedestrian bridge

For financial year 2017/18 SANRAL has planned the following

- ✓ St Barnabas & Ntlaza;
- ✓ Libode to Mngazi River – the project entail the construction of an overpass at Qiti and the construction of an agricultural underpass and the upgrading of 3 intersections;
- ✓ Completion of Corana to Ngqeleni Interchange

Access Roads

Nyandeni Local Municipality is responsible for management of municipal roads which are 1610.71 km of which 7.22 km is surfaced and 1603.49 km is unsurfaced. Most roads responsible for by the municipality are access roads and are category E and Class C to E.

ROADS CLASSIFICATION			
Road Category	Surfaced	Unsurfaced	Total
National Road	19.93	-	19.93
Provincial Road	79.54	589.97	569.51
Municipal Road	7.22	1603.49	1610.71
Total	106.69	2093.46	2200.15

Achievements

As part of providing access to and connecting communities to various community facilities such schools, clinics and churches the municipality in the year under review has constructed 68.4 kilometers (km) of new gravel roads as well as 4 kilometers of surfaced roads through alternative technology to enhance new climate change strategies, maintained 119.3 km gravel roads through rehabilitation of 66.4 km and blading of 52.9 km. Our efforts and pursuit of improving transport management is beginning to yield good results, in this instance, the municipality has Developed Integrated Transport Plan as well as Road Master Plan. These documents will ensure better planning and allocation of resources and better decision making. We invite communities to participate

in the finalisation of these document. The total for improved riding quality which has an upgraded useful life is 134.8 km and this reduces backlog on accessibility to 1468.69 km from 1603.49 km in unsurfaced roads.

Bridges and Crossings

Roads projects had bridges that were constructed to interlink communities through rehabilitation projects and construction projects

- ✓ Sezela to Njezweni Bridge;
- ✓ Ncamedlana to Manzimahle 2 Bridges (Low Level and Insitu Bridge);
- ✓ Jojozi to Ncithwa 2 Bridges;
- ✓ Ndayini Phase 2;
- ✓ Mgonondi Bridge;
- ✓ Mngcibe Bridge;

The construction of bridges massively contributed to the economy of affected areas as they drastically reduced travelling time and distance which saved the rate of service required by drivers and car owners. This also improved community integrations as the community were easily accessible from one another.

Challenges

The municipality is currently experiencing challenges on roads that falls under the jurisdiction of the Department of Roads and Public Works. These are roads are in bad condition and if not attended to urgently could lead to social unrest and service delivery protests.

These roads are:

1. Canzibe Provincial road which connects communities to Canzibe Hospital and neighboring villages.. The Department of Roads and Public Works has been engaged with a view to do surfacing.
2. Hluleka Provincial Road leads to coastal area which boasts areas such as Mthatha Mouth and Mdumbi and Provincial Game Reserve
3. N2 to DR-08175 via Nyandeni Great Place (24.7km)
4. Libode to Ngqeleni DR 08301 (this municipality has secured funding from the Office of the Premier to surface this roads however there is a delay by Department of Roads and Public Works to grant permission despite numerous efforts

Despite the municipal efforts to engage the Department of Roads and Public Works to priorities aforementioned roads the departments have been providing unjustifiable reasons why there has not been any meaningful progress in upgrading these roads

Our construction of roads network is dominated by gravel roads which at times easily runs off due to mountainous terrain that is within the area. Due to fund constraints it is difficult to do proper routine maintenance as the municipality does not have adequate resources for maintenance. The municipality is rural dominated hence the revenue is the challenge to ensure maintenance is effected for long life span of roads infrastructure.

INTEGRATED WASTE MANAGEMENT PLAN

The municipality has adopted Integrated Waste Management Plan which informs and guide the scope and strategies for collection of waste in all sites

LAND MANAGEMENT

Council has adopted a land disposal policy which is aimed at guiding land disposal for strategic development and priorities in order to promote local development. The introduction of Spatial Planning Land Use Management Act, herewith referred as SPLUMA demand that municipality should adopt implementation mechanism, in this regard. Systems have been put in place to ensure smooth implementation of SPLUMA. Of great significance is to strengthen relations with Traditional leaders both internal and externally.

The District Municipality is facilitating the implementation of SPLUMA through establishment of Municipal Planning Tribunal which will be the vehicle for approval of Land Development Applications.

HUMAN SETTLEMENT DEVELOPMENT

Provision of Human settlement is the competency of the Provincial Department of Human Settlement: projects that are currently under construction are as follows

- a. Ntsundwana Rural Housing Project 1000 units started in 2014 the contractor is under performing due poor terrain
- b. Mqwangweni Rural Housing Project 1000 units started in 2014 –contractor terminated and a new

contractor has been appointed

- c. Mbhobheleni Rural Housing Project 1000 Units started in 2014 –
- d. Nyandeni 800 units – 90% complete – the contractor is working on 7 remaining units
- e. Nyandeni 669 units – this project was responding to disaster that took to
- f. Mampondimiseni 300 units – started in 2010 – the project is currently blocked due to difficult terrain
- g. Nyandeni 190 Units

Challenges summarized

- Limited Conditional Grant affects the annual targets and service delivery
- The 'Fees Must Fall Campaign' is affecting Provincial Budget.
- Poor road conditions or sometimes non existence of access roads to individual sites.
- The terrain challenges which results to double and/or sometimes triple handling of material is grossly affecting the production on site.
- Lack of Bulk infrastructure affects many urban projects
- Lack of bulk material supply within the local suppliers resulting on contractors sourcing material from distant suppliers
- Projects earmarked for destitute, results to beneficiary administration challenges since units are scattered and spread over various wards.
- Vandalism of completed units and theft of material
- Poor performance of contractors results to blocking of projects

1.4 FINANCIAL HEALTH OVERVIEW

T1.4.1 FINANCIAL OVERVIEW

The municipality had a favorable working capital.

T1.4.2 FINANCIAL OVERVIEW: YEAR 2016/17

Financial Overview: Year 2016/2017				R' 000
Details	Original budget	Adjustment Budget	Actual	
Income:				
Grants	284 906	290 774	290 557	
Taxes, Levies and tariffs	5 690	6 679	5 726	
Other	53 866	92 943	24 084	
Sub Total	344 462	390 396	320 367	
Less: Expenditure	344 462	386 284	246 970	
Net Total*	-	4 112	73 397	
* Note: surplus/(defecit)			T 1.4.2	

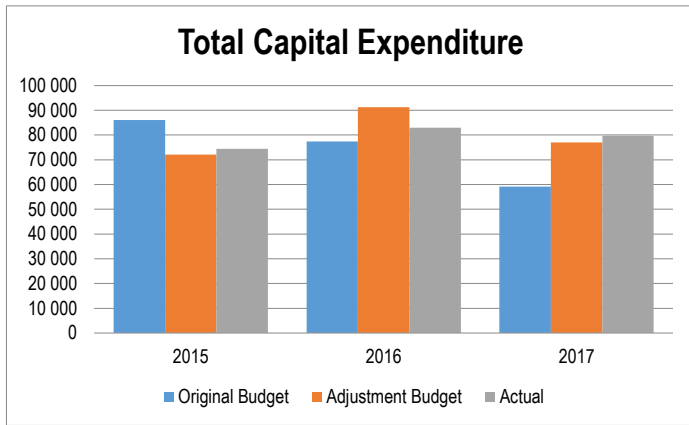
T1.4.3 OPERATING RATIOS

Operating Ratios	
Detail	%
Employee Cost	48%
Repairs & Maintenance	7%
Finance Charges & Impairment	2%
	T
	1.4.3

T1.4.4 CAPITAL EXPENDITURE: 2015-2017

Total Capital Expenditure: Year 2015 to Year 2017			
	R'000		
Detail	2015	2016	2017
Original Budget	86 102	77 318	59 147
Adjustment Budget	72 102	91 258	76 935
Actual	74 421	82 942	79 643
	<i>T 1.4.4</i>		

T1.4. 5: TOTAL CAPITAL EXPENDITURE



1.5 ORGANIZATIONAL DEVELOPMENT OVERVIEW

T1.5.1 ORGANIZATIONAL DEVELOPMENT PERFORMANCE

The organogram (staff establishment) aligned to the Integrated Development Plan and Annual Budget was reviewed and approved by council on 30 May 2017. Training for staff and Councilors is ongoing. The Municipality has reviewed 41 existing policies and developed 2 new ones. In compliance with financial competency regulations, all section 56 managers, municipal manager, budget and treasury staff have either completed the Municipal Finance Management Programme while some are in the process of completing the certificate. Performance Management Policy is in place and progressively being implemented.

Annual Individual Performance Assessment

The Municipal Manager and Section 56 Managers have all signed Performance Agreements. Individual Performance Assessment for the Municipal Manager and Section 56 Managers have been conducted for 2015-2016 financial year in accordance with PMS regulations.

1.6 AUDITOR GENERAL 2015/16:T1.6.1

The Municipality obtained an unqualified audit opinion report with no material findings

The audit action plan was developed and implemented. Audit Committee and MPAC played meaningful oversight roles in monitoring and reviewing progress.

1.7 ANNUAL REPORT PROCESS

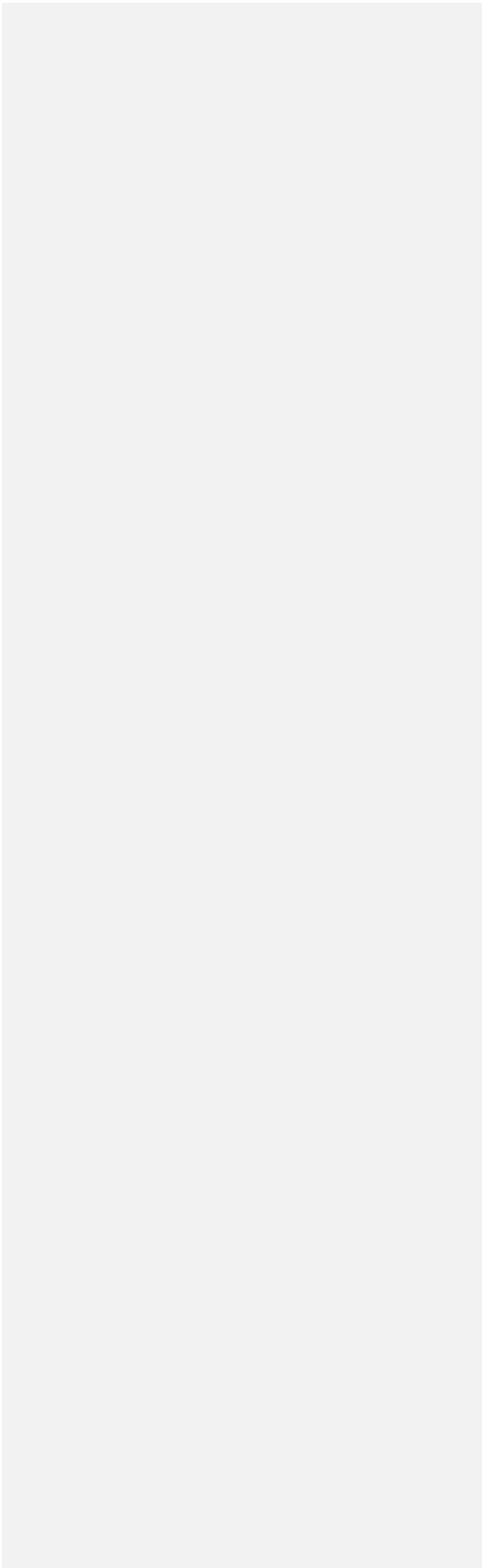
T1.7.1 STATUTORY ANNUAL REPORT PROCESS

No.	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	August
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalise the 4th quarter Report for previous financial year	
4	Submit draft year 2016/17 Annual Report to Internal Audit and Auditor-General	
5	Audit committee considers draft Annual Report of municipality and entities (where relevant)	August
6	Mayor tables the unaudited Annual Report	
7	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	
8	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
9	Auditor General audits Annual Report including consolidated Annual Financial Statements and Performance data	September – October
10	Municipalities receive and start to address the Auditor General's comments	November
11	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	January
12	Audited Annual Report is made public and representation is invited	February
13	Oversight Committee assesses Annual Report	December-February
14	Council adopts Oversight report	February
15	Oversight report is made public	March
16	Oversight report is submitted to relevant provincial councils	March
17	Commencement of draft Budget/ IDP finalisation for next financial year. Annual Report and Oversight Reports to be used as input	March

**completion of oversight will be dependent on the tabling of the final annual report due to final audit opinion expected to be issued on 30 November 2017*


MS. N. NOMANDELA
MUNICIPAL MANAGER

CHAPTER 2: GOVERNANCE



COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

T2.0.1 INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

The Municipality is political stable, that all oversight committees of Council are fully functional. The administrative arm is structured in a manner that ensures achievement of objectives as set out in the Integrated Development Plan.

2.1 POLITICAL GOVERNANCE

T2.1.1: INTRODUCTION:

Nyandeni Local Council is constituted in terms of section 12 read with section 18 of the Local Government: Municipal Structures Act No. 117 of 1998 and consists of 63 Councilors. 32 are Ward Councilors and 30 are Proportional Representation Councilors. of 63 Councilors, 30 are females. 13 traditional leaders participating in council. The Municipality is categorized as an executive committee type of a municipality.

T2.1.1 GOVERNANCE STRUCTURES:

Council	Pass policies, budget and tariffs
Executive Committee	To identify the needs of the community Review and evaluate those needs in order of priority Recommend to the municipal council strategies, programmes and services to address priority needs Recommend or determine best methods, including partnership and other approaches to deliver those strategies, programmes and services
Standing Committees	Defined in terms of section. 80 of the Structures Act as Committees to assist Executive Committee or Executive Mayor

In the year under review the following structures were established in terms of section 80 and 79 of the Local Government: Municipal Structures Act.

Structure	Delegated Function	Executive Committee Member
Corporate Services Standing Committee	Human Resource Development Administration Employee Wellness Maintenance of municipal buildings ICT Governance	Cllr. T Mathika
Budget and Treasury Standing Committee	Income and Expenditure, Supply Chain Management, Assets and Fleet Management Financial viability and Management	Cllr. Z Mevana

Human Settlement , Spatial development and Disaster management	Spatial Planning Land Use Management Human Settlement Fire Fighting Natural Disasters Provision of Responsive Material	Cllr. P Godongwana
Infrastructure development Services	Construction of access roads Maintenance of access roads Electricity	Cllr. Z Nondlevu
Local economy and Rural development	Tourism, SMME and Cooperative Agriculture and forestry	Cllr. N Thiyeka
Special programmes , Sports, Arts and Culture	Special Programmes Sports and Recreation Adult programmes Youth programmes Children's programmes Women programmes Sports Arts and Culture	Cllr V Zondani
Community Services, Waste & Traditional Affairs	Waste management Social programmes (SASSA, DOSD, DOH, any government Department charged with basic services delivery) HIV/AIDS Free Basic Services Public Amenities (libraries, cemeteries, pounds) Early childhood Development	Cllr W Ngaveli
Municipal Planning, Research & IGR	Development of Research Projects Research on economic, social and political issues Institutional Performance management Municipal Wide Planning Intergovernmental Relations Community involvement	Cllr M.P Diniso

Structure	Function
Municipal Public Accounts Committee	<p>Appointed in terms of sections 33 and 79 of the Municipal Structures Act: section.79 (1) A Council may establish one or more committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers.</p> <ul style="list-style-type: none"> • To consider and evaluate the content of the annual report and to make recommendations to Council when adopting an oversight report • To compile and table the Oversight Report to Council in terms of section 129 (1) of the MFMA • To examine the financial statements and audit report of the municipality • To promote good governance, transparency and accountability on the use of municipal resources • To perform any other functions assigned to it through a resolution of council within its area of responsibility

Structure	Function
Public Participation and Petitions Committee	<ul style="list-style-type: none"> • Public participation and petitions • Complaints (local and Presidential Hotline)
Ethics and Members Interest Committee	<ul style="list-style-type: none"> • Councilor Welfare
Women Caucus	<ul style="list-style-type: none"> •Lobby and advocates for women interest,

T2.1.1 POLITICAL LEADERSHIP

Note: changes in Portfolio by the Members of the Executive Committee are noted in Table T2.1.1.



Name: Cllr M .Mtobela

Title: Chief Whip



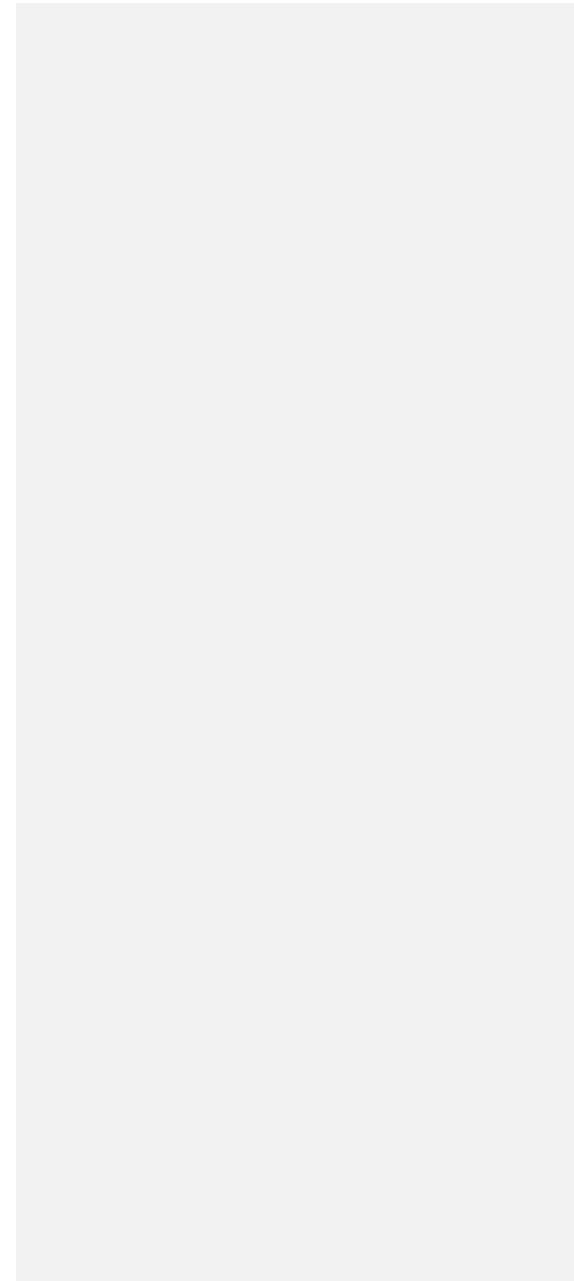
Name: Cllr N Matanda

Title: Speaker



Name: Cllr M.D Ngqondwana

Title: Mayor





Portfolio Head: SPU
Cllr. Vanda



Portfolio Head: Local Economic Development
Cllr. N. Thiyeka



Portfolio Head: Infrastructure
Cllr. Z. Nondlevu



Portfolio Head: Budget & Treasury
Cllr. Z. Mevana



Portfolio Head: Community
Cllr. W Ngaveli



EXCO in the Office of the Mayor
Cllr. Magxala



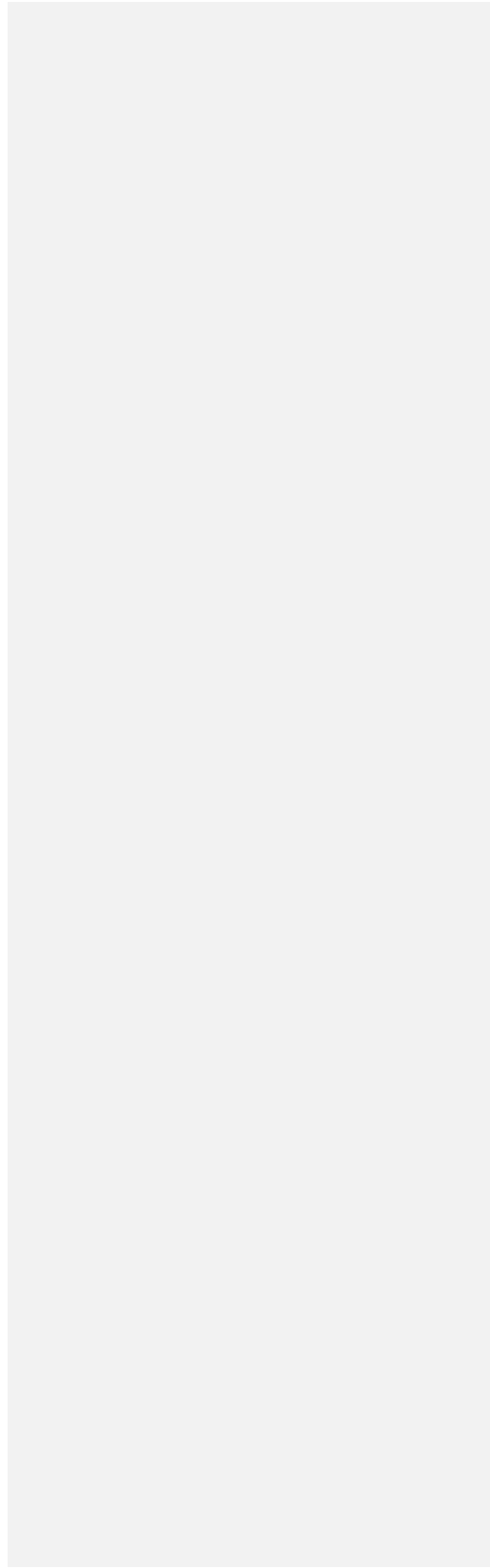
Portfolio Head: Corporate Services
Cllr T Mncube



Portfolio Head: Municipal Planning
Cllr. Diniso

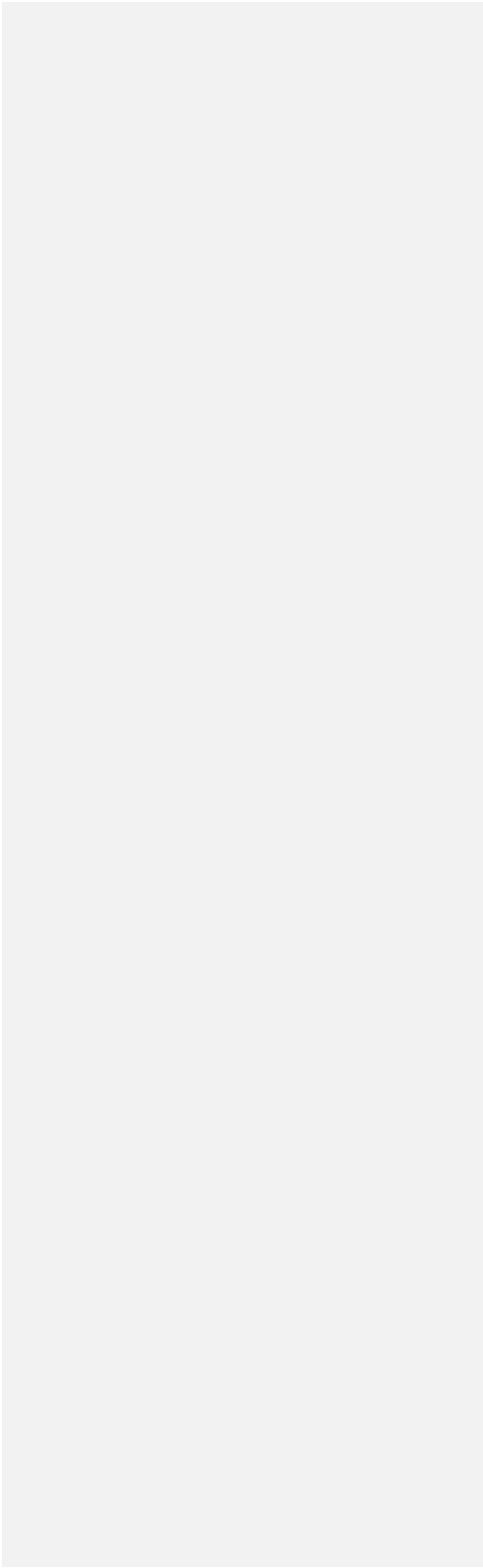


Portfolio head: Spatial Planning
Clr : P Godongwana



THE EXECUTIVE COMMITTEE: T2.1.1

T2.1.2: Political Parties and traditional leaders represented in Council



T2.1.2: Political Parties and traditional leaders represented in Council

Party	Total Seats	Ward Seats	PR Seats
African National Congress	54	32	22
DA	3	-	3
EFF	3	-	3
UDM	3	-	3
Traditional leaders	13	-	-
Total	76	32	31

MUNICIPAL OVERSIGHT

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE COMPOSITION (MPAC)



TOP LEFT : Chief L Gwadiso, Cllr Lona, Cllr M. Sifici, Cllr M Mkrokrelwa, N Gqetywa, Cllr Mchithakali, Cllr N Tyopho, Cllr P Madwantsi, Cllr F. Gaxeni, Cllr S.S Nogumla, Cllr N.N. Devete Cllr P Sineke

Mandate

The mandate of the Municipal Public Accounts Committee is set out in the Constitution, various Local Government legislations and Committee Terms of References as adopted by Council Article 3 which prescribe as follows:

The Mandate of MPAC is to

- Interrogate the record of activities in each Financial Year, determine linkages between Strategic Plans [IDP], Budget, SDBIP and Annual Report.
- Establish deficiencies, omissions, variation, deviations and reasons thereof and corrective measures.
- To hold Executive accountable and to ensure effective use of Municipal resources and enhance public awareness of the financial and performance issues of the Municipality.

- Consider Annual Report and that of the Municipal Council and its entity, prepare and present its Oversight Report.
- To promote transparency and public accountability.
- To review any proposals for improving efficiency, effectiveness and economy in the financial sphere of the organization

Sittings of MPAC

DATE OF MEETINGS	BUSINESS
1. 14 September 2016	Ordinary Meeting
2. 23-28 October 2016	Oversight meeting (oversighting annual report)
3. 11-13 January 2017	Oversight meeting (oversighting Annual Report)
4. 17-20 January 2017	Project visit
5. 26-27 January 2017	Oversight engagements with Department
6. 30 January 2017	Stakeholder engagement at Ngqeleni
7. 31 January 2017	Stakeholder engagements at Libode
8. 01 February 2017	Tabling of oversight report to the council
9. 09 May 2017	Oversight meeting (oversight outstanding issues)
10. 31 May 2017	Oversight meeting (oversighting mid- year)
11. 14 June 2017	Oversight meeting(consolidate questions for Mid-year)
12. 21-22 June 2017	Project visit

Analysis of attendance by MPAC Members

Name of Councillor	14/09/16	23-28\10\16	11-13/01/17	26-27/01/17	09/05/17	31/05-02/06/17	14/06/17	Total
1. N. Tyopo	✓	✓	✓	✓	✓	✓	✓	7
2. N. I. Gqetywa	✓	✓	✓	✓	✓	✓	✗	6
3. P. Madwantsi	✓	✓	✓	✓	✓	✓	✓	7
4. P. Sineke	✓	✓	✓	✗	✗	✓	✗	4
5. N. N. Devete	✓	✓	✓	✓	✓	✗	✓	6
6. F. Gaxeni	✓	✓	✓	✓	✓	✓	✓	7
7. L. Tshotsho	✗	✓	✓	✗	✗	✓	✓	4
8. M. Sifici	✓	✓	✗	✗	✗	✓	✓	4
9. L. Gwadiso	✗	✓	✓	✗	✓	✓	✗	4
10. M. Mkrokelwa	✗	✓	✓	✗	✗	✓	✗	3
11. C. Nazo	✓	✓	✗	✓	✓	✗	✗	4
12. Z. Mchithakali	✓	✓	✓	✓	✓	✓	✓	7

AUDIT COMMITTEE MEMBERS



AC Chairperson: Mr S Mbalekwa



AC Member: L Galada



AC Member: Mr G. Labana



Name: Mr. Mbewu
Title: Chairperson Risk Committee



Name: Mr. T Mapika
Title: Chairperson: ICT Governance Committee

SUMMARY OF ACHIEVEMENTS

- Conducted substantive oversight sessions for the year ending 30 June 2017
- Conducted joint meetings with MPAC
- The audit committee participated in the assessment of the Municipal Manager and Senior Managers

FUNCTIONALITY OF AUDIT, PERFORMANCE AND RISK COMMITTEE

Number of Audit committee meetings for 2016/17 Financial Year

Name	Designation	24 Aug 2016 (Ordinary)	20 Oct 2016 (Ordinary)	01 March 2017 (Ordinary)	11 May 2017 (Ordinary)	29 May 2017 (Special)	22 June 2017 Special)
S.Mbalekwa	Chairperson	√	√	√	√	√	√
L.Galada	Member	x	x	√	√	√	√
T.Mqobi	Member	x	x	x	x	x	x
G.Labane	Member	√	√	√	√	x	√

T2.1.3 POLITICAL DECISION-TAKING

Council is the highest decision making body with the Mayor being the head of the administration politically. The Municipality is an executive type where the Mayor chairs the Executive Committee and tables recommendations to Council.

2.2 ADMINISTRATIVE GOVERNANCE

T2.2.1 TO T2.2.2 INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

The administration is headed by the Municipal Manager who is assisted by the heads of departments constituted as follows:

Directorate: The Municipal Manager: **Mrs. N. Nomandela**
Directorate: Office of the Municipal Manager: **Mr. L Madzidzela**
Directorate: Community Services: **Mr. G.M Zide**
Directorate: Budget and Treasury Office **Mr. B. K. Benxa**
Directorate: Infrastructure Department **Mr. Q.F.Q Madikida**
Directorate: Corporate Services Department **Mr. S Mvunelo**
Directorate: Planning and Development Department **Mr. G.N Cekwana**

Department: Office of the Municipal Manager Functions of the Department

Municipal Planning and policy
development internal auditing
Legal Services
Fraud prevention and risk management
Monitoring and Evaluation
Public participation
Governance and council support
Special Programmes
Developmental communication
Intergovernmental Relations
Free Basic Services
HIV and AIDS Programme



Title: Municipal Manager
Name: Mrs. Nomalungelo Nomandela



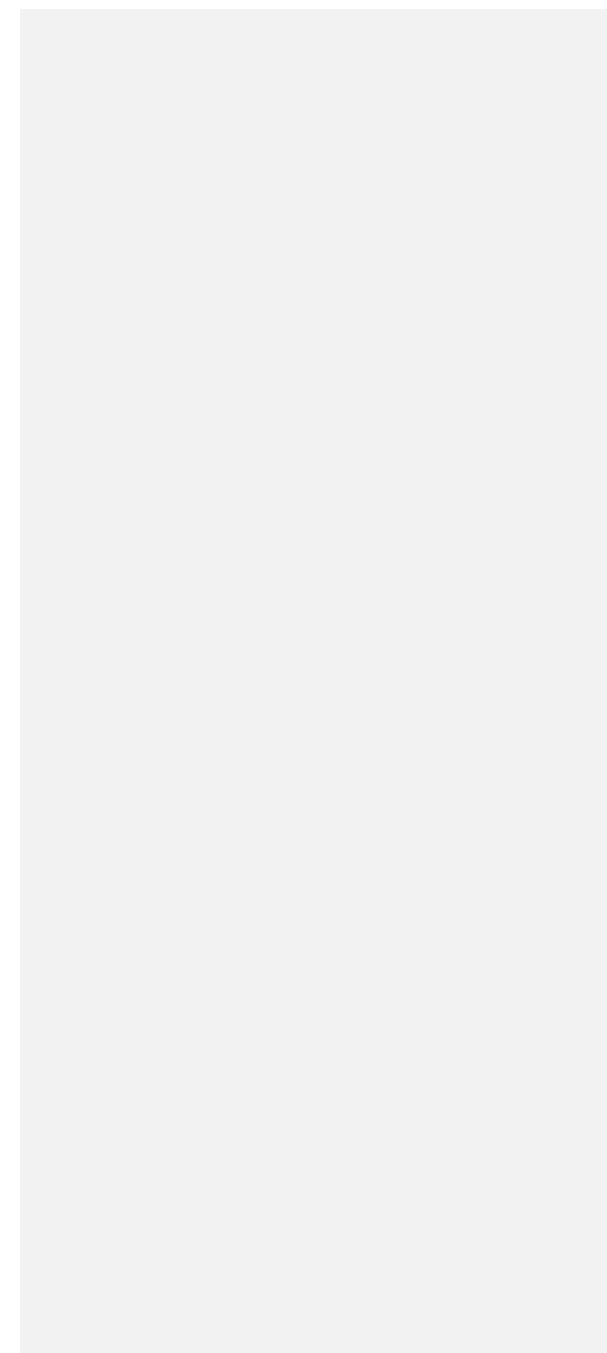
Title: Senior Manager Operations
Name: Mr. L Madzidzela



Title: Manager Internal Audit
Name: Mrs. S Hlehliso-Mandla

Title: IDP Manager
Name: Mr. N A Mcingane

Title: Manager Legal Services
Name: Mr. G Nomqonde



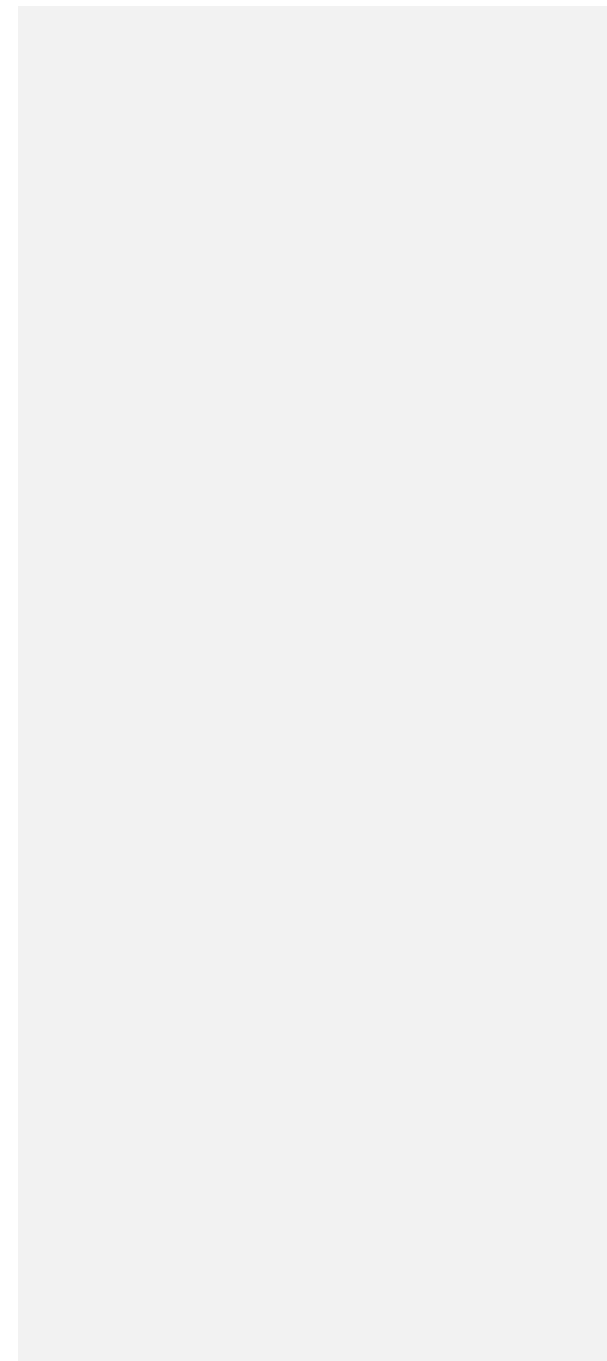


Title: Council Secretary
Name: Mr. L Ndamase

Name: Mr. J Mabuya
Title: M & E Manager



Title: Manager Communications
Name: Mr. V Ndamase



DEPARTMENT: BUDGET AND TREASURY OFFICE
Functions of the Department

- Budget Management and Reporting
- Revenue and Expenditure Management
- Supply Chain Management
- Asset Management



Title: Manager Budget and Treasury
Name Mr. M Mhlifili



Title: Chief Financial Officer

Name: Mr Bongani Benxa



Title: Supply Chain Manager

Name: Mr. Zimvo Madyibi

DEPARTMENT: PLANING AND DEVELOPMENT

Functions of the Department

- LED and Tourism
- SMME and Cooperative
- Agriculture and forestry
- Spatial Planning
- Land Use Management
- Human Settlement
- Fire Fighting
- Natural Disasters
- Provision of Responsive Material



Title Senior Manager Operations
Name: Mr. G.N Cekwana



Title: Manager Spatial Planning
Name: Mr.A.Zithutha



Title: Manager Human Settlement
Name : Ms. F.Mgwedane

Title: Manager LED
Name: Ms. B Ngqongwa

DEPARTMENT: COMMUNITY SERVICES

Departmental functions:

Community Services

Waste Management
Social programmes
Pauper programme
Amenities (pound and cemetery)
Early Childhood Infrastructure Programme
Library Services

Public Safety

Law enforcement
Security services
Traffic services
Drivers' License Testing Centre
Crime Prevention in partnership with SARS
Free Basic Services



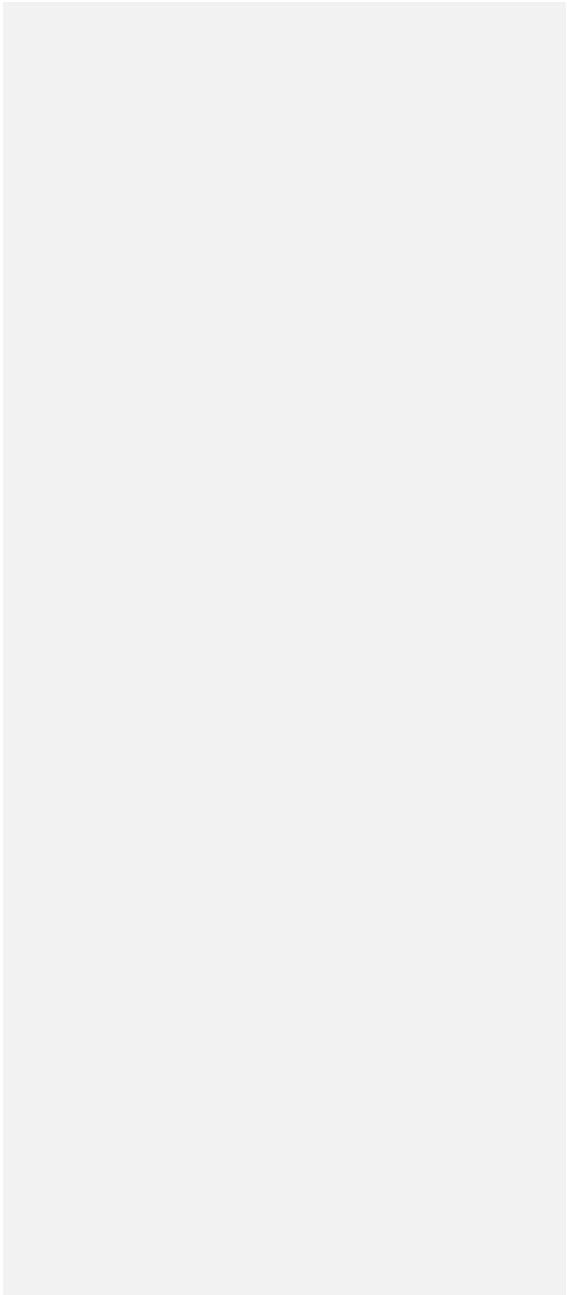
Title: Manager Community Services
Name: Rev J. Skhuni



Title: **Senior Manager Community Services**
Name: Mr G. Zide



Title: Chief Law Enforcement Officer
Name: Mr. S Maqhekeza



DEPARTMENT: INFRASTRUCTURE

Functions of the Department

Road construction
Road maintenance
Electrification Programme (internal budget and INEP)
Coordination of Expanded Public Works Programme



Name: Mr. J Yengane
Title: PMU Manager



Name: Mr Q.F .Q Madikida
Title: Senior Manager Infrastructure



Name: Mr T. Matikita
Title: Manager: Maintenance

DEPARTMENT: CORPORATE SERVICES

Human Resource Development
Administration
Health and Wellness
Maintenance of municipal buildings
Information Communication and
Technology
Records Management



Name: Mr S Mvunelo
Title: Senior Manager Corporate Services



Name: Mrs. T Koka
Title: Manager Human Resources

COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.3 INTERGOVERNMENTAL RELATIONS: T2.3.0 –T2.3.4

Code	Indicator name	Indicate achievement	Achievement percentage during the year
4	Existence of an IGR strategy	IGR Forum Terms of reference has been adopted.	100%
5	Effective of IGR structural meetings	The Municipality has a functional Intergovernmental Relations.in the year under review 4 quarterly IGR Forum were convened.	75%
		<p>Support by the Provincial Government</p> <ul style="list-style-type: none"> • The Provincial Treasury continue to support the municipality in an effort to implement SCOA by July 2017 as well participating in Audit Committee Meetings • COGTA supported the municipality with development of Human Resources Plan, Fraud Risk Management Plan, • DEA is implementing Working for the Coast Programme at a cost of R12 million • DEDEAT supported the municipality with R500 000 for Waste Transfer Station • Department of Public Works supported the Municipality with 4million for EPWP Implementation • OTP supported with 2 million for Small Town Revitalization Programme 	100%
		Support by the district municipality (T2.3.4)	100%
8	District support	Municipal support on, Disaster Management, fire management, communications, performance management and Risk management	100%

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

T2.4.0 OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

All wards have functional ward committees chaired by Ward Councilors. Ward Committees meet once in a month to discuss ward based service delivery issues. In the year under review these committees have played a pivotal role in IDP process including identification of projects. Ward Councilors' Forum has been established as a platform to share information, to monitor and receive progress reports from wards.

2.4 PUBLIC MEETINGS

T2.4.1 COMMUNICATION, PARTICIPATION AND FORUMS

Indicator name	Indicate achievement	Achievement percentage during the year
Existence of an effective communication strategy and policy	Communication policy has been developed and adopted by council on 27 June 2017. A municipal newsletter is published quarterly to disseminate information to the general public. Communicators forum is convened quarterly	100%
Number of mayoral Imbizos conducted	2 Mayoral Imbizo's were conducted	100%

Ward Committee's establishment and functionality

Indicator name	Indicate achievement	Achievement percentage during the year
% of ward committees established	The municipality has 32 wards with 320 Ward Committee Members functional and participates actively in the Integrated Development Planning Processes	100%
% of ward committees that are functional	Ward Committee training was convened in collaboration with OR TAMBO DM focusing on ward communication, mediation and conflict resolution. 100 committee members participated. Village meetings are convened monthly and Ward General Meetings are held once a quarter	100%
Back to Basics	The municipality has adopted and implementing Civic Education Programme at ward level. The purpose of the civic education programme is to educate and create awareness on municipal	80%

Indicator name	Indicate achievement	Achievement percentage during the year
	developmental programmes as well articulating the role and responsibilities of communities in a developmental local government	
	Support to ward committees a) Allocated cell phones to all Ward Committees members b) R1500.00 stipend paid monthly to 32 Ward Administrators c) R780.00 stipend paid monthly to 320 Ward Committee members d) The municipality is further responsible for Ward Committees transport cost when attending Municipal activities e) Provision of R220,00 airtime and hundred SMA's for each Ward Committee member monthly	100%

T2.4.2: MEETINGS OF WARD COMMITTEES

WARD CALENDER DATES FOR 2017/2018												
WARD	JULY 2017	AUGUST 2017	SEPTEMBER 2017	OCTOBER 2017	NOVEMBER 2017	DECEMBER 2017	JANUARY 2018	FEBRUARY 2018	MARCH 2018	APRIL 2018	MAY 2018	JUNE 2018
1	12	16	13	17	07	05	16	14	07	11	15	13
2												
3	14	14	13	13	13	13	12	13	13	13	14	13
4												
5	20	11	15	13	13	08	12	12	13	13	15	13
6	14	11	08	06	10	08	05	09	09	06	11	08
7	12	11	06	09	07	05	08	06	07	10	08	11
8	12	14	12	12	13	04						
9	17	14	18	16	13	04	15	12	12	16	14	18
10	14	14	14	13	10	06	08	16	16	13	11	15
11	14	17	18	17	17	12	16	16	16	17	15	15
12	06	10	06	06	06	06						
13	14	11	08	06	10	08	05	09	09	06	11	08
14	13	10	14	12	09	07	09	08	15	12	10	14
15	10	07	11	09	06	04	08	05	05	09	07	04
16	19	18	19	17	15	07	06	16	19	18	17	19
17	13	10	12	11	14	07	09	12	16	11	17	12
18	18	16	18	18	17	01	04	19	19	18	16	18
19	12	16	14	12	10	07	11	08	08	12	10	14
20	14	16	11	16	13	04	16	12	05	09	07	11
21												
22		17	18	17	16	07	09	19	16	17	15	18
23	12	10	12	10	10	08	11	09	09	10	10	08
24	12	14	12	12	11	04	09	12	12	12	14	12
25	11	08	12	10	07	05	09	06	06	10	08	05
26	19	18	19	19	17	05	19	19	19	19	18	19
27	06	07	06	04	06	04	10	06	07	04	07	05
28	11	08	12	10	14	05	09	13	13	13	08	12
29	13	11	12	13	10	05	08	12	13	11	11	12
30	19	08	12	10	14	12	09	13	13	10	15	12
31	13	11	14	12	09	04	16	13	10	17	15	05
32	18	16	18	17	16	11	12	16	14	16	16	14

2.5 IDP PARTICIPATION AND ALIGNMENT

T2.5.1

IDP Participation and Alignment Criteria*				Yes/No
Does the municipality have impact, outcome, input, output indicators?				Yes
Does the IDP have priorities, objectives, KPI's, development strategies?				Yes
Does the IDP have multi-year targets?				Yes
Are the above aligned and can they calculate into a score?				Yes
Does the budget align directly to the KPIs in the strategic plan?				Yes
Do the IDP KPIs align to the Section 56 Managers				Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?				Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes				Yes
Were the indicators communicated to the public?				Yes
Were the four quarter aligned reports submitted within the stipulated time frames?				Yes
*Section 26 Municipal Systems Act 2000:				
Overall satisfaction with:				
(a) Municipality				yes
(b) Municipal Service Delivery				yes
(c) Mayor				yes
Satisfaction with				
(a) Refuse Collection				yes
(b) Road Maintenance				yes
(c) Electricity Supply	Some period protests			yes
(d) Water Supply	District Municipality function			no
(e) Information Supplied by Municipality to the Public				yes
(f) Opportunities for consultation on municipal affairs				yes
*The percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory				

COMPONENT D: CORPORATE GOVERNANCE

The municipality promotes good corporate governance through risk management; anti-corruption and fraud as well fair and equitable supply chain management system

2.6 RISK MANAGEMENT:

T2.6.1 RISK MANAGEMENT

MFMA section 62 (i) (c) requires a municipality to have and maintain an effective, efficient and Transparent system of risk management. Risk Management Unit was established and appointment of Risk Management Officer was done in May 2013 and is functional reporting to the Office of the Municipal Manager. Risk Management Framework, Policy and Risk Management Charter developed and approved. Risk Management Committee has been established and is composed of all Senior Managers. Mr. Bongani Mbewu was appointed as the chairperson of the Risk Committee on 05 March 2015 for a period of 3 years.

The Municipality Identified the Strategic Risk and Operational Risk for 2016/2017 Financial Year. The following top ten risks were extracted from strategic risk register. Action Plans with time frame was made for both strategic and operational risk register in order to that risk are mitigated.

The Risk management plan, risk committee management charter, risk management strategy and risk profile have been developed and submitted to audit committee and Council

Rating	Risk	Risk Category/Focus Area	Impact	Progress
1.	Infective implementation of PMS	Performance Management	High	Yes
2.	Under-collection of revenue	Financial Risk	High	Yes
3.	Value for money not considered	Compliance	High	Yes
4.	No long term vision planning	Municipal Planning	High	No
5.	Ineffective identification of housing beneficiaries	Human Settlements	High	Yes
6.	Lack of integrated IT Systems	Information and knowledge management	High	No
7.	Non-implementation of existing By-laws	By-laws	High	No
8.	Non-achievement of defined objectives	Institutional PMS	High	Yes
9.	Damage to ICT related infrastructure (physical and / or technological		High	Yes
10.	Lack of ICT Governance	Information and knowledge management	High	Yes

MEETINGS OF THE RISK COMMITTEE

NATURE OF A MEETING	DATE
Ordinary Risk Committee Meeting	28 July 2016
Ordinary Risk Committee Meeting	07 November 2016
Ordinary Risk Committee Meeting	3 February 2017
Ordinary Risk Committee Meeting	05 June 2017

Assessment of the Risk Management Committee

Self-assessment of the Risk Committee was conducted to assess the effectiveness of the Risk Committee. The assessment results indicates that the Risk Management Committee has performed its fiduciary duties in accordance with approved plan. Furthermore, the Risk Management Committee is aware of the risk management processes

2.7 ANTI-CORRUPTION AND FRAUD

T2.7.1 FRAUD AND CORRUPTION STRATEGY

Fraud Risk Management Policy and Whistle Blowing Policy has been adopted by Council on 31 May 2016. Trainings and awareness campaign for employees and councilors conducted Registers for disclosure by staff and Councilors are in place.

2 8 SUPPLY CHAIN MANAGEMENT

T2.8.1 OVERVIEW SUPPLY CHAIN MANAGEMENT

The Municipality reviewed Supply Chain Management (SCM) Policy on the 30th May 2017 aimed at assisting service delivery in a cost effective manner. The Supply Chain Management Unit has been fully established, all posts in the SCM are filled. Training of Bid Committees and SCM officials has been conducted. SCM related issues raised by the Auditor General's report of 2015/2016 are being addressed. Implementation of Central Data Base (CSD) has been implemented effective from the first of July 2016 in accordance with MFMA Circular No. 81. As part of Tax Reforms the municipality has also implemented Tax Directive with effective from 18 April 2016 (SARS Tax Compliance Status System).

Following the Auditor General Findings in relations to SCM controls and remedial action will be put in place rectify issues raised in the report

2.9 BY-LAWS

T2.9.1BY-LAWS INTRODUCED IN 2016/17

By-laws Introduced during the year 2016-17					
Newly Developed	Revised	Public Participation Conducted Prior to Adoption of By-laws (Yes/No)	Dates of Public Participation	By-Laws Gazetted* (Yes/No)	Date of Publication:
Property Rates by-law	-	No	-	No	-
Park and recreation	-	No	-	No	-

2.10 WEBSITE

T2.10.1 MUNICIPAL WEBSITE: CONTENT AND CURRENCY MATERIAL

Municipal Website: Content and Currency of Material		
Documents published on the municipality's / Entity's website	Yes / No	Publishing Date
Current annual and adjustments budgets and all budget-related document	Yes	May 2016 & January 2017
All current budget-related policies	Yes	28 May 2016
The previous annual report (Year -1)	Yes	January 2016
The annual report (Year 0) published/to be published	-	-
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (year0) and resulting scorecards	Yes	July 2016
All service delivery agreements (Year 0)	Yes	Dec 2016 and 2017
All long-term borrowing contracts (Year 0)	n/a	n/a
All supply chain management contracts above a prescribed value (give value) for Year 0	yes	Quarterly
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during year 1	yes	July 2016
Contracts agreed in Year 0 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	n/a	n/a
Public-private partnership agreements referred to in section 120 made in Year 0	n/a	n/a
All quarterly reports tabled in the council in terms of section 52 (d) during Year 0	Yes	Quarterly
Publication of the approved Service Delivery and Budget Implementation Plan for 2016/2017 financial year	yes	July 2016
Publication of the approved Service Delivery and Budget Implementation Plan for 2015/2016 financial year	yes	July 2016
Publication of the quarter 1 performance information report together with MFMA s52(d) report	Yes	October 2016
Publication of the Mid-year Assessment report, adjustment budget and revised SDBIP	Yes	February 2017
Publication of the quarter 3 performance information report together with MFMA s52(d) report	Yes	April 2017
Publication of the quarter 4 performance information report together with MFMA s52(d) report	Yes	August 2017
Publication of the Annual Report for the period ending 30 June 2016	Yes	February 2017
<p><i>Note: MFMA s75 sets out the information that a municipality must include in its website as detailed above. Municipalities are, of course encouraged to use their websites more extensively than this to keep their community and stakeholders abreast of service delivery arrangements and municipal developments.</i></p>		

2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

IN 2016 STATS SA conducted Community Survey 2016 focusing primarily on community levels of satisfactions in respect of service delivery

CHAPTER 3: SERVICE DELIVERY PERFORMANCE REPORT PART1

COMPONENT A: BASIC SERVICES

T3.1.0: INTRODUCTION TO BASIC SERVICES:

Service delivery in the municipality is basically about addressing backlogs that were inherited during and after democratic achievement by the state. Basic services are provided through access to electricity, water, waste water (sanitation), roads, solid waste management, and housing (human settlement). The municipality has approximately achieved 95% access to electricity which makes it possible to achieve the universal access to electricity by 2018. The municipality works with ESKOM to provide and construct for electricity provision. The municipality also works with Department of Economic Development, Environmental Affairs, and Tourism to ensure the municipality complies with the new NEMA regulations. The municipality with DEDEAT and South African National Parks ensures that the municipality does not transgress to environmental legislations and preserve the environment. Department of Roads and Public Works (DRPW) operate with the municipality to ensure maintenance of roads and bridges is provided through Roads Forum. The municipality has achieved the planned kilometers in both maintenance and construction. The municipality has a satisfactory coverage for roads accessibility though there major challenges with budgets on projects funded and managed by DRPW.

The water is provided by OR Tambo District for both maintenance and capital programmes. The district municipality is both the service provider and water service authority. Department of Human Settlement (DoHS) is responsible for budgeting for houses that are to be built with the municipal area. The coverage is below demand as there is a slow programme when the projects are on construction. The municipality works with DoHS through housing strategy to ensure that houses identified for housing construction are informed by Housing Sector Plan.

3.1 WATER PROVISION AND 3.2 WASTE WATER/ SANITATION

T3.0.1-3.2.10

The District Municipality is both Water Services Authority and Water Services Provider. The following information has been received from OR Tambo District Municipality for their annual performance during the financial year under review. OR Tambo provides the information through standing committees and formal and informal meetings when requested by Nyandeni Local Municipality. OR Tambo District Municipality is invited and provides presentation of progress and planned projects for the MTEF period. The OR Tambo plans on its IDP for the projects and does not directly plan with NLM during planning processes. Financial management of all water services (Provisioning and authorization) lies with OR Tambo DM. Rates regarding water and sanitation are collected and managed by OR Tambo DM without involvement of NLM.

The Roads and Electricity forums organized by OR Tambo DM are used as platforms where Nyandeni LM engages with the district and escalate their priorities and challenges on projects being implemented and the ones that are to be implemented under planning. The platform also assists the District Municipality to understand areas that need primary attention on maintenance challenges on the existing infrastructure. District Municipality uses the platform to inform the Municipality of their plans and their change in plans if they are to change any plans during financial year based on budget availability.

Maintenance staff from OR Tambo DM is based at our offices for maintenance and they are seconded for our municipal maintenance of water and sanitation.

3.3 ELECTRICITY

T3.3.1 INTRODUCTION TO ELECTRICITY

Eskom is the Provider of electricity; however, the Municipality accesses the funding directly from the Department of Energy through National Electrification Programme. The municipality does not have the distributing license hence all electricity is prepaid. The areas identified not to have electricity are provided paraffin by the municipality to compensate unavailability of electricity. We did not achieve the 2014 target for electrification due to financial constraints. Currently the municipality has an access of more than 80% in electrification. We only provide grid electrification as we do not have capacity to implement other methods of electrification. Grid electrification has gained trust from communities based on its reliability and exposure it has gained. The maintenance of street lights in towns is done by municipal team and funding for maintenance is provided by the municipality. Construction for household electrification is outsourced to Contractors and the funding is provided by Department of Energy. Through IGR ESKOM is invited to present their projects and planning for the MTEF. Households without access to electricity are provided an alternative energy through the Free Basic Services Programme.

- a) **GRID ELECTRIFICATION:** The main objective is to provide access to and expand electrification to address historical backlogs. In 2016/17 The Department of Energy herewith referred to as DoE allocated R9 million and an additional funding during their budget adjustment of R 2.25 million therefore totaling R 11 250 000.00. In 2016/17, a further R15 million has been committed through DORA to expedite provision of electricity in rural areas without electricity. Allocated budget for the year under review has managed to provide infrastructure for 407 households. All this was provided through grid electrification by the municipality and has not yet been energized. All this infrastructure was provided by the municipality through schedule 5 of the DORA allocation. Additional 1139 households have been also provided with infrastructure through ESKOM. In addition therefore the total households that benefited through the electrification under grid classification is 1546 households. Average connection per household for all infrastructure provided is R 23 000.00.

To address historical backlog the municipality and ESKOM have planned to provide infrastructure and access to energy for 1976 households at R 20 419.47 per household connection. The total budget allocated by Municipality and ESKOM is R 40 348 878.04 for the current financial year. The municipality has allocated R15 000 000.00 for 458 households through INEP and ESKOM has allocated R 25 348 878.04 for 1518 households. The municipality will completed historical backlog

in the financial year 2018/19 as we have only one village left with historical backlog. We will therefore implement provision of energy for infills and extension.

In the year under review ESKOM is left to energize households and the access to energy will move to 95%. Contractors for projects implemented by ESKOM are already appointed and on site whilst the municipality is busy with procurement processes for 208 households. The remaining 250 households by Municipality already have contractor appointed and site has already been established.

The following projects were implemented in the year 2016/17 financial year.

ESKOM Projects 2016/17

Project Name	Project type	16/17 CAPEX Plan	16/17 Connection Plan
Mthatha Mouth 16/17	Households	R 9 485 668.00	501
Ncithwa Extension 16/17	Households	R 4 543 500.00	233
Ncithwa link line	Infrastructure	R 1 500 000.00	
Bomvana Ext's 16/17	Households	R 7 315 000.00	385
Bomvana Ext Link line 16/17	Infrastructure	R 750 000.00	
Nyandeni Infills 16/17	Households	R 240 000.00	20
Nyandeni Ward Ext's		R 359 667.00	
TOTAL		R 24 193 935	1139

ESKOM Projects 2017/18

Project Name	Project Type	Planned Capex 17/18	Planned connections 17/18
Mthatha Mouth	Households	R 13 650 000	739
Mthatha Mouth Link line	Infrastructure	R 2 080 000	0
Ncithwa Extensions	Households	R 2 925 000	158
Ncithwa Link Line	Infrastructure	R 780 000	0
Bomvana Ext	Households	R 1 950 000	114
Bomvana Ext Link Line	Infrastructure	R 780 000	0
Nyandeni Infills	Households	R 5 010 929	1039
Nyandeni Wards Ext Ph. 1	Households	R 11 250 000	658

Nyandeni Wards Ext Ph. 1 link line	Infrastructure	R 780 000	0
Nyandeni Wards Ext Ph. 2	Households	R 11 250 000	500
Nyandeni Wards Ext Ph. 2 link line	Infrastructure	R 1 040 000	0
		R 51 495 928.60	3208

Nyandeni Electrification Projects
2016/17 financial year

Ward	Village	Planned connections	Revised budget
20	NGONGQELENI	89	R 1 225 000.00
	BUCULA	156	R 2 240 000.00 + R 2 250 000 Additional funding
	Link line (km)	7.5	R 1 035 000.00
25	Link line (km)	13	R 1 794 000.00
	Mngcibe	160	R 2 712 500.00
Total		405	R 11 250 000

2017/18 financial year

Ward	Village	Connections	Amount
	Ngqeleni phase 03 Ntshintshani	20	R 500 000,00
	Ngqeleni phase 03 Bucula (rem)	78	R 1 625 000
	Ngqeleni phase 03 Mvilo	50	R 1 250 000,00
	Ngqeleni phase 03 Mdzweni	60	R 1 500 000,00
25	Ngqeleni phase 03 Mngcibe	250	R 8 325 000,00
20	Ngqeleni phase 03 Link line (km)	7,8	R 1 800 000,00
	Total	458	R 15 000 000,00

b) **NON-GRID ELECTRIFICATION:**

For 2016/17 financial year the Municipality applied for 1236 households (for ward 16 &17) to be electrified with non-grid system .The application was considered and approved by the Department of Energy but due to the budget constraints the Department of Energy was able to connect 700 units for both wards.

Ward	Village Name	Number of H/H
17	Mdumazulu	100
	Mafini	120
16	Msinsini	115

	Mkhankatho	221
	Sivele	300
	Mqwanini	200
	Dalaguba	100
	Njova	80
Total		1236

2017/18 Financial year application

Ward	Village Name	Number of H/H	
06	Ndayini	120	270
	Mpindweni/ Mphangane	150	
17	Nquba	66	225
	Hlahlane	49	
	Mandileni	28	
	Guqa	34	
	Ludaka	33	
	Magozeni	15	
18	Maqanyeni	38	455
	Maqadini	56	
	Njiveni	55	
	Sikelweni	24	
	Bukwini	68	
	Kwandulini	13	
	Bhakaleni	27	
	Mbiza	30	
27	Mamfengwini	100	
Total		1050	

Challenges majorly experienced in electrification are as follows:

- I. Sparse populated households;
- II. Funding allocation strategy developed to be bias towards densely populated areas therefore affecting rural municipalities;
- III. Rapid Growth on population during construction of electrification programme;

- IV. Inaccuracy of Indigent register to inform development;
- V. Delays by ESKOM to provide outages and energize existing infrastructure;
- VI. Delays by ESKOM to dismantle SWER line and connect it to 3 phase line which has high capacity to provide for households within the area;
- VII. Mountainous terrain increasing rate per household connection due to terrain;

T3.3.4 HOUSEHOLDS-ELECTRICITY SERVICE DELIVERY LEVELS BELOW MINIMUM

Households - Electricity Service Delivery Levels below the minimum						
Description	Year -3 (13/14)	Year -2 (14/15)	Year -1 (15/16)	Year 0 (2016/17 FY)		
	Actual No.	Actual No.	Actual No.	Original Budget No.	Adjusted Budget No.	Actual No.
Formal Settlements						
Total households	3000	R0.00	R0.00	R0.00	R0.00	R0.00
Households below minimum service level		0	0	0	0	0
Proportion of households below minimum service level		0	0	0	0	0
Informal Settlements						
Total households	597	1199	1424 NLM +	1447	97	1544
Households below minimum service level	R 19 673 000.00 + ESKOM R18 193 000.00	R 4000 000.00 NLM+ R22 906 412.00	R 25 000 000 NLM +R ESKOM	R9 000 000.00 NLM R24 193 835.00 ESKOM	R 2 250 000.00 NLM	R 35 443 835
Proportion of households below minimum service level	1%	2%	2%	99%	99%	99%

T3.3.5: ELECTRICITY SERVICE DELIVERY POLICY OBJECTIVES FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Baseline	Annual Target	Revised Annual Target	Annual Means Of Verification	Annual Budget	Actual Performance	Achieved/ Deviated	Reason For Deviation	Corrective Measure
Electrification	Provide and maintain electricity	By providing electricity infrastructure to Nyandeni households	1243 constructed	Electrical infrastructure constructed for 391 households by 30 June 2017	Electrical infrastructure constructed for 308 households by 30 June 2017	Copy of close out report and copy of signed completion certificate	9 000 000.00	Mngcibe @ 75 % (65 houses connected and infrastructure) complete, Bhucula and Ngongqeleni @ 85% (155 houses connected and infrastructure) complete.	Deviated	Late delivery of material at Mngcibe, scope extended (75HH) for Bhucula and Ngongqeleni due to additional funding R 2 250 000.00	To complete project by end Aug 2017

Electricity Service Policy Objectives Taken From IDP									
Service Objectives/ Service Indicators	Outline Service Targets	Year -1: 2015/16		Year 0: 2016/17		Year 1: 2017/18	Year 3 2019/20		
		Target	Actual	Target	Actual	Target	Current Year	Current Year	Following Year
		Previous Year		*Previous Year	Current Year		Current Year	Current Year	Following Year
Electrification									
To provide electricity to all outstanding households and new settlements	Number of Households Connected	1424 NLM +	1447	1424	1447	1544	1976	1200	1400

T3.3.6: EMPLOYEES: ELECTRICITY SERVICES

Employees: Electricity Services:T3.3.6					
	15/16		16/17		
TASK GRADE	EMPLOYEE NO.	POSTSNO.	EMPLOYEE NO.	VACANCIES NO.	VACANCIES %
8	1	1	1	0	0
11	2	2	2	0	0
TOTAL	3	3	3	0	0

T3.3.7 FINANCIAL PERFORMANCE: 2016/17: ELECTRICITY SERVICES

Details	R'000				
	2016 Actual	Original Budget	2017 Adjustment Budget	2017 Actual	Variance to Budget
Total Operational Revenue	28 060	9 000	11 250	11 250	25%
Expenditure:					
Employees	-	-	317	317	
Repairs and Maintenance	-	-	-	-	
Other	22 207	9 000	16 568	10 249	14%
Total Operational Expenditure	22 207	9 000	16 885	10 566	17%
Net Operational Expenditure	-5 853	-	5 635	-684	100%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.3.7

T3.3.8 Capital Expenditure: Electricity Services 2017

No capital budget

3.4 WASTE MANAGEMENT

T3.4.1: INTRODUCTION TO WASTE MANAGEMENT

In terms of the South African Constitution (Act No. 108 of 1996), waste management services delivery is a local government function. Municipal Systems Act, 2000 gives guides for refuse collection and disposal. Hence, therefore Nyandeni Local Municipality is responsible for providing refuse removal service to its area of jurisdiction. Waste removal services refer to removal of general waste which can be grouped into domestic waste, commercial waste and garden waste.

Refuse removal service is provided to two urban areas Libode and Ngqeleni. This service is mainly provided in the municipal area that covers commercial and residential areas. The service has been expanded to Ntlaza, Ziphunzana, St. Barnabas Hospital, Kop-shop, Taxi Ranks, Corana and Mt. Nicholas JSS. Refuse skip bins are used as drop-off centers along N2 and R61 routes (Ziphunzana and Corana) also for business collection (Shoprite U-SAVE). Nyandeni Local Municipality had purchased a skip loader truck for the collection of all its skip bins within its area of jurisdiction. A refuse compactor truck is used to collect all waste collected in refuse bags and transported to the waste disposal site at Libode. Waste is collected daily from the CBD area, twice a week from Ntlaza, and once a week from domestic households and Mt Nicholas.

The households are provided with black refuse bags while cement refuse bins are used in the commercial areas (e.g. taxi rank). Nyandeni Local Municipality have introduced some of its schools in the Envi-Awards school Competition provided by the Provincial Department of Economic Development, Environmental Affairs and Tourism (DEDEAT). Awareness have been conducted in schools for the provision of three 3R's for waste hierarchy. We have supplied four Schools with color Coded trolley bins for recycling purposes (Mt. Nicholas JSS, Bhekizulu, Ngqeleni Village and Ngqeleni S.S.S.).

Nyandeni Local Municipality have drafted landfill site Geotechnical and Hydrogeological designs and presented them to the Department of Water and Sanitation: Response and Waste and municipality is awaiting approval RoD for the Department. 360 Africa Project Managers CC have been appointed for the construction of Waste Transfer Station at Ngqeleni and forty (40) job opportunities have been created.

The municipality have been awarded a grant of an amount of R6, 084 000.00 from the Department of Economic Development Environmental Affairs and Tourism (DEDEAT), for the eradication of Lantana Camara invasive plant in the area and six hundred (600) job opportunities are to be created from such project.

T3.4.2 Solid Waste Service Delivery Levels

Council has also adopted the following service standards to ensure efficiency and effectiveness in service delivery. The communities can also use these standards to hold council accountable

Description	Service Standard
Refuse Collection on Business	All day
Refuse collection Residence	Once a week
Refuse Collection Outside Town	Twice a week
Refuse Collection after the event	1 (day after)

T3.4.4 Service Delivery Objectives taken from the IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISSED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Environmental Management	To maintain a safe and healthy environment	By providing infrastructure for landfill site at Libode and Waste Transfer Station at Ngqeleni.	Approved Design Report	Conditional license of Landfill Site at Libode is in place	Construction of Landfill Site as per business plan at Libode through MIG by 30 June 2017	Final designs for Libode landfill Site with inputs from DWA	Design report	249 393.00	7	Final Design report for Libode landfill site submitted to DWA. Project advertised for construction	Achieved
		By providing infrastructure for landfill site at Libode and Waste Transfer Station at Ngqeleni.	Operational waste transfer station at Ngqeleni by set date	There is a Waste Transfer Station Permit in place though there is no operational transfer	Erect waste transfer station as per business plan at Ngqeleni by 30 June 2017	-	Completion certificate on completion of the waste transfer station	500 000.00	21	Rehabilitation of the site was done. Construction of Waste Transfer Station not yet completed.	Deviated

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
				Station							
		By reviewing Integrated Waste Management Plan	Reviewed and Approved Integrated Waste Management Plan (IWMP) by set date	Approved IWMP is in place	Review of the IWMP by 30 June 2017 to be approved by Council	-	Council Resolution approving the IWMP	55 810.61		IWMP was not reviewed (You mean nothing happened ?)	Deviated

T3.4.5: & T3.4.6 Employees: Solid Waste Management Services

EMPLOYEE:WASTE DISPOSAL AND OTHER:T3.4.5			2016/17		
JOBLEVEL	EMPLOYEE No YR 15/16	POSTSNO.	EMPLOYEE NO.	VACANCIESNO.	VACANCIESAS%
3	32	42	41	1	2%
4	2	2	2	0	0
6	2	2	2	0	0
7	2	2	2	0	0
11	2	2	2	0	0
TOTAL	38	50	49	0	0%

T3.4.7: Financial Performance

Financial Performance Year 0: Solid Waste Management Services - Included with community and other					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	188	745	2 362	2 103	182%
Expenditure:					
Employees	-		6246	6201	100%
Repairs and Maintenance	6	111	111	0	-100%
Other	719	1115	3043	1453	30%
Total Operational Expenditure	725	1226	9400	7654	524%
Net Operational Expenditure	537	481	7038	5551	1054%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.4.7

T3.4.8 Financial Performance Year 2016-2017: Waste Disposal

Financial Performance Year 0: Waste Disposal and Other Services Included with community and other					
R'000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	95	125	100	95	-24%
Expenditure:					
Employees	248	244	250	248	2%
Repairs and Maintenance	248	244	250	248	2%
Other	248	244	250	248	2%
Total Operational Expenditure	744	732	750	744	2%
Net Operational Expenditure	649	607	650	649	7%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					
T 3.4.8					

T3.4.9 Capital Expenditure: 2016-2017

Capital Projects	Year 0				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	249	661	259	4%	
Landfill Site	249	661	259	4%	
Project B					
Project C					
Project D					
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					
T 3.4.9					

T3.4.10 Comments on Overall Performance

3.5 HOUSING

3.3 T3.5.1: INTRODUCTION TO HOUSING

A. Human Settlements and town planning services delivery strategy and main role-players

The Municipality, through the development of an Integrated Development Plan, and through community consultation and engagements make provision for the development of houses for both rural and urban areas. Through these engagements, the needs of the communities are taken for prioritization and incorporated into the IDP. The Municipality, thereafter, with the assistance of the Department of Human Settlements Annually reviews the Housing Sector Plan, which is a strategic document that guides the development of sustainable human settlements and would then be the Chapter in the IDP.

Municipality, through its prioritization identifies areas for development, and for which applications will be made to the Provincial Department for funding. The Provincial Department of Human Settlements is responsible for the approval of applications for housing development responding to municipal requests and for the allocation of funds for projects (urban, rural, emergency and destitute). Department of Human Settlements serves as Developers and appoints contractors to construct houses.

The municipality also plays vital role together with ward councilors, ward committees and traditional leaders to identify qualifying beneficiaries and identification of land. Local municipality is also responsible for beneficiary administration (application processes), housing consumer education and transfers, facilitates the development all housing projects, close monitoring in terms of inspections (quality control on construction of houses), develop, update and monitor Housing Needs Register. When the construction of houses is complete, Local Municipality and Department of Human settlements hand over the houses to the beneficiaries through signing of Happy Letters.

When the incidents of disaster happen, Municipal officials together with the Disaster Management satellite office of O.R. Tambo District Municipality conduct Disaster Assessment on the impact of the Disaster, prepares the report and the Department of Human Settlements would conduct the disaster verification. Once the verification is finalized a recommendation would be made towards the construction of temporal shelters or provision of permanent solution. During the financial year under review Nyandeni local municipality developed a housing identification and allocation policy, the objectives of the policy are:

- a) To promote equal access to housing for Nyandeni residents
- b) To prevent unfair discrimination

- c) To promote fair administrative justice
- d) To ensure the application of the principle of “first come first serve”
- e) To ensure proper recording of all housing applicants
- f) To ensure that people with special needs are appropriately catered for
- g) To assess whether someone who has made an application is eligible to be allocated a government subsidized housing scheme

Role of Town Planning in Human Settlements Development

The Municipality plays a co-coordinating role in development of sustainable human settlements by identifying of suitable land. The Municipality also through its town planning division develops the layout plans for the area where the houses are going to be built and facilitates in the approval of township establishment application.

Further to that, the Town Planning Division is responsible for the general town planning services and land use management of the two towns, Libode and Nggqeleni. This section is responsible for advising the Municipality on all possible developments that are going to happen within the Municipality. This section also ensures that a credible Spatial Development Framework is in place and its implementation thereof in order to give effect to Section 26 (e) of the Municipal Systems Act 32 of 2000. The Town Planning Division also ensures that the implementation of the Spatial Planning and Land Use Management Act No. 16 of 2013.

The Main role players in human settlement development are

6.1 Provincial Department Of Human Settlements

- a) The Provincial Department of Human Settlements grants the Local Municipality an authority to register and administer housing subsidy applications
- b) The Department approves housing subsidy applications and provides funding for all approved housing projects
- c) The Department appoints contractors for approved projects and plays a monitoring roles.

6.2 National Department Of Human Settlements

- a) The National Department of Human Settlements (NDHS) administers the Housing Subsidy System (HSS) and National Housing Demand Database; and
- b) The NDHS may appoint external auditors to investigate a particular allocation process.

6.3 Applicants

- a) Applicants are required to register their need for housing on the Municipality's housing database.
- b) All applicants registered must inform Nyandeni Local Municipality on any changes in personal information such as address, marital status, income, or special needs and disabilities.
- c) Applicants must at all times ensure they are contactable by updating their contact details with the Municipality and
- d) Applicants must co-operate with the Municipality when required to update their information on the housing database every two years.

6.4 Local Human Settlements Standing Committee

- The Standing Committee monitors the implementation of this policy. This starts with beneficiary selection, subsidy application process up to completion and hand over of houses
- The Council, through the Standing Committee resolve on land to be identified for housing development in urban areas. Necessary processes like subdivision and survey of such land should then be undertaken.
- The Standing Committee pays periodically visits to all implemented projects
- The Standing Committee receives progress on projects that are implemented and assist in resolving conflicts and problems encountered there from.

6.5 The Office Of Ward Councillors

- a) The office of Ward Councillor, through Ward Committee co-ordinates any developments taking place in wards, including housing developments.
- b) The office identifies beneficiaries to benefit from any housing development.
- c) The office of Ward Councillor serves as a link between the Municipality and the wards through sourcing progress reports on all housing projects taking place in wards.
- d) The office of the Ward Councillor, through Ward Councillor contributes in the meetings of the Project Steering Committee on matters affecting housing development.

6.6 Traditional Councils

- a) Traditional Leaders, through Traditional Council allocate stands in areas where qualifying beneficiaries do not have stands.
- b) Traditional Leaders identify land for rural housing development, including Greenfield development.
- c) Traditional Leaders assist in the identification of destitute and vulnerable beneficiaries within their areas of jurisdictions.

6.7 Project Steering Committee

- a) The Project Steering Committee is selected among the members of the community and is responsible for the monitoring of implementation of the housing projects.
- b) The PSC appoints among its members people to serve in its governing structure, including Chairperson.
- c) The Steering Committee assists in the identification people to be employed in housing projects.
- d) Traditional leaders enjoy ex-officio status in the meetings of the Project Steering Committee.
- e) Projects Steering Committee also assists the office of Ward Councillor in resolving disputes emanating from housing developments.

b. Level and standards in Housing and town planning services

The Department of Human Settlements provide for the provision of the following standards when constructing houses:-

- A 40 square meter house with roof tiles, 2 bedroom, a kitchen and lounge which would also cater for people with physical disabilities
- A water tank
- A VIP toilet
- Bulk internal water reticulation services

The Municipality, when planning housing development takes into account houses for the low income ~~and high income earners~~. This helps the Municipality to set up its yearly targets for delivery of houses according to these categories of levels. The Municipality first starts with housing needs assessment to determine the number of beneficiaries who qualify for low cost housing ~~and high income~~ thereafter conduct the necessary geo-tech and environmental Impact assessment.

All housing/ human settlement developments for all income brackets require Town Planning expertise to prepare the town planning layout, facilitate public participation as well as administer the approval of the Townships with the department of Cooperative Governance and Traditional Affairs. The advent SPLUMA (Spatial Planning and Land Use Management Act no. 16 of 2013) has necessitated the establishment of Municipal Planning Tribunal which should administer the approval of Township establishment applications and other related Land development Applications.

With regards to the quality of houses the National Department of Human Settlements prescribes the norms and standards for the level of houses to be delivered by the Municipalities. Each Municipality is expected to deliver houses according the prescribed norms and standards. Nyandeni Local Municipality is implementing 40 square meters in all of its low cost houses.

Informal Settlements

Informal Settlements has been identified in both towns.

The program to address and to act on stopping the mushrooming of informal settlements is to provide these people with permanent shelters through informal settlements eradication program .Currently we have 170 informal settlements in the following areas

- Nqgeleni (eziteneeni) - 35
- Libode (Eziteneni) – 50
- Libode (Nomzamo) – 115

d. Major challenges in housing development

Some of the challenges in housing development include:-

- I) Delays within DHS in procurement processes in terms appointing and paying contractors.
- II) Poor performance by contractors resulting in completion delays
- III) Insufficient funding
- IV) Backlog in basic services (lack of bulk infrastructure)
- V) Unlawful occupation of land or land invasion.
- VI) Shortage of water during construction that delays the completion period for housing development.
- VII) High increases in material prices.
- VIII) Land Claims
- IX) Delays in the approval of town planning services and in the survey of the land for housing delivery.
- X) Difficult terrain on rural areas.
- XI) Unavailability of local suppliers within the O.R Tambo region
- XII) Alternative technology program it is not easy for all inspectors because they are not trained on those programs but on brick and mortar
- XIII) Vandalism of completed units.
- XIV) Material Theft

T3.5.3 HOUSING POLICY OBJECTIVES TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcome Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED /DEVIATED
Human Settlement	To coordinate the provision of sustainable rural and urban human settlements	By registering beneficiaries on the national Human Settlements database	The number of forms successfully captured on the system	-	Finalize capturing of 16000 forms for housing needs by 30 June 2017	-	Report of 16000 captured forms for housing needs.	368 000.00		Capturing of 19017 forms for housing needs has been finalise.	Achieved
Policy review and Development	To coordinate the provision of sustainable rural and urban human settlements	By developing and reviewing institutional policies	Approved policy on housing beneficiary identification and allocation	-	Develop a policy on housing beneficiary identification and allocation by 30 June 2017	-	Council Resolution	-		Policy on housing beneficiary identification and allocation has been developed and adopted by council (Council Resolution plz)	Achieved
Building Plan Approval	To regulate Control and compliance with regulations on building standard	By complying with the National Regulations and Building Standards Act NO.103, 1977	Approved building plans by set date	-	Administer approval of compliant building plans within 3 months of receipt by 30 June 2017	-	Building plan register and copy of the approval form	-		Compliance with building plans administered: Building plan register is in place. Submitted compliant building plans are approved within three months of receipt. 2 building plans approved at mid-year and 2 approved in quarter 3 and 4 in quarter 4	Achieved

			Developed building contravention register by set date	-	Develop building contravention register and serve contravention notices for non-conforming buildings by 30 June 2017	-	Copy of the building contravention register and notices served to transgressors	-	Contravention register developed and notices are served for non-conforming buildings.	Achieved
--	--	--	---	---	--	---	---	---	---	----------

HUMAN SETTLEMENT PROGRESS REPORT PROGRESS REPORT

PROJECT	PROGRESS	BUDGET	CONTRACTOR	WARD & VILLAGES	START DATE	PROGRESS STATUS AS AT 30 JUNE 2016
Mampondomiseni Phase 1 – 150 units	99 units complete	R 11 336 839.00	BNN Construction	Mampondomiseni Ward 17	May 2010	Completion date was September 2016 (Contract has been extended)
Mampondomiseni Phase 2 – 150 units	89 units complete	R 11 336 839.00	Abaphumeleli	Mampondomiseni Ward 17	May 2010	Project is at procurement for the replacement contractor
Mhlanganisweni 350	Complete	R 22 538 756.00	Nebavest	Mhlanganisweni Ward 03	October 2010	Complete
Nyandeni 370	10 units complete (With defects) Project now on procurement stage for a new contractor	R 33 006 109.00	Whitehall	All Wards	August 2012	Project is at procurement for the replacement contractor
Nyandeni 190	184 units completed	R 20 900 000.00	Everite	All Wards	August 2012	Completion date was December 2016 (Contract has been extended)
Nyandeni 77	No completions (developer status has been taken from O.R Tambo to Human Settlements)	R 6 545 000.00	Ayakhula BMW	Various Wards	March 2013	The project is at Procurement stage
Nyandeni 98	No completions (developer status has been taken from	R 396 000.00	Thubalam	Various Wards	March 2013	The project is at Procurement stage
Mbhobheleni 1000	300 Completions	R109 899 000,00	Mmaeshbe Genaral Trading	Ward 04	July 2014	Completion date was December 2016 (Under construction)
Ntsundwana 1000	218 completed units	R132 578 250,00	Max-Wezie Construction	Ward 20	July 2014	Completion date was December 2016 (Under construction)

Mqwangqweni 1000	28 completed unit	R109 899 000,00	Mosegedi Construction	Ward 14	July 2014	The project is under construction
Nyandeni 800	794 completions	R89 600 000,00	Jordan Construction	Ward 05 and Ward 13	July 2014	The completion date was December 2016 (Under construction)
Nyandeni 669	Contractor is on site	R109 632 944,00	Summerland Trading	Various wards		Contractor is on planning stage
Nyandeni 233	Planning stage	R30 995 680,00	Simply Do Construction	Various wards		Contractor is on planning stage

T3.5.4 EMPLOYEES: HOUSING

Employee : Human Settlements:T3.5.4		2016/17			
JOBLEVEL	EMPLOYEE No YR 15/16	POSTSNO.	EMPLOYEE NO.	VACANCIES NO.	VACANCIES AS %
7	1	1	1	0	0
8	1	1	1	0	0
11	2	3	2	1	50%
16	1	1	1	0	0
Total	5	6	5	1	50%

T3.5.5. FINANCIAL PERFORMANCE: 2016/17: HUMAN SETTLEMENT

Financial Performance Year 0: Housing Services - Included with LED					
R'000					
Details	Year -1	Year 0			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	#DIV/0!
Expenditure:					
Employees	0	0	1942	1942	100%
Repairs and Maintenance	0	0			#DIV/0!
Other	668	1646	1096	1096	-33%
Total Operational Expenditure	668	1646	3038	3038	85%
Net Operational Expenditure	668	1646	3038	3038	85%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					
T 3.5.5					

T3.5.6 CAPITAL EXPENDITURE: HUMAN SETTLEMENT

There is no capital expenditure

T3.5.7: Comments

The Departments is both the Authority and provider of human settlement.

3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

(T3.6.1: INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

Due to the level of unemployment and poverty within Nyandeni Local Municipality area, there are both households and citizens who are unable to access or pay for services; this group is referred to as "indigent". Nyandeni Local Municipality therefore has an approved indigent policy and indigent register to ensure that the indigent can have access to the package of services included in the FBS programme. We have currently supported indigent households with two burner stove and full size nine (9) kg gas. Nyandeni Local Municipality has decided to conduct an impact assessment to the beneficiaries on the awarded support, forging relation with institution of higher learning (Walter Sisulu University).

Section 26(1)(2) of the constitution of the republic of South Africa stipulates that everyone has a right to have access to adequate housing, Health Care, Food, Water and Social security. It is therefore Subsection 2 of this section that gives the state an obligation to take reasonable legislative and other measures within its available resources to achieve the progressive realization of these rights.

Functioning of indigent steering committees

All ward indigent steering committees are functioning for ensuring that the free basic services are delivered to the needy.

In ensuring that the steering committee is still effective the office do the verification quarterly together with the committee and councilors.

Indigent Register

The free basic services indigent register at present contains about 36974 indigent households for the whole Nyandeni local municipality. This status changes every now and then due to change of status to our indigents.

T.3.6.4 Cost to municipality of free basic services

Financial Performance Year 2017: Cost to Municipality of Free Basic Services Delivered					
Services Delivered	Year -1		Year 0		
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Water	-	-	-	-	
Waste Water (Sanitation)	-	-	-	-	
Electricity	065 6	300 5	300 5	271 1	-76%
Waste Management (Solid Waste)	-	-	-	-	
Total	065 6	300 5	300 5	271 1	-76%
					T 3.6.4

T3.6.5 FREE BASIC SERVICES AND INDIGENT SUPPORT POLICY OBJECTIVES FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Free Basic Services	To provide free basic services to indigent beneficiaries	By providing free basic services to indigent beneficiaries	Number of indigent households supported	Ward 20- 1692 households, Ward 25- 1567 households, Ward 26- 2296 households and ward 28 - 477 households has been provided with paraffin and 3333 household has provided with free basic electricity	Provide 100 coupons to indigent beneficiaries in ward 1 & 11 by 30 June 2017	-	Systems generated report of beneficiaries confirming provision of coupons from Eskom.	5 300 000.00	Ward 01,06,10,11,12,13,14,15,16,21,22,23 and 29	100 Coupons have been provided to 100 beneficiaries in ward 1 & 11 by 30 June 2017.	Achieved
					To refill gas to 6314 indigent beneficiaries by 30 June 2017	To refill gas to 3000 indigent beneficiaries by 30 June 2017	Signed register by beneficiary confirming receipt of the gas refilled		all Wards	Two Service Providers have been appointed for the.	Deviated
						Provide gas to 2164 Households (continuation of 2015-16 FY project)			all Wards	Three Service Providers were appointed to Supply and deliver (Two burner Gas Stoves and size 09Kg gas Cylinder full) We have manage to Supply toward 10,12,13,21 and 29 with 766 total beneficiaries. A workshop was held in both Towns for the FBS Ward Steering Committees Libode on the 31 May 2017 , and at Ngqeleni on the 01st June 2017	Deviated

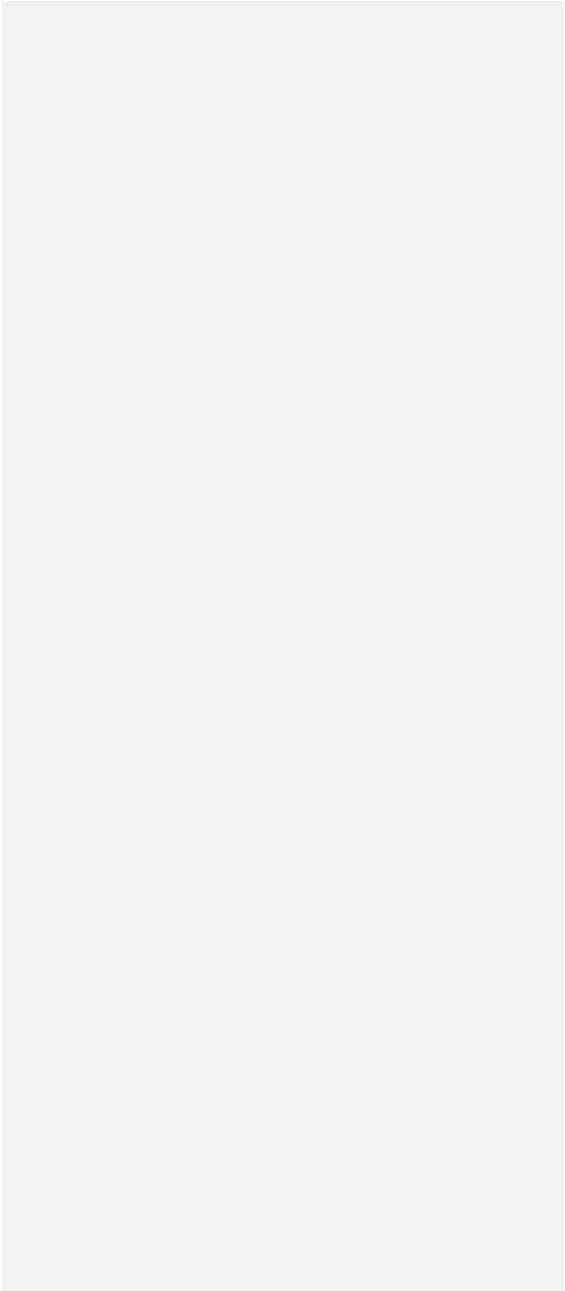
			Conducted impact assessment report by set date		Conduct impact assessment for alternative energy support by 30 June 2017	Target removed (it is an activity to check the effectiveness of the rollout)	-	-	-	-	-
		By developing a credible indigent register	Approved Credible Indigent register by set date		Review indigent register for approval by Council, by 30 June 2017	-	Council Resolution and signed copies of the policy and strategy by Mayor and Accounting Officer	-	-	Indigent register has been reviewed and approved	Achieved
Policy review and Development	To provide free basic services to Indigent people	By developing and reviewing institutional policies	Approved Indigent Policy and indigent strategy by set date	Indigent policy and indigent register have been approved. Ward Indigent Steering Committees established in 31 wards	Review indigent Policy and Strategy to be approved by Council, by 30 June 2017.	-	Council Resolution and signed copies of the policy and strategy by Mayor and Accounting Officer	-	All Wards	Indigent Policy has been reviewed and approved . Indigent Strategy not reviewed	Deviated

T3.6.6: COMMENTS

COMPONENT B: ROAD TRANSPORT

This component includes: roads; motorized and non-motorized transport; and waste water (storm water drainage).

3.7 ROADS



T3.7.1 INTRODUCTION TO ROADS

The municipality constructs and provides maintenance of roads to provide access to educational, economic, health centers. Roads constructed are surfaced and gravel roads in both rural and urban areas. In towns the roads constructed are surfaced roads. Construction of roads is done through contractors that are obtained the country through bidding processes. The maintenance is implemented in two methods internally and outsourced. Municipal yellow fleet is used on maintenance of existing roads and other projects are implemented by external contractors. Storm water control is considered as one of roads features and is considered when constructing the roads. EPWP programme is used as one element which drives job creation by being used when maintaining roads infrastructure. The most used method for roads construction is conventional due to the rolling terrain which demands major earthworks. Most type of roads being constructed are gravel roads and they do not last as they tend to be overpowered by storm water with high velocity. The municipality has improved in methods of construction and ensures that storm water management is highly considered during planning.

The municipality has achieved the annual target of constructing and maintaining 187 km. Roads forum is used to ensure all stakeholders are aware of roads projects to be implemented by both DRPW and Municipality. Roads forum assists in deciding which areas are to be prioritized by DRPW during financial year. Communities are part of project from planning stages as they are part of conception during Mayoral Imbizo's and IDP road shows. The municipality plans to provide transport Hub for integrating transport in both towns and identified areas for economic growth. The municipality has plans to provide infrastructure for ranks where areas are identified for economic growth as economic nodes. National Roads are being under management by SANRAL which provides maintenance and contractor development in consultation with the municipality.

Challenges majorly experienced in road transport are as follows:

- I. Preferred method for construction by Provincial Government of gravel road;
- II. Inadequate allocation of funds;
- III. Lack of capacity to complete projects by some contractors;
- IV. Poor/Inadequate resource allocation by DRPW;
- V. Poor infrastructure to strategic areas identified for economic growth;
- VI. Contract management and project management;
- VII. Staff shortage for accuracy during planning or feasibility studies;
- VIII. Inadequate funding for preventative maintenance

T3.7.2 GRAVEL ROADS INFRASTRUCTURE

Gravel Road Infrastructure Kilometres				
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained
Year 2 (18/19)	200 km	70 km	10 km	120 km

Year 1 (17/18)	177.3 km	67.3 km	10 km	100 km
Year 0 (16/17)	187.4 km	68.4 km	0 km	119.3 km

T3.7.3 TARRED ROAD INFRASTRUCTURE

Tarred Road Infrastructure Kilometres					
	Total tarred roads	New tar roads constructed	Existing tar roads re-tarred	Existing tar roads re-sheeted	Tar roads maintained
Year 2 (18/19)	13 km	10 km	2 km	0 km	1 km
Year 1 (17/18)	12 km	10 km	0 km	0 km	1 km
Year 0 (16/17)	1 km	0 km	0 km	0 km	1 km

T3.7.4 COST OF CONSTRUCTION MAINTAINANCE

Cost of Construction/Maintenance R'000						
	Gravel			Tar		
Financial Year	New	Gravel - Tar	Maintained	New	Re-worked	Maintained
Year 2 (17/18)	R 30 000	R20 000	R25 000	R 10 000	R1 000	R4 000
Year 1 (17/18)	R37 160	R27 000	R18 000	R0 000	R0 000	R0 000
Year 0 (16/17)	R50 000	R0 000	R27 000	R0 000	R 0 000	R 000

T3.7.6 ROAD POLICY SERVICE OBJECTIVES TAKEN FROM IDP

Roads Service Policy Objectives Taken From IDP									
Service Objectives/ Service Indicators	Outline Service Targets	Year -1		Year 0			Year 1	Year 3	
		Target	Actual	Target	Actual		Target		
		Previous Year		*Previous Year	Current Year		Current Year	Current Year/Actual	Following Year
<i>Provision of Access roads and road maintenance</i>									
To construct and maintain roads to service centres and economic development nodes	150 km constructed and maintained	150 km Constructed and maintained	209 km Constructed and maintained	150 km constructed and Maintained	150 km constructed and maintained	187.4 km constructed and maintained	189.3 km constructed and maintained	209 km constructed and maintained	213 km Constructed and maintained

T3.7.6 ROADS PERFORMANCE SUMMARY ON TABLE BELOW AS PER SDBIP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Provision of Access roads and road maintenance	To construct and maintain roads to service centre's and economic development nodes (100km maintenance and 50 km Construction-annually)	By upgrading internal road network to be accessible in all weather conditions	Number of Kilometers constructed	121 km construction	Completion of construction Sezela to Njezweni AR & Bridge and pay remaining 50% retention by 30 June 2017 (Project from 15/16 FY)	-	Copy of signed final completion certificate and copy of paid payment voucher for all retention.	1 051 505.00	29	Sezela to Njezweni AR & Bridge Completed and 50% retention has been paid by 30 June 2017 (Project from 15/16 FY)	Achieved
			Number of Kilometers constructed		Completion of Construction of Ncamedlana to Manzimahle AR & Bridge and pay remaining 50% retention by 30 June 2017 (Project from 15/16 FY)	-	Copy of signed final completion certificate and copy of paid payment voucher for all retention.	3 800 000.00	14	Construction of Ncamedlana to Manzimahle AR & 2 Bridge has been completed and 50% retention paid .	Achieved
			% Completion of Project		Completion of Construction of Jojozi to Ncithwa A/R & Bridge (6.5km) and pay 50% retention by 30 June 2017	Project 80% complete (5.2 km of Jojozi to Ncithwa Access road (A/R) and Bridge) Clear and Grub 100% Roadbed 100% Tipping 100% Processing	(Progress report and payment Summary)	4 200 000.00	2	Project 77% complete (5.2 km of Jojozi to Ncithwa Access road (A/R) and Bridge) Clear and Grub 100% Roadbed 100% Tipping 100% Processing 70% Bridge 0% Drainage 90%	Deviated

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/D EVIATED
						80% Bridge 50% Drainage 50%					
			Number of Kilometers constructed		Completion of Construction of Ndayini Phase 2 A/R & Bridge (6 Km) and pay 50% retention by 30 June 2017	Issue completion Certificate for 6km of Ndayini A/R and Bridge	Copy of signed final completion certificate and copy of paid payment voucher paying 50% retention.	5 060 000.00	5	Completion Certificate for 6km of Ndayini A/R and Bridge has been issued.	Achieved
			Number of Kilometers constructed		Completion of Construction of Mafusini to Zincukutwini A/R (5.5 Km) and pay 50% retention by 30 June 2017	Issue completion Certificate for 5 km of Mafusini to Zincukutwini A/R	Copy of signed final completion certificate and copy of paid payment voucher paying 50% retention.	3 500 000.00	26	Completion Certificate for 5 km of Mafusini to Zincukutwini A/R issued(23/06/2017). Earthworks and contingency Funds were utilised to fund construction of the extra kilometres	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
			% Completion of Project		Completion Construction of Cibeni to Ngojini & Bridge (6 Km) and pay 50% retention by 30 June 2017	Project 74% Complete for 12 km of Cibeni to Ngojini and Bridge	Progress report and payment summary	8 000 000.00	6	Project 83.2% Complete for 12 km of Cibeni to Ngojini and Bridge Clear and grub Roadbed 100% Tipping 99% Processing 99% Bridge 20% Drainage 98%	Achieved
			Number of Kilometers constructed		Completion of Construction of Bukwezeni A/R (6 Km) and pay 50% retention by 30 June 2017	Issue completion Certificate for 5 km of Bukwezeni A/R	Signed completion certificate	3 600 000.00	23	Completion Certificate for Bukwezeni AR Issued (2.44km): Scope of Works Reviewed and Reduced due to Mountainous Terrain and Community made aware. Evidence Attached	Deviated
			Number of Kilometers constructed		Completion of Construction of Lower Malahle to Mlatha Access Road & Bridge (Mgonondi Access Road) (6 Km) and pay 50% retention by 30 June 2017	Issue completion Certificate for 6km of Lower Malahle A/R and Bridge	Signed completion certificate	5 500 000.00	22	Issued completion Certificate for 6km of Lower Malahle A/R and Bridge (Date)	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/D EVIATED
			Number of Kilometers constructed		Completion of Construction of Magcakini A/R (5 Km) and pay 50% retention by 30 June 2017	Issue completion Certificate for 5.7 km of Magcakini A/R	Signed completion certificate	4 000 000.00	8	Issued completion Certificate for 5.7 km of Magcakini A/R (06/04/2017)	Achieved
			Number of Kilometers constructed		Completion of Construction of Renny A/R (14.2 Km) and pay 50% retention by 30 June 2017	Issue completion Certificate for 14.2 km of Renny A/R	Signed completion certificate	5 500 000.00	31	Issued completion Certificate for 14.2 km of Renny A/R (Date	Achieved
			Number of Kilometers constructed % Completion of Project		Completion of Construction of Mgojweni to Mabhetshe A/R & Bridge (13.5 Km) and pay 50% retention by 30 June 2017	Project 85% complete Roadworks 100% complete Bridge 70% complete	Progress report and payment summary	6 000 000.00	24	Project 90% Complete: Roadworks @ 100% complete, Bridge @ 80% complete	Achieved
			Number of Kilometers constructed % Completion of Project		Completion of Construction of Msuzwaneni to Thekwini A/R & Bridge(11,5 Km) and pay 50% retention by 30 June 2017	Project 50% Complete	(Progress report and payment summary)	5 000 000.00	28	Project 90% Complete: Roadworks @ 95% complete and Bridge @ 85% complete	Achieved

Maintenance Expenditure year 0: Road Services R'000					
Maintenance Projects	Year				
	Budget	Adjustment Budget	Actual Expenditure	Variance original budget	Total Project Value
Total all	R 27 000	R 0 000	R 27 000	R 0 000	R 27 000

Maintenance Performance Summary on Table Below

PROJECT NAME AND DESCRIPTION	WARD	PROJECT AMOUNT	EXPENDITURE	QUANTITY(Km)	ACTUAL	ACTIVITY	PROGRESS
Zulu	30	Internal Plant	R 0.00	4.8	4.8	Tipping and processing	Completed
Mgojweni	32	Internal Plant	R 0.00	4.5	4.5	Tipping and processing	Completed
Ngqeleni Street Surfacing	21	Internal Plant	R 0.00	0.7	0.7	Base preparation	Completed
Lurhasini	11	Internal Plant	R 0.00	0.6	0.6	Blading	Completed
Jojozi Electrification Access	2	Internal Plant	R 0.00	6.6	6.6	Clearing and earthworks	Completed
Ludaka	17	Internal Plant	R 0.00	3.0	3.0	Blading	Completed
Mqwangqweni A/R	14	Internal Plant	R 0.00	0.8	0.8	Blading	Completed
Sompa to Ndzuluka	5	Internal Plant	R 0.00	3.0	3.0	Blading	Completed
Mqwangqweni A/R No. 02	14	Internal Plant	R 0.00	3.0	3.0	Blading	Completed
Mchonco	7	Internal Plant	R 0.00	5.4	5.4	Blading	Completed
Dalagubha Junction to Mafini	15	Internal Plant	R 0.00	2.5	2.5	Blading	Completed
Lukhanyisweni A/R	10	Internal Plant	R 0.00	4.0	4.0	Rip and compact	Completed
Mphangane JSS A/R	8	Internal Plant	R 0.00	3.0	3.0	Blading	Completed
Tyarha A/R	8	Internal Plant	R 0.00	2.0	2.0	Blading	Completed
Sikelweni	18	Internal Plant	R 0.00	1.5	1.5		Completed

Tutor Ndamase S.S.S.	31	Internal Plant		3.5	0.0	Tipping and Processing	Under Construction
Zandukwana A/R	1	Internal Plant	R 0.00	6.0	4.5	Tipping and Processing	Earthworks has been completed
Phalo to Sizani Access Road and Storm water	23	Internal Plant	R 0.00	6.0		Wet Blading and patch gravelling	None
Ludaka Road to school	2	Internal Plant	R 0.00	3.0	3.0	Wet Blading and patch gravelling	Completed
TOTAL				61.8	52.9		
PROJECT NAME AND DESCRIPTION	WARD	PROJECT AMOUNT	EXPENDITURE	QUANTITY (Km)	ACTUAL	ACTIVITY	PROGRESS
Gxeni Access Road	29	R 2 987 113.50	R 1 934 366.05	9.5	7.0	Rehabilitation of roads and storm water	Completed
Mputshane A/R	6	R 2 378 734.66	R 2 253 416.51	7.0	9.5	Rehabilitation of roads and storm water	Completed
Ntibane A/R	28	R 1 957 343.98	R 1 929 813.07	5.7	5.7	Rehabilitation of roads and storm water	Completed
Kalandoda A/R	1	R 2 169 424.25	R 1 948 904.24	10.2	10.2	Rehabilitation of roads and storm water	Completed
Luqolo A/R	26	R 1 971 648.13	R 1 625 636.84	4.5	4.5	Rehabilitation of roads and storm water	Completed
Mjobeni	1	R 1 791 130.95	R 1 732 561.74	4.5	4.5	Rehabilitation of roads and storm water	Completed
Gqweza A/R	2or27	R 2 600 000.00	R 2 484 500.25	8.0	8.0	Rehabilitation of roads and storm water	Completed
Mkhankatho	16	R 1 609 545.98	R 1 607 849.74	5.0	5.0	Rehabilitation of roads and storm water	Completed

Ntilini	10	R 1 925 069.27	R 1 778 981.94	7.6	7.5	Rehabilitation of roads and storm water	Completed
New Buntingville Access Road	13	R 1 799 474.04	R 1 794 686.04	4.5	4.5	Rehabilitation of roads and storm water	Completed
Gangeni	20	R 1 136 910.60	R 1 128 178.20	4.5		Rehabilitation of roads and storm water	Completed
TOTAL		R 19 390 010.72	R 20 218 894.62	71.0	66.4		
PROJECT NAME AND DESCRIPTION	WARD	PROJECT AMOUNT	EXPENDITURE	QUANTITY (Km)	ACTUAL	ACTIVITY	PROGRESS
Mngcibe Box Culverts	25	R 718 610.97	R 620 460.48			Storm water control	Completed
Nothintsila Mvilo Storm water	20	R 950 000.00	R 0.00			Storm water control	Re-advert
Qhokama Storm water	28	R 287 160.00	R 0.00	0.4	0.4	Treated base	Completed
Dikela Springs	30	R 0.00	R 0.00			Storm water	To be assessed
TOTAL		R 2 245 680.97	R 620 460.48		0.4		
PROJECT NAME AND DESCRIPTION	WARD	PROJECT AMOUNT	EXPENDITURE	QUANTITY (Km)	ACTUAL	ACTIVITY	PROGRESS
Libode and Ngqeleni Towns and Extensions	7&21			5.0		Blading and Pothole patching	Pothole patching

T3.7.7 EMPLOYEES ROADS SERVICES

Employees: RoadsServices:T3.7.7					
TASK GRADE	EMPLOYEE NoFY15-16	POSTSNO .	EMPLOYEE NO. 16-17	VACANCIES NO.	VACANCIES AS %
3	2	2	2	0	0
7	10	11	11	0	0%
8	3	6	5	0	1
10	2	2	2	0	0
11	9	9	9	0	0
16	2	2	2	0	0%
20	1	1	1	0	0
Total	29	33	32	0	3%

T3.7.8 FINANCIAL PERFORMANCE: YEAR 2016/17: ROADS SERVICES

Financial Performance Year 2017: Road Services					
					R'000
Details	2016	2017			Variance to Budget
	Actual	Original Budget	Adjustment Budget	Actual	
Total Operational Revenue	0	0	0	0	
Expenditure:					
Employees	12998	14359	15071	13930	-3%
Repairs and Maintenance	3998	17762	27177	4161	-77%
Other	18132	3124	37006	34283	997%
Total Operational Expenditure	16996	35245	79254	52374	49%
Net Operational Expenditure	16996	35245	79254	52374	49%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					
					<i>T 3.7.8</i>

T 3.7.9 CAPITAL EXPENDITURE 2016/17: ROADS SERVICES

Capital Expenditure Year 2017: Road Services					
					R' 000
Capital Projects	Year 0				Total Project Value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	
Total All	58 148	68 739	70 125	17%	
Road Construction	52 514	65 404	68 427	30%	68 427
Street surfacing	2 634	-	-	#DIV/0!	-
Plant & Equipment	3 000	2 299	824	-73%	824
Motor vehicles	-	874	874	#DIV/0!	874
EPWP Container		162	162	#DIV/0!	162
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					

T 3.7.9

T3.7.9: COMMENT ON THE PERFORMANCE OF THE ROADS OVERALL

T3.8.1 TRANSPORT (VEHICLE LICENSING AND PUBLIC BUS OPERATIONS)

The municipality is responsible for provision of Transport Public Safety which includes vehicle licensing

T3.8.2: Municipal Bus Service Data:

(The municipality has does not render Municipal Bus Services)

T3. 8.3 TRANSPORT POLICY OBJECTIVES TAKEN FROM THE IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/O utcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
Public Safety & Security /Transport	To facilitate public safety programmes	By implementing National Road Traffic Act and K53 through Drivers' License Testing Centre and Motor Vehicle Registering Authority	Number of learners licences issued	Registered and operational Grade B DLTC	Issue 4500 learners licences by 30 June 2017	-	RD323 reports reflecting 4500 learners issued, 2400 drivers licences and 600 PRDPs Issued	388 808.00	All Wards	3467 issued Learner Licences	Deviated
			Number of driving licenses issued		Issue 2400 drivers licenses by 30 June 2017	-		-	All Wards	3324 issued Drivers Licences	Achieved
			Number of PRDPs issued		Issue 600 PrDP's by 30 June 2017	-		-	All Wards	982 issued PrDP's	Achieved
			Number of registered and licensed vehicles	Registered and fully operational RA	Register and license 500 motor vehicles by 30 June 2017	-	Rd323 reports generated from ENaTIS system reflecting 500 motors vehicles licenced.	111 088.00	All Wards	1699 Motor Vehicle licenced	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		By ensuring road safety in the Jurisdiction of Nyandeni LM	Approved and implemented road safety plan by set date	Adhoc road safety planning	Develop and implement Nyandeni Municipality safety plan approved by MM by 30 June 2017	-	Approved safety plan and implementation safety plan report.	-	-	Safety plan is drafted	Deviated
		By enforcing Municipal By – Laws and National Road Traffic Act	Number of National Road Traffic Act by-Laws enforced	18 By-laws are in place but were not enforced fully Out of 18 there are 11 by laws that are enforced	Enforcement of ten (10) by-laws and National Road Traffic Act by 30 June 2017	-	10 Enforced by-Laws	-		11 By Laws were enforced Street Trading, Liquor Trading, Pound, Environmental Health, Funeral Undertaker, Encroachment, Public Gathering, Land Invasion, Public road& Miscellaneous, Advertising signs & Public space - By laws	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
		By improving coordination and collaboration on service delivery by all 3 spheres of government through intergovernmental relations and related fora	Number of Community Safety Forums Sittings	Functional community safety Forum	Convene 4 Community Safety Forum sittings for the purpose of finding strategies to reduce crime by 30 June 2017	-	1. Minutes of 4 Community Safety Forum Meeting 2. 4 (Four) Attendance registers of Community Safety Forum Meeting3. 3.Actions taken from resolutions of prior meeting of safety forums	59 432.00	-	Five Community Safety Forum meetings were held 21/07/2016, 15/09/2016, 16/02/2017,18/05/2017 & 08/06/2017. Awareness Campaign on the 21/06/2017	Achieved
		By improving coordination and collaboration on service delivery by all 3 spheres of government through intergovernmental relations	Number of Transport Forum Sittings	Functional transport Forum	Convene 4 Transport Forum Sittings with the intention to find better ways of maintaining safer environment within Nyandeni jurisdiction by 30 June 2017	-	1. Minutes of 4 Transport Forum Sittings 2. 4 (Four) Attendance registers of Transport Forum Sittings 3. Actions taken from resolutions of prior meeting of Transport forums	77 761.60	-	Five Transport Forum meetings were held 20/09.2016, 08/11/2016, 15/11/2016, 16/03/2017,30/03/2017 & 02 Arrive alive Campaigns wereA104:P119 held on the 24/11/2016 & 05/04/17	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		and related fora									
		By improving coordination and collaboration on service delivery by all 3 spheres of government through intergovernmental relations and related fora	Number of social cluster meetings conducted	Functional Social Needs Cluster Programme	Conduct 4 Social Needs Cluster Meetings by 30 June 2017	-	1. Minutes of 4 Social Needs Cluster Meeting 2. 4 (Four) Attendance registers of Social Needs Cluster Meeting 3. Actions taken on resolution of prior meeting.	-	-	Four (4) Social Needs cluster meetings held	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Public Safety & Security /Transport	To ensure proper management of municipal assets	By safeguarding the municipal assets through Insurance and provision of adequate security	Number of municipal office facilities safe guarded	Safeguarding of municipal assets	Safeguard all 8 municipal facilities 30 June 2017	-	Quarterly reports on status of Municipal Facilities	-	-	8 municipal facilities are safeguarded; I) Draft safety plan has been developed in April ii) Filling of vacancies iii) Training of 34 guards on firearm competence. Iv) Training of 7 security officers and 1 radio controller as peace officers.	Achieved

T3.8.4 EMPLOYEES TRANSPORT SERVICES

Employees:(Examiners 4,Enatisclerk,Superintendent,trafficofficers 5,ProtectionCommander,SecurityGuards, Security Supervisor; Admin Clerk X3, Principal Clerk):T3.8.4					
JOBLEVEL	EMPLOYEEENO15/16	POSTSNO.	EMPLOYEEENO.	VACANCIESNO.	VACANCIESAS%
5	46	48	48	0	0
7	12	13	13	0	0%
8	10	11	11	0	0%
10	2	2	2	0	0%
11	2	2	2	0	0
16	1	1	1	0	0
Total	73	77	77	0	0%

T3.8.5: FINANCIAL PERFORMANCE YEAR 2016-2017: TRANSPORT SERVICES

Not applicable to Nyandeni Local Municipality.

T3.8.6 CAPITAL EXPENDITURE 2016-2017: Transport Services

Not applicable to Nyandeni Local Municipality.

T3.8.7: COMMENT ON TRANSPORT OVERALL

3.9 STORMWATER DRAINAGE

T3.9.1 INTRODUCTION TO STORMWATER DRAINAGE

In 2011/12, a storm water master plan was developed. Projects in both towns were implemented through storm water master plan which was developed for storm water control in both towns. Projects were then extracted and implemented in phases as the costs are very high for implementing the whole proposal for master plan. Some components of storm water are catered for in the roads projects that are being implemented. Upgrading of existing storm water with stone pitching or concrete drains is done through maintenance unit and increases life span of roads infrastructure. Construction of open channels and pipes to manage storm water is implemented by the municipality.

T3.9.2 STORMWATER INFRASTRUCTURE

Storm water Infrastructure kilometers				
	Total Storm water Measures	New storm water measures	Storm water measures upgraded	Storm water measures maintained
Year -2 (2014/15 FY)	Nil	3.6 km of Dia. 600mm	30 meters for pipe culverts and 2 km to stone pitching	Nil
Year -1 (2015/16 FY)	11 km		11 km Upgraded Channel	
Year -0 (2016/17 FY)	450 m	50m pipe	400 m Open Channel	

T3.9.3 COST OF CONSTRUCTION/MAINTENANCE

Cost of construction / Maintenance R'000			
	Storm water Measures		
	New	Upgraded	Maintained
Year -2 (2014/15 FY)	Nil	Nil	Nil
Year -1 (2015/16 FY)	Nil	Nil	Nil
Year -0 (2016/17 FY)	Nil	R 620	Nil

T3.9.5 STORMWATER POLICY OBJETIVES TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Storm water control	To improve storm water system so as to achieve life span of road network	By implementation of Storm water master plan	Number of kilometers of storm water projects implemented in Libode and Ngqeleni	Implementation of storm water projects from storm water master plan	Implement 1 km storm water projects on storm water Maintenance plan by 30 June 2017	-	Progress report and completion certificate	400 000.00	07 & 21	1 km Storm Water Projects on storm water maintenance Plan implemented at: Qhokama, Mgojweni and Zandukwana.	Achieved

COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: planning; and local economic development.

T3.10. INTRODUCTION TO PLANNING AND DEVELOPMENT

The Municipality has an approved Spatial Development Framework and has since developed various local spatial development plans, however the promulgation of the Spatial Planning and Land use Management Act has necessitated a review of the current SDF so that it is in line with the new legislation.

The municipality has an approved spatial development framework plan with a five year planning horizon. The Spatial Development Framework Plan 2011, identifies rural and urban nodes with growth and economic development potential. Detailed local area plans were developed for these nodes as recommended by the Spatial Development Framework Plan. The Libode/ R61 Corridor LSDF and Ngqeleni LSDF were just some of the local area plans that were developed and formed a basis and guide for the growth of the two urban areas.

The Spatial Development Framework Plan identifies urban and rural nodes. Libode is identified as a Primary urban node and Ngqeleni is identified as a Secondary Node. The OR Tambo District SDF describes these urban nodes as lower order service centres. From the local municipal perspective, they remain important as urban settlements where goods and services can be accessed. (NLM, SDF section 5.3.1). The SDF further identifies coastal nodes and classifies them into Primary and Secondary coastal nodes where Mthatha Mouth and Mdumbi are classified as Primary and Presley Bay/ Lwandile classified as secondary nodes.

Rural nodes are identified in the SDF as rural service centres and are namely, Nyandeni Village, Ntlaza Junction, Kop Shop and Canzibe.

OPPORTUNITIES OF PHYSICAL PLANNING

Council adopted Spatial Development Framework Plan;

Planning Legislation that is implemented: Spatial Planning and Land use Management Act;

In August 2013, the President of the Republic promulgated the Spatial Planning and Land Use Management Act. This a National Piece of legislation which intends to repeal old planning legislation such as the Townships Ordinance 33 of 1934 that is currently applicable in the Nyandeni area. The intention of this new planning legislation is to allow for the main components of a land use management system, the SDF, Town Planning Scheme and its regulations. SPLUMA came into effect on the 1st July 2015.

An active Municipal Council and the department Cooperative Governance and Traditional Affairs (COGTA) as structures that approve development applications but after the enactment of SPLUMA all land development applications should be dealt with by a Municipal Planning Tribunal. Nyandeni Local Municipality opted for a District Municipal Planning Tribunal.

CHALLENGES OF PHYSICAL PLANNING

- Non- availability of GIS system to assist in the implementation of effective Land use management
- Outdated pieces of legislation and scheme regulations that do not respond to new land use management trends such as mixed use developments etc;
- Lengthy approval time for development applications;
- Legislation that rests planning decision making at provincial level;
- Relying on external service providers for submission on behalf of the municipality of all land use development application and township establishment;
- Time taken for the requirements of Environmental Legislation prior physical development could take place;
- Land ownership and tenure system;
- Complexity of specifications of planning and survey services that slow down supply chain management processes;
- Unlawful occupation of land, Land invasion poses a threat to development.
- Implementation of SPLUMA, particularly the formation of a Municipal tribunal
- Municipal and Traditional authority conflicts over land use management

T3.10 PLANNING

T3.10.1 INTRODUCTION TO PLANNING

The key focus areas/ categories of spatial planning are Settlement Planning, Land Use Management spatial planning and real estate management.

Spatial Planning

During the year under review the spatial planning unit made progress with measures towards the implementation of SPLUMA (Spatial Planning and Land use management Act No. 16 of 2013). Various workshops were organized with council in order to familiarize councilors with the subject Act and the requirements thereof. Parallel negotiations were held with traditional leaders in order to get a coherent consensus on the implementation of SPLUMA. To date the spatial planning unit has worked on getting council to resolve to prepare SPLUMA bylaws, resolve to be part of the district planning tribunal together with Mhlontlo local municipality and O.R Tambo district municipality, further to this, the Spatial planning and Land use management bylaws for Nyandeni local municipality were prepared and advertised and no representations nor objections were raised during this process. The department will therefore continually work for council adoption and gazetting of the subject bylaw.

In 2011 council adopted its 2nd generation Spatial Development framework plan. A number of local spatial development plans identified in the framework plan have been developed and adopted. Service providers were appointed to develop Two Local Spatial Development frameworks namely the Canzibe LSDF and Mthatha Mouth LSDF. These Local Spatial Development framework give effect to the development principles, norms and standards set out in chapter 2 of the Land Use Management Act. These LSDFs include some of the requirements set out in chapter 4 Part E of the Act. Section 26 (e) of the municipal systems Act no.32 of 2000 requires that local municipalities prepare a five year spatial development framework as part of the IDP should be reviewed annually. In accordance with this requirement Nyandeni local municipality has undertaken to review its Spatial development framework to this end the municipality has appointed a town planning firm in February 2016 to assist with the review.

Settlement Planning

During the 2016/17 fiscal year the department worked on the conveyancing of 66 properties in Libode Extension 2. This process involved the registration of each property from municipal ownership to the deed of the individuals whom had bought the properties. The department has also been successful in the establishment of a new extension 6 township in Libode which is comprised of 82 total sites (74 residential, 4 commercial, 2 public open space, 1 institutional space and 1 place of worship). The department has also commissioned the services of professional environmental scientists to work on the environmental Impact Assessment and Geo-technical investigation for proposed Extension 6 Ngqeleni which will comprise of 100 middle income residential sites.

Land Use Management

The department has processed a number of land development applications in an effort to formalize informal Land-use and to manage the growth thereof. During the year under review the informal Libode transport hub was formalized through a rezoning and subdividing it as a portion of Erf 90. A rezoning, subdivision and consolidation of Libode cemetery from Erf 90 was also done in-order to allow for the expansion of the cemetery, A subdivision and rezoning of Libode KSD FET college was also done in order to formalize the college and be able to collect revenue from the college management once the site S.G plan has been approved. In an effort to create more residential erven to alleviate the demand for residential property, the department completed a subdivision and rezoning application for the establishment of 20 new erven in Libode.

Real Estate Management

One of the challenges that have been plaguing municipal property rate revenue is properties that are privately owned which are still registered under the municipal ownership. In an effort to address this quandary the department has initiated a process to assist property owners whose properties are still reflected under municipal ownership with the transfer of these properties and as such various engagements have been made with these property owners and assistance availed with deed of sales and signing of deed of transfers.

Development Planning

During the year under review the department facilitated the planning and development of a new shopping square in Libode which will house various national retail stores such as PEP, Boxer, KFC, Dunns, Auto Zone, Absa and various other chain stores. Working in collaboration with other municipal departments, development planning and LED also facilitated the planning and development of the Libode transport hub. The planning and securing of funds for various small town revitalization projects. The department continues to work closely with the department of public works in order to realize the aspiration of the development of an office park in Libode.

T3.10.2 APPLICATIONS FOR LAND USE DEVELOPMENT

APPLICATIONS FOR LAND USE DEVELOPMENT						
DETAIL	FORMALISATION OF TOWNSHIPS		REZONING		BUILT ENVIRONMENT	
	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17
Planning application received	Township establishment of 100 middle income housing in Ngqeleni	Township Establishment of 82 units on Erf 90. Township	Rezoning and Subdivision of Erf 90 Libode (20 units) Rezoning and subdivision of Erf 90 Libode (cemetery)	Rezoning and subdivision of erf 88 Libode	Construction of the Bokleni Shopping center has begun during May 2017 and construction is expected to be completed by December 2017	Construction of a public Library in Ngqeleni and Libode is currently underway
Determination made in year of receipt (approval)	Council Approval of the establishment of the 100 middle income housing project in Ngqeleni	Council Approval COGTA Approaval	Council approval	Council Approval	Subdivision and consolidation for the ERF 1390 Libode was approved in June 2017	Building Plan was approved during the 2016-17 Financial year
Determination made in ff year (approval)		Municipal Planning Tribunal (MPT) approval		Municipal Planning Tribunal (MPT) approval		
Applications withdrawn	None	None	None	None	None	None
Applications outstanding at year end	Township establishment of Nomzamo 1328 housing units			Rezoning of Erf 23 Libode		

T3.10.3 PLANNING POLICY OBJECTIVES TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
Environmental Management	To maintain a safe and healthy environment	By providing additional land for cemetery development	Rezoned cemetery by a set date	There is a cemetery in Libode	Subdivision and Rezoning Erf 90 for Libode cemetery by 30 June 2017	-	Approved rezoning and subdivision of ERF 90 for Libode cemetery by council.	744 352.00	-	Subdivision and Rezoning of Erf 90 for Libode cemetery completed and approved by council. (Resolution number 2487)	Achieved
Spatial Planning	To increase the number of middle income housing stock and business sites for the growth of both towns of Libode and Ngqeleni	By Initiating subdivision and rezoning of FET site, Libode	Subdivided and rezoned Libode FET by set date	The site not subdivided	Prepare subdivision and rezoning of Libode FET by 30 June 2017	Project removed from the SDBIP during the mid term SDBIP adjustment due to challenges with the implementation of SPLUMA	Approved rezoning and subdivision		-	-	-
		By establishing a township for 102 units in Libode and facilitate	Number of Units coordinated for approval in Libode	Libode LSDF	Coordinate approval of a township for 82 units in Libode by 30 June 2017	-	Copy of approval for township establishment for 82 Units	166 632.00	-	Township establishment for 82 units in Libode was coordinated and approved by COGTA	Achieved

		EIA for 100 units in Ngqeleni.	Number of units established in Libode		Coordinate approval of Township Establishment for 20 units on Libode by 30 June 2017	-	Copy of township establishment for 20 Units			Approval for Township establishment for 20 units was done in March 2017. The focus for 2016/17 financial year was on subdivision of the 20 sites which was done as a stand-alone project coordinated and approved by COGTA	Achieved
			Approved township establishment		-	Township establishment application for 1328 units in Bhekizulu	Signed township application			Project could not be completed due to challenges with the implementation of SPLUMA	Deviated
			Conducted feasibility study for establishment of units by set date		Conduct feasibility study for the establishment of 100 units in Ngqeleni by 30 June 2017	-	Copy of the Feasibility Study	-		Feasibility study (EIA and Geotech) for the establishment of 100 units in Ngqeleni has been compiled and completed.	Achieved
Land administration	To facilitate registration and transfer of properties	Through identification and facilitation of registration of unregistered properties and finalization of pending property transfers	Number of registrations effected and transfers finalized	Deeds download property valuation and municipal land audit 2005	Coordinate registration of 100 unregistered properties and finalize all pending property transfers at Ngqeleni and Libode by 30 June 2017	Coordinate registration of 100 unregistered properties at Ngqeleni and Libode by June 2017	List of registered properties	-		Property registration of 161 sites has been coordinated for Libode Extension 2 Ngqeleni Extension 4. Finalise 06 property transfers for Libode.	Achieved

Commented [NnM1]:

Property Geometrics and Survey	To survey, develop general plans and relocate peg boundaries in order to shape the built form	By minimizing encroachment of properties through relocating pegs on extension 4 Ngqeleni	No of pegs relocated.	Existing cadastral information.	Relocating 20 pegs in extension 4 Ngqeleni by 30 March 2017	Relocating 20 pegs in extension 4 Ngqeleni by 30 March 2017 and survey and identification of all pegs site in Libode Ext 2	Report of 20 pegs (Properties) relocated.	-		Survey and . Relocation of 20 pegs in extension 4 Ngqeleni was not completed (as only survey was done). Identification of all pegs site in Libode extension 2 was completed	Deviated
SDF	To provide effective Municipal Planning	Development of Municipal Spatial Development Framework as part of the IDP for 2017-2022	Approved Spatial Development Framework	-	-	Development of Approved 2017-2022 SDF	1. Approved SDF 2. Council Resolution			2017-2022 Spatial Development Framework, Executive Summary and Strategy has been developed (not done is the public participation and capital investment framework of the SDF	Deviated

T3.10.4 EMPLOYEES: PLANNING SERVICES

Employees Planning Services (Town Planning)					
	2015/16		2016/17		
Job level	Employees no.	Posts	Employees no.	Vacancies	Vacancies(as a % of total posts)
TaskGrade16	1	1	1	0	0
TaskGrade11	1	1	1	0	0
	2	2	2	0	0

T3.10.5. FINANCIAL PEFORMANCE 2016/17: PLANNING SERVICES

Included in Local Economic Development Budget.

T3.10.6 CAPITAL EXPNDITURE 2016-17: PLANNING SERVICES

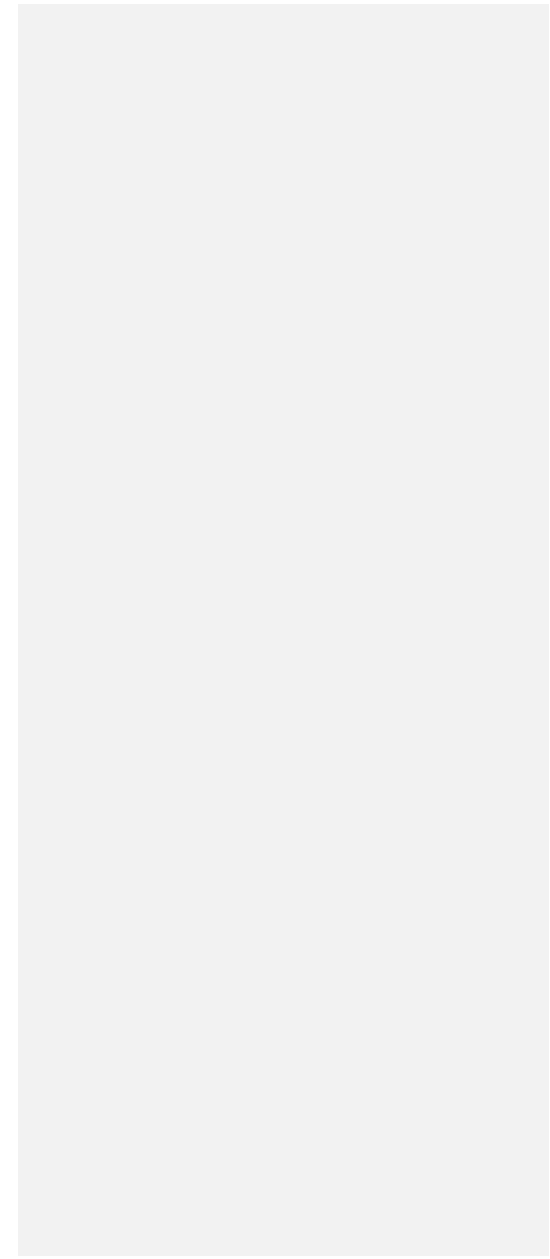
Included in Local Economic Development Budget.

T3.10.7: COMMENT ON PERFROMANCE OF PHYSICAL PLANNING OVERALL

3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

3.12 T3.11.1 INTRODUCTION TO LOCAL ECONOMIC DEVELOPMENT

1. Brief presentation of LED strategy



The current LED Strategy will be reviewed during 2017/18 financial year. The Strategy contains the status quo of local economic development and as strategic framework and implementation plan.

LED Strategy identifies four strategic focus areas within which multiple interventions are proposed. These are: Strategic Institutional, Infrastructural Partnerships, Enterprise Support, Agriculture and Tourism.

2. Setting up LED unit

Local Economic Development falls within Planning and Development Department. It is a fully fledged unit. The Unit has three sub-sections, Agricultural Development, SMME Development and Tourism Development and is headed by LED Manager who reports to the Senior Manager Planning & Development. The LED Unit is made up of six posts all of which are filled up.

3. The availability of LED expertise

The recruitment strategy provides for the recruitment of personnel who have skills on LED and who have qualifications on the area of Economic Development.

4. LED stakeholder forum functionality

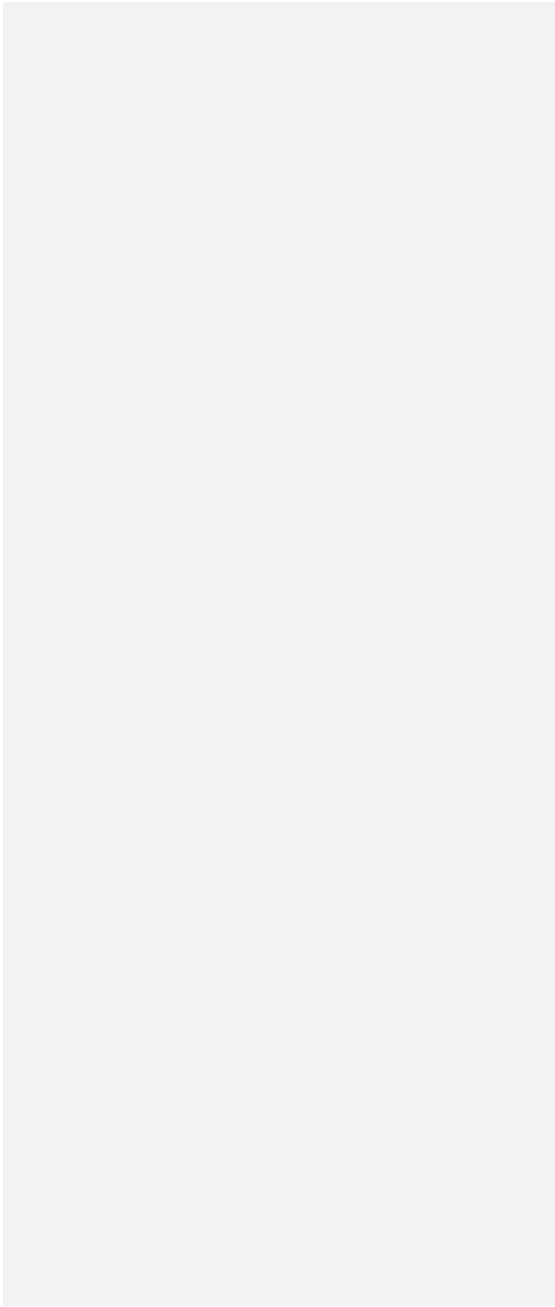
Our Municipality has got an LED Forum which is a platform to engage stakeholders on all LED matters. The Section met the set target and successfully held 4 LED fora during the year under review. The department participates on Intergovernmental Relations, whereby Economic and Infrastructure Cluster was established.

Local Economic Development Forum is made up of the following stakeholders:

- i. LED Standing Committee
NAFCOC
- ii. Farmers Association(Libode &
Ngqeleni)
- iii. Informal Traders Association

(Libode & Ngqeleni)

iv. Cooperatives Structure



- v. Nyandeni Local Tourism Organization
- vi. Department of Rural Development and Agrarian Reform
- vii. Eastern Department of Social Development
- viii. Department of Economic Development, Environmental Affairs and Tourism Department of Environmental Affairs
- ix. O. R. Tambo District Municipality Traditional Leaders (Libode & Ngqeleni) Taxi Industry (Libode, Ngqeleni & Ntlaza)
- x. Eastern Cape Parks and Tourism Agency(ECPTA)
- xi. Department of Trade and Industry(DTI)
- xii. Eastern Cape Development Cooperation (ECDC) Small Enterprise Development Agency (SEDA) Department of Environmental Affairs (DEA)
- xiii. Eastern Cape Appropriate Technology (ECATU) Eastern Cape Development Agency (ECRDA)
- xiv. Walter Sisulu University (WSU)
- xv. University of Fort Hare (UFH)
- xvi. Tsolo Agricultural and Rural Development Institute (TARDI)
- xvii. Department of Rural Development and Land Reform (DRDLR)

5. Funding opportunities of LED activities (indicative figures on Donors/funders and types of program)

- Our Municipality partnered with the Department of Rural Development and Agrarian Reform in producing maize for farmers who contributed 25% or R1800 per hectare towards crop production. The municipality spent a total of R1.5 million in support of 961 hectares in Nyandeni. 3028 bags of LAN were purchased as means of support.
- A total amount R10 million has been invested on the Community Works Program by COCGTA and is implemented in 13 wards of the Municipality over a period of three years.
- Provincial COGTA injected an amount of R2 million for an EPWP project in ward 04 and appointed 75 participants over a period of 3 years.

- Working for the Coast project received an amount of R12.5 million from DEA for coast care management to be implemented over a three year period ending in 2018
- An amount of R10 million was received from the National Department Tourism to rehabilitate the Wild Coast Hiking trail between Port St Johns LM, Nyandeni LM and KSD LM.
- An amount of R1 million was received from DEDEAT to developed designs and business plans for the Informal Trade Infrastructure in Libode and Ngqeleni.

6. Progress towards achieving the LED key objectives

6.1 Improve public and market confidence

For the past years the municipality has been successfully implementing internal and external funded projects and its continuous spending of budget resulted in the improvement of public perception and market confidence to the municipality. All the projects that were funded from external funding sources were implemented without problems and the Municipality had been able to properly account for those funds. The public plays a significant role in the identification, planning, decision making and implementation phases of the projects. Community members are beneficiaries in the projects. Community Consultation has been fundamental on all LED Programmes and LED initiatives that the Municipality has undertaken

The stability that the Municipality is enjoying, both politically and administratively has privileged the municipality to gain public confidence. The sitting of the LED Forums and Economic Infrastructure Clusters also plays significant role in improving public confidence.

Through assistance from Ntinga O.R.Tambo Development Agency the municipality has developed a Small Towns Revitalization strategy which seeks to attract investors. The Municipality has been piloted by SALGA EC and the Office of the Premier as a beneficiary to Small Towns Revitalization Programme. Significant progress has been acknowledged with most of infrastructure projects being underway.

6.2 Spatial Development Framework Plan (SDF)/ Land use management system (LUMS) and Settlement Planning;

The Municipality's Spatial Development Framework Plan is in place which was reviewed and adopted by Council in March 2011 .A local Spatial Development Framework for Libode R61 Corridor and Ntlaza Junction has been developed and adopted by the Council. Ngqeleni has a Council approved Local Spatial Development Framework which was funded by the Department of Local Government and Traditional Affairs.A Precinct Plan for Ngqeleni has been developed and approved by the Council funded the Department of Economic Development. The municipality has further identified rural economic nodal points which have Local Spatial Development frameworks i.e. Canzibe Mthatha Mouth/Mdumbi and Ntlaza.

Mthatha Mouth has been identified by DEDEAT for the development of a new coastal town as such Local SDF has been developed.

•Red tape reduction :Turn-around time for licensing and other business related application All Informal Traders trading in Nyandeni have identification cards. Licenses are being issued and are valid for a period of a year renewable in July.

- An application for a business license or hawker permit is considered within 3 months after submission.
- The LED section informs the applicant on whether the application is successful or not.
- The license for a new application is payable for the duration of a year
- The Municipality designed Hawker identification cards issued to verify traders
- Operations are being conducted by LED Department, Community Services, Environmental Health and Law Enforcement through the enforcement of by-laws.
- The exercise has resulted in the payment of business licenses and trading permits and thus promoting a sustainable
- Informal Trading environment. Nodal economic areas are now paying licenses.
- With the promulgation and coming in of SPLUMA land development application will no longer be considered and approved by provincial department of Local Government, but will be done locally through the municipal planning tribunal.

6.3 Investments and trading by-laws

The Municipality entered into partnerships with prospective developers for the development of commercial centers at both Libode and Ngqeleni. JAYESEM 18 (PTY) LTD was appointed to develop Erf 88, Libode, IPROCOR (PTY) LTD to develop Erf 914 and LODISIGN PTY LTD for the development of Erf 1297 in Libode. There is significant progress with the later development while others experiencing some challenges. The Municipality also allocated Erf 124,Ngqeleni to Ngqeleni Taxi Association for the development of a fuel centre.

The municipality is currently implementing the following By-laws:-

- Street Trading By-law
- Public Space By-law,
- Encroachment By-law
- Underdeveloped sites by-law
- Liquor trading by-law

The municipality has reviewed its LED Funding Policy and renamed it LED Support Policy

6.4 Provision and maintenance of quality and reliable infrastructure: Roads; ITC ; market places.

Working jointly with Infrastructure Department, our Municipality is developing a Transport Hub in Libode, the project has been funded through MIG.

ECDC has appointed consultants to develop designs for informal trade infrastructure for Libode and Ngqeleni through DEDEAT funding. A Project Steering Committee has been established for the project

6.5 Disaster management within the context of conducive environment for economic development (policy/framework adoption and implementation);

Disaster Management is within the competence of the O.R.Tambo District Municipality district has developed a Disaster Management Plan which serves as a guide in ensuring that the environment is conducive for economic development. Further the district Municipality has housed a disaster office within our Municipality. During the incidents of disaster this satellite office assists officials from Municipal Human Settlement to conduct assessment of affected households. There is also budget provided by the Nyandeni local Municipality for intervention during occurrence of disasters.

Awareness campaigns, assessments and response material are being provided. An amount of R27 million over a period of 3 years was approved by National Disaster Management Centre for disaster that occurred in April 2013.

a. Exploit comparative and competitive advantage for industrial activities

- The Municipality has got potential for industrial development due to large tracks of land at its disposal.
- Our Comparative advantage includes vast tracks of arable and grazing land, unspoilt beaches and estuaries and new afforestation programme.
- With regards to Coastal Area the municipality has developed a Local Spatial Development Framework for Mthatha Mouth/Mdumbi
- The municipality has further developed a Retail Sector Strategy which will guide the development of the sector.
- The newly developed Small Towns Revitalization Strategy also identifies key industrial programs for both towns.
- An Agricultural Sector Plan which identifies seven areas of intervention that the municipality needs to tap into is in place and being implemented.
- The municipality has installed infrastructure for essential oils in Malungeni (irrigation system, engine plus fencing) and is conducting trials on essential plants production
- The Municipality is participating on Operation Pakisa initiatives – Coastal, Marine and Tourism programs
- The Municipality is participating on Agri-Parks programs, to that extent a site has been identified to establish a Farmer Production Support Unit in Mafini
- Mining is also a growing industry with in the municipality and area resource to construction of roads and brick manufacturing. The municipality has three (3) functional mines under private ownership.
- A forestry sector plan has been developed and approved by the Council. As part of implementing the forestry plan, a business plan for fruit trees production (orchard) has been developed for Mhlanga CWP program which will be funded for implementation in 2017/2018.

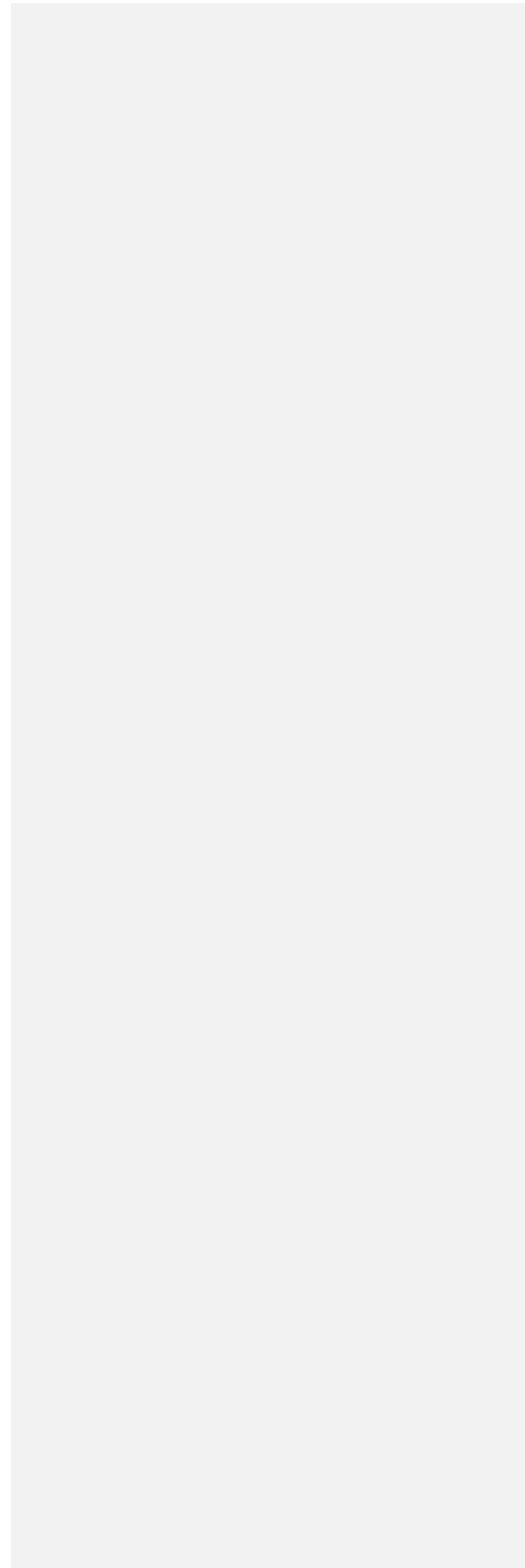
7. Intensify Enterprise support and business development

7.1 The type of business development services (BDS) provided to SMME;

The Municipality supports a number of SMME's and Co-operatives. The following support is provided:-

- Implementation of the SMME and Cooperative development Strategy through
- Providing capacity building and training to 85 SMMEs and Co-operatives members, trainings were offered by SEDA and ECDC for the year 2016/17
- Eight(10)SMME's have been supported by inputs under agriculture, furniture making sewing and welding
- A Retail Sector Strategy has been developed to enhance business development; the strategy together with the Small Towns Revitalization strategy has been used to mobilize funding for the development of the informal trade infrastructure.
- Keep an up to date database of businesses and ensured that business licenses are renewed on an annual basis.
- A Local Economic Development Support Policy has been reviewed to guide support towards SMME's
- Flea market exhibitions and agricultural shows are conducted annually to promote access to

market, information and learning



7.2 Public and private partnerships established

The Municipality had no formal partnerships established as prescribed by the National Treasury. Nonetheless, the following partnerships exist

- Partnership with Walter Sisulu University
- Tsolo Agriculture and Rural Development Institute (TARDI)

The parties agree to collaborate on the following

- Capacity Building and Training of entrepreneurs (SMME's/Organized Community Initiatives/Co-operatives/NGO's/CBO's)
- Research and Learning-
- Policy, Strategy and Sector Plan Formulation and Implementation within the locality
- Partnered with the Department of Co-operative Governance and Traditional Affairs (National and provincial) for the rollout of Community Work Programme for 14 wards

7.3 Number of new formal SMME established within the municipality

The municipality has a database of 91 SMME's and Cooperatives registered on the municipal SCM database. SMME under the following sectors exist Agriculture, Tourism, Manufacturing, Transport, Cleaning Services, Catering, Construction and Housing, Social Services, Burial Service, Bee Farming and general suppliers.

New Businesses and cooperatives are advised to register on SEDA's database for support and such processes are coordinated by the municipality

SEDA provides business and technical support to SMME's and cooperatives. Those that provide goods and services are encouraged to register on the municipal supplier database.

Platforms to create awareness on database registration are being created.

Trainings on tendering, contractor management business and finance management were conducted for SMME's.

7.4 Number of new employment opportunities through Expanded Public Works Programs and Public and Private Partnerships

The following employment opportunities were created through Local Economic Development:-

- Coast Care Project focusing on cleaning the coastal area and had employed 35 people (WFTC)
- 1138 people appointed in 13 wards under Community Work Programme
- 75 people appointed by COGTA on Community Work Programme for Mhlanga pilot project
- 30 people appointed for fencing of the Makhotyana farm
- 06 people appointed for essential oils trial
- 35 people employed for the Wild coast hiking trail rehabilitation

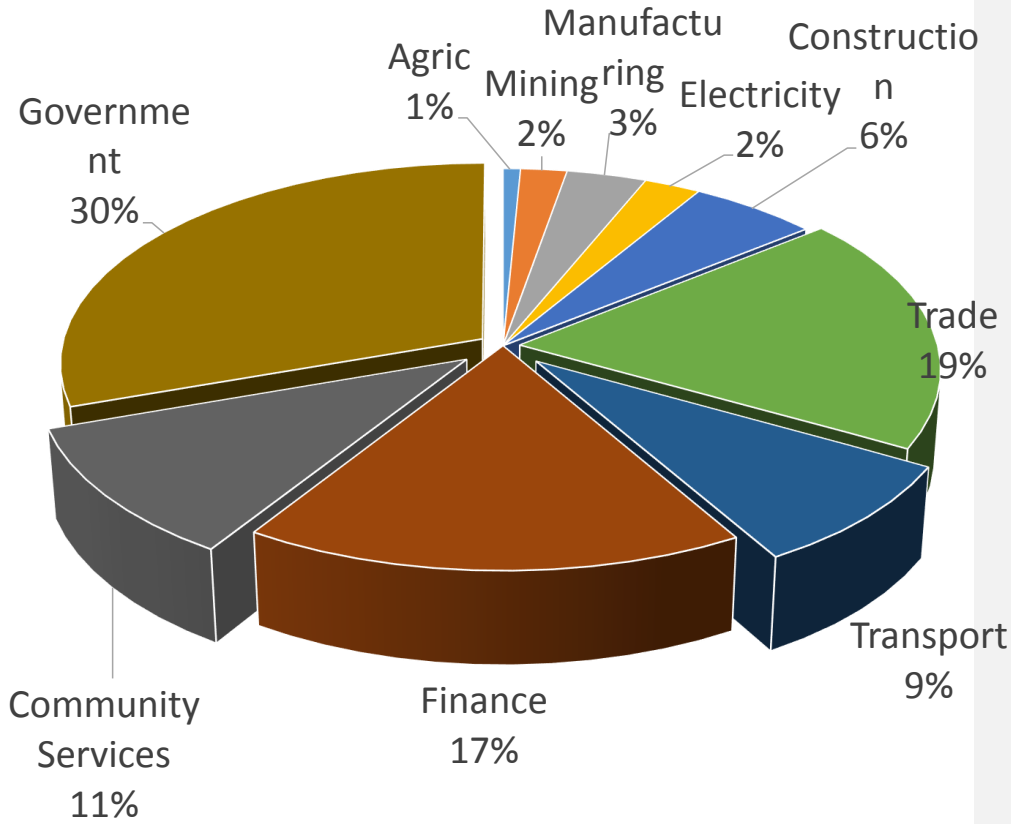
8. Support Social investment program

Beach Festive Programme

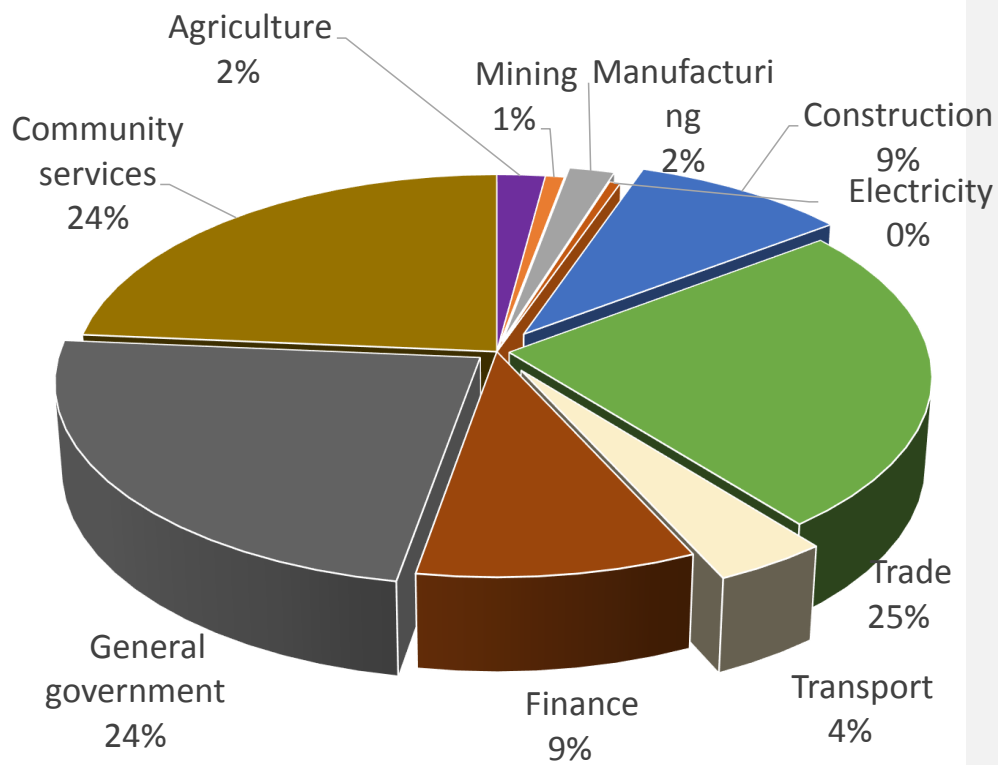
- Placing of lifeguards to provide safety during pick seasons (December and Easter holidays)
- Working for the Coast programme- removal of alien invasive plants, cleaning of beaches
- Fun run along the coast to support community development initiatives
- Tourism awareness campaigns
- Mdumbi cultural festival

Currently the Municipality's basis for economic activity by sector is based on census 2011 as follows:

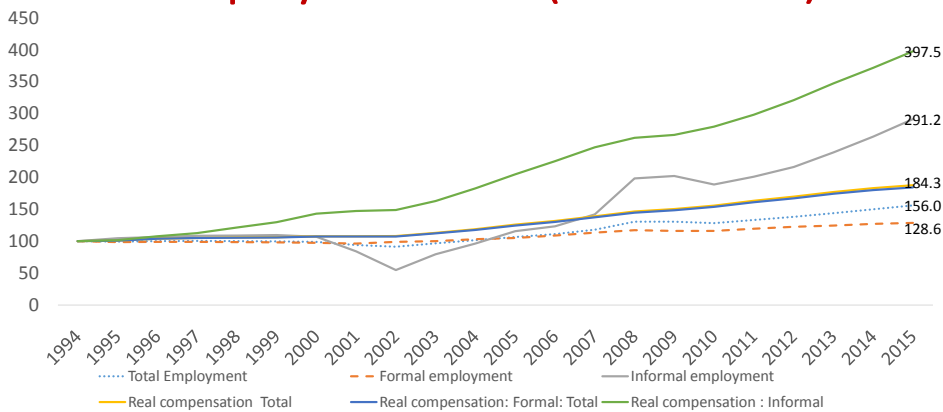
T 3.11. 2 SECTORS CNTRIBUTION TO GVA: 2015



T3.11.3 SECTOR EMPLOYMENT



Nyandeni employment and compensation of employee indices (1994 = 100)



BROADSECTORCONTRIBUTIONTOWARDSTOTALECONOMIC GROWTH- NYANDENILOCALMUNICIPALITY, 2005-2011 [PERCENTAGEPOINT- CONSTANT2005PRICES]

Sector	2005	2006	2007	2008	2009	2010	2011
Agriculture	-0.3%	0.4%	0.1%	0.3%	0.2%	-0.1%	0.0%
Mining	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Manufacturing	0.0%	0.1%	0.1%	0.0%	-0.1%	0.1%	0.0%
Electricity	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Construction	0.0%	0.1%	0.1%	0.1%	0.1%	0.0%	0.0%
Trade	0.5%	0.3%	0.3%	-0.1%	-0.2%	0.3%	0.0%
Transport	0.1%	0.0%	0.1%	0.0%	-0.1%	-0.1%	0.0%
Finance	0.5%	0.5%	0.5%	0.5%	0.0%	-0.1%	0.0%
Communityservices	1.1%	1.9%	1.0%	1.1%	0.8%	2.5%	1.1%
TotalIndustries	1.9%	3.3%	2.1%	1.8%	0.7%	2.6%	1.1%
TaxeslessSubsidiesonproducts	0.1%	0.3%	0.2%	0.4%	0.1%	0.7%	0.3%
Total(GrossDomesticProduct-GDP)	1.9%	3.6%	2.3%	2.2%	0.9%	3.4%	1.4%

Source: IHS Global Insight Regional Explorer version 648

The growth in Community Services sector was also the only sector that delivered significant positive and consistent growth within Nyandeni Local Municipality over the period under review.

*Currently the Municipality's basis for economic employment by sector is based on census 2011 as follows:

T3.11.4 TOTAL EMPLOYMENT PER BROAD ECONOMIC SECTOR, - NYANDENILOCALMUNICIPALITY, 2005-2011 [NUMBERS]

Sector	2005	2006	2007	2008	2009	2010	2011	AAGR2005-2011
Agriculture	376	391	440	440	395	362	341	-1.6%
Mining	0	0	0	0	0	0	0	-0.4%
Manufacturing	276	285	291	293	265	265	275	-0.1%
Electricity	40	43	47	45	43	41	40	0.0%
Construction	509	475	473	480	421	439	452	-2.0%
Trade	991	1008	958	1031	954	952	948	-0.7%
Transport	344	351	350	481	468	474	467	5.2%
Finance	191	196	206	225	241	241	245	4.3%
Community services	3697	3875	4207	4550	4614	4590	4755	4.3%
Households	1284	1363	1562	1715	1668	1580	1547	3.1%
Total	7707	7988	8535	9261	9068	8944	9069	2.7%

Source: IHS Global Insight RegionaleXplorer version 648

The economic sectors that recorded the largest declines in employment numbers between 2010 and 2011 were (1) households (or domestic workers) down by almost 33 jobs and (2) agriculture down by 21 jobs. For the rest of the sectors it stayed relatively unchanged only for the Community services sector where an increase of 165 jobs is recorded from 2010 to 2011.

The tertiary sector showed the highest average annual growth rate for the period between 2005 and 2011.

T3.11.5 JOBS CREATED IN 2016/17 BY LED INITIATIVES

JobsCreatedduringYear2015/16byLEDInitiatives(ExcludingEPWPPProjects)				
Total jobs created/ Top3Initiatives	Jobs Created No	Jobs lost/displaced by other initiatives No	Net total jobs Created in year No	Method of validating Jobs created/lost
Total(all initiatives)				
Year2:2016/17	Coast Care:35	0	35	Report from implementer
Year2:2016/17	Wild Coast Hiking trail :35	0	35	Report from implementer
Year2:2016/17	CWP COGTA:75	0	75	Reports and attendance register
Year2:2016/17	Lifeguard Service: 54	0	54	Appointment contracts And attendance register (jobs include 20 created by O.R.Tambo district)
Year2:2016/17	CWP 13 wards:1138	0	1138	Reports from implementer
Year2:2016/17	Makhotyana fencing: 30	0	30	Appointment contracts and attendance register
Year2:2016/17	Essential Oils trial and claygeo-tech:12	0	06	Report from implementer
Year1:2016/17	CWP ward 4	0	75	
Year0:201617	Total	0	1448	Statistics available

T3.11.6 JOBS CREATION THROUGH EPWP PROJECTS

Jobs Creation through EPWP Projects		
Details	EPWP Projects No	Jobs created through EPWP Projects (Community Works Programme) No
Year 0:2014/15	5	1216
Year1:2015/16	5	1293
Year2:2016/17	5	1448

T3.11.7 LED POLICY OBJECTIVES TAKEN FROM THE IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
SMME Support and Development	To promote entrepreneurship and access to markets	By implementing an SMMEs and Co-operative's Strategy through hosting of flea market	Number of hosted Flea Market and analyses report on market exposure	LED Strategy in place	Facilitate access to markets through hosting 2 Flea Markets by 30 June 2017	-	1. Attendance register 2. Report on the Flea Market Hosted 3. Action plan to address resolutions and progress on resolutions taken	111 088.00		Access to markets facilitated through the municipality hosting 2 flea markets 1 on the 14/10/2016 and the other flea market was hosted on the 03/30/2017	Achieved
			Number of products exposed to the Festival	Tourism products exposed at the Tourism INDABA and Grahamst	Expose ELEVEN (11) local products to the tourism industry (Grahamst own Arts	-	1. Attendance register 2. Report	55 544.00		11 local products were exhibited at the Grahamstown arts festival (Weaved Grinding mat, Handbags, Traditional mats (ukhukho), Bead products, Sewing,	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
				own Arte Festival	Festival and by 30 June 2017					crafted woodwork, Bead Work)	
			Exhibited local products in the Indaba by set date		Exhibit local Tourism products in the Tourism Indaba by 30 June 2017	-	Attendance register 2. Outcome Report	200 720.00		Local tourism products were exhibited at the tourism Indaba from the 16th to the 18th May 2017 (Weaved Grinding mat, Handbags, Traditional mats (ukhukho), Bead products, Sewing, crafted woodwork, Bead Work)	Achieved
Tourism Development	To Promote and develop Nyandeni as a (Tourism Destination of choice)tourists place of choice	By building Capacity and skills development for Coops and SMME's in order to manage and sustain their	Number training and capacity building programs provided for SMME's and Co-operatives capacitated	426 SMME's and Coops have received training	Facilitate 4 training and capacity building programmes for SMME's and coops on finance and business management by 30 June 2017	-	1. Attendance register 2. Progress Report 3. Certificate of Attendance	266 569.60		4 Training and capacity building programmes were conducted. Training was conducted for 20 SMME's on financial management, 23 on tender advise, 17 on conflict management and problem solving and 25 on financial literacy	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
		businesses									
		By conducting awareness and public debate on Tourism	Number of hosted learners debate and awareness campaign	One tourism learners debate and One awareness campaigns were done	To host (1) learners debate by 30 September 2016.	-	1. Attendance register 2. Report	111 088.00		1 Learners debate on public speaking was hosted on the 09/09/2016. Five Senior Secondary Schools participated in the debate.	Achieved
			Hosted Tourism awareness campaign by set date	-	Host Tourism awareness campaign by 31 December 2016	-	1. Attendance register 2. Report	200 720.00		Tourism awareness campaign was hosted on the 09/12/2016	Achieved
Mining	To explore the potential of clay mining for development	By implementing Malungeni Clay through lodging of a mining	Lodged application to DMR for approval by set date	Feasibility and business plan in place	Coordinate the process of application for a clay mining permit on behalf of	Target removed - due to the project approach resulting in	-	-	-	-	-

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
		permit application to DMR by June 2017			Malungeni community by 30 June 2017	reduction of the coordination role.					
Tourism Development	To Promote and develop Nyandeni as a (Tourism Destination of choice)tourists place of choice	To contribute to national programs on eradication of poverty	Number of life guards placed on beaches to ensure safety	34 life guards are placed in our beaches	Recruited 34 Life Guards to provide safety on 6 beaches by 30 June 2017. (Planning in the past tense is a problem)	-	Appointment letters of 34 life guards	600 000.00		34 life guards were recruited and placed to provide safety in six beach for December and Easter Holidays.	Achieved
LED	To support and promote development of agricultural initiatives	By assisting Farmers with agricultural inputs and equipment for crop production	Fenced feedlots for Makhotyana dairy farm by set date	2143 ha planted during the previous years	Provide fencing to divide feedlots for Makhotyana dairy farm by 30 June 2017.	-	Final completion report	-		Fencing to divide feedlots was provided for Makhotyana dairy farm	Achieved
			Number of hectors provided with agricultural inputs by set date		Provide agricultural inputs for 961 hectors in support of local farmers on massive	Provide agricultural inputs for 961 hectors in support of local farmers	Delivery note from the supplier.	1 590 000.00	Agricultural inputs (LAN) were provided for 961 hectors to support local farmers on massive crop production.	Achieved	

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
					crop production by 30 June 2017	on massive crop production by 30 June 2017, hosting of agricultural show					
			Number of households supported in all wards by set date		Support 10 households (One household one food garden programme) in 32 wards by 30 March 2017.	-	Report and signature of recipients for each household	166 632.00	all Wards	10 Households were supported in each of 32 wards of the municipality amounting to 320 Households	Achieved
			Provided support to Malungeni projects by set date		Provide support to Malungeni Community by planting of essential oils production by 30 June 2016	-	Report and signature of recipients for essential oils at Malungeni	261 088.00		Plants for Essential oil were planted and support was provided through monitoring of plants.	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
		By promoting food security through small scale farming	Number of small scale farming projects and number of households supported	10 projects were funded during the previous year	Support 10 small scale projects (crop, poultry, piggery, SMME and Tourism) by 30 June 2017	-	Delivery note for the procured inputs and signature of receipts of crops by 10 Small Projects farms	318 000.00	-	11 small scale projects supported: Agricultural and sewing inputs were provided as support to 11 small scale projects.(breakdown in the annual target and in the actual performance not in sink)	Achieved

T3.11.8 EMPLOYEES: LOCAL ECONOMIC DEVELOPMENT

Employees: Local Economic Development Services: T3.11.8			16/17		
JOB LEVEL	EMPLOYEE No FOR 2015/16	POSTS NO.	EMPLOYEE	VACANCIES	VACANCIESAS%
7	2	2	2	0	0%
11	3	3	3	0	0%
16	1	1	1	0	0%
Total	6	6	6	0	0%

T3.11.9 FINANCIAL PERFORMANCE: 2016/17: LOCAL ECONOMIC DEVELOPMENT

Financial Performance Year 0: Local Economic Development Services					
					R'000
Details	2016	2017			Variance to Budget
	Actual	Original Budget	Adjustment Budget	Actual	
Total Operational Revenue	105	39	39	101	159%
Expenditure:					
Employees	6 620	9 052	6 528	5 811	-36%
Repairs and Maintenance	-	-	-	-	
Other	5 512	8 462	7 782	5 051	-40%
Total Operational Expenditure	12 132	17 514	14 310	10 862	-38%
Net Operational Expenditure	12 027	17 475	14 271	10 761	-38%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.11.9

T3.11.10 CAPITAL EXPENDITURE: 2016/17: LOCAL ECONOMIC DEVELOPMENT

There was no capital expenditure.

T3.11.11 COMMENTS ON LOCAL ECONOMIC DEVELOPMENT

Challenges regarding LED strategy implementation

The implementation of Local Economic Development is hampered by a number of challenges. Some of these are:-

- Land Tenure System—The issue here is that the majority of the land is communal and there are very long processes that need to be followed in accessing it.
- Some pockets of land are under claim No clarity on restitution processes—communities who were compensated still claim to have authority/ownership to restored/compensated land
- Under development of some of key Economic Sector that were identified e.g. Agriculture and Tourism.
- Lack of Bulk infrastructure e.g. roads leading to Economic potential areas.
- Degradation of land due to soil erosion. A land care program is required as a solution to this issue.
- Agriculture is mainly dominated by subsistence farming and serves as food security and there are no massive commercial farming practices.
- Access to funding is another challenge. There are limited financial resources to pursue

Local Economic opportunities.

- Fencing of arable and grazing lands pose another challenge.
- Lack of community commitments when receiving assistance, for an example of maize planting.
- Difficulty in attracting potential investors to develop the land.
- Lack of necessary skills to pursue economic development.

Proposed solutions

In trying to address these challenges the following are proposed solutions:-

- The process to release land for development should be sped up. Chiefs and headmen should be given enough capacity to deal with issues of land development.
- MIG funding should be used to such an extent that priority is given to roads leading to Local Economic Development projects and Tourist attraction areas.
- Environmental awareness programs should be conducted on a continuous basis.
- Facilitate skills development to ensure meaning full participation and involvement in the socio-economic development of the area.
- Mobilize resources for the implementation of priority projects and programmes.

COMPONENT D: COMMUNITY AND SOCIAL SERVICES

T3.12 INTRODUCTION TO LIBRARY; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES

Currently, there are two main libraries located in both towns and Libode Public Library is under construction by DSRAC with the budget of R 18 ml and the completion date of the project is November 2017. Ngqeleni Public Library is on the completion stage of construction. There will also be Mini Library for the Blind within Ngqeleni Public Library that will be established by South African Library for the Blind (SANLB. We have four modular libraries; Ntsundwane Public Library (Ward 20), Lwandile Public Library (Ward 25), Mqwangqweni Public Library (Ward 14) and Marhubeni Public Library (Ward 04). There is School/ Community Library Project piloted by DSRAC at Ruze JSS, where two (2) classroom were converted into a library (one is a computer lab and another one has books and study area). This will assist communities within the area with library materials as it is a challenge for them to travel to the main libraries. Council has resolved and approved that each financial year we will assist two school libraries with library material. Currently we have supported ten (10) schools with library material. We are signing MOU with DISRAC every financial year and they support us with R 400, 000. 00 to be used for library daily operations.

The Municipality does not have museums, archives, galleries, zoo's.

Commented [NmM2]:

T3.12.2: SERVICE STATISTICS FOR LIBRARIES

Library Centre	Book Usage	Number of visitors
Ntsundwane (container)	1950 100 borrowed	1743
Ngqeleni(Completion stage of the	N/A	N/A
Libode (currently under construction)	n/a	N/A

T3.12.3 LIBRARIES POLICY OBJECTIVES TAKEN FROM THE IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Library & Information Services	To provide library infrastructure	By monitoring construction of Ngqeleni and Libode Libraries	Constructed Ngqeleni and Libode Library by set date	Two functional libraries with inadequate infrastructure	Facilitate construction of Ngqeleni and Libode Library by DSRAC by 30 June 2017	-	Copy 4 minutes of the meetings and attendance registers	-	Ward 07 and Ward 21	PSC Meetings at Ngqeleni held as follows: April 2017, 29 May 2017 & 12 June 2017 PSC Meetings at Libode held as follows: April 2017, 24 May 2017 & 21 June 2017	Achieved
		By increasing access to information and local libraries through provision of mobile libraries to remote rural areas; schools / community libraries	Number of community libraries assisted schools/	09 school /community libraries assisted	Assist 2 schools/community libraries with library material by 30 June 2017	-	Two School libraries assisted with material and a report	400 000.00		Three schools/community libraries have been assisted namely: Lurhasini J.S.S Bajonge J.S.S Zeke J.S.S	Achieved

T3.12.4 EMPLOYEES: LIBRARIES

Employees: Libraries: T3.12.4					
JOB LEVEL	EMPLOYEE No FY 15/16	POSTS NO.	EMPLOYEE NO. 16/17	VACANCIES NO.	VACANCIES AS%
7	1	1	1	0	0
10	1	1	1	0	0
Total	2	2	2	0	0

T 3.12.5

Financial Performance Year 0: Libraries; Archives; Museums; Galleries; Community Facilities; Other						R'000
Details	Year 2015-16		Year 2016-17			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	3 682	6 720	6 720	4 291	-36%	
Expenditure:						
Employees	28 883	42 831	31 619	29 078	-32%	
Repairs and Maintenance	41	100	134	30	-70%	
Other	5 781	11 184	11 280	7 166	-36%	
Total Operational Expenditure	34 705	54 115	43 033	36 274	-33%	
Net Operational Expenditure	31 023	47 395	36 313	31 983	-33%	
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.12.5	

3.13 CEMETORIES AND CREMATORIUMS

T3.13.1 INTRODUCTION TO CEMETORIES AND CREMATORIUMS

Nyandeni Local Municipality has reserved land for burial of people that reside in its area of jurisdiction in both Towns Ngqeleni and Libode. Installation of grave tags is ongoing in both Towns. We are updating our grave register continuously and cemetery by laws are in place. Cleaning of Cemeteries is an ongoing process. Satisfactory survey has been conduct on cemetery services and the report is in place.

T3.13.2 SERVICE STATISTICS FOR CEMETORIES

T3.13.3 CEMETERIES AND CREMATORIUMS POLICY OBJECTIVES

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
Environmental Management	To maintain a safe and healthy environment	By providing additional land for cemetery development	Rezoned cemetery by a set date	There is a cemetery in Libode	Subdivision and Rezoning Erf 90 for Libode cemetery by 30 June 2017	-	Approved rezoning and subdivision of ERF 90 for Libode cemetery by council.	744 352.00	-	Subdivision and Rezoning of Erf 90 for Libode cemetery completed and approved by council. (Resolution number 2487)	Achieved

T3.13.4 EMPLOYEES: POUND & CEMETERIES

Employees:Pound&Cemeteries:T3.13.4					
Job Level(Task)	Year0:2016/17				
	Employees No. 2015/16	Posts No.	Employees No. 2016/17	Vacancies (fulltime equivalents)	Vacancies (as a %of total posts)
3	6	6	6	0	0
7	2	2	2	0	0
Total	8	8	8	0	0

T3.13.5 FINANCIAL PERFORMANCE YEAR 2016/17: CEMETERIES

The budget is all included in other social.

T3.13.6 CAPITAL EXPENDITURE YEAR 2016/17: CEMETERIES

The budget is all included in other social.

T3.13.7 COMMENT ON THE PERFROMANCE OF CEMETERIES

The cemeteries are functioning well except that there is ongoing extra special requirements due to the demand.

3.14 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES**T3.14.1 INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES**

Nyandeni Local Municipality allocated a budget of R1, 600 000.00 for the building of two pre-schools in 2016/17. Multiple spheres of social cluster Departments have all a role to play in special programmes such as Department of Social Development for example also funds early childhood development including nutrition and running of the early childhood development centers. The Department of Education is also responsible for the pre-schools within their school premises. There are two Community Services Officers who are responsible for Early Child Development, the function is performed through Community Services Department and Department of Infrastructure jointly.

T3.14.2 SERVICE STATISTICS FOR CHILD CARE

The Municipality is only responsible for the provisioning of infrastructure for early childhood development. The Municipality used to construct pre-schools through a partnership with ECATU but now ECATU has been amalgamated with DRDAR and now the municipality has started to construct the ECDCs internally sourcing

labour from the benefiting communities and working hand in hand with the department of Infrastructure.
Currently we have constructed twelve Early Childhood development centers.

T3.14.3 EDUCATION, EARLY CHILDHOOD DEVELOPMENT AND LITERACY

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
Education, Early Childhood Development and Literacy	To provide Early Childhood Development Infrastructure	By constructing Early Childhood Development Centres	Number of ECDC (Early Childhood Development Centres) constructed	15 early childhood development centre established	Construct 2 Early Childhood Development Centres by 30 June 2017	–	Completion Certificate and photos of the Actual Structure	1 696 000.00		2 Early Childhood Development Centres not constructed : Material has been purchased and delivered in all sites	Deviated
	To contribute to national development priorities on designated groups (women, youth, disabled, children and elderly	By providing social support to designated groups	Number of children programmes supported	Children provided with school material and gifts in 2015/2016	Support two children programmes(back to school campaign with school material and Christmas gifts in the form of toys by 30 June 2017	–	Proof payment for the purchase of Christmas gifts and signed confirmation by beneficiary for support provided	388 878.00		1. Supported back to school programme by providing school uniform at the following schools: Vukani SPS and Gonyeni SPS on 08 June 2017 2 Supported 20 children admitted in St Barnabas hospitals with Christmas gifts. 3 Supported 600 children with Christmas in Nggeleni during December holidays 2016	Achieved

SPECIAL PROGRAMS	To contribute to national development priorities on designated groups (women, youth, disabled, children and elderly)	By providing social support to designated groups	Number of women programmes supported	Women's Caucus is in place	Support two women programmes by 30 June 2017 (women's month and 16 days of activism)	-	Attendance register, proof of support provided and signed confirmation by beneficiary for support provided	333 264.00		1. Transported women to National Women's Day held in Pretoria on 9th August 2016. 2. Hosted 16 Days of Activism for no violence against Women and Children on 08 the December 2016	Achieved
			Number of youth programmes supported;	Youth development plan and in place, Youth Council in place	Support two youth programmes (Miss Nyandeni and Youth Month) by 30 June 2017	Support three youth programmes (Rugby Development Program, Ngqeleni marathon and Youth Month) by 30 June 2017	Attendance register, proof of support provided	338 352.00		Hosted mayor's cup from ward level , cluster level and up to finals of the tournament (Youth program). Winners are as follows: 1. Soccer: ward 1 2.Net ball : ward 15 Hosted Miss Nyandeni on 25 March 2017 Youth Month Commemoration(Sarafina: 16 June, Ntlaza rugby tournament: 16 June, Youth day celebration: 18 June and Youth Council AGM: 22 June 2017 Host Youth Gala dinner on 15 June 2017 to embrace Miss Nyandeni participants Provided sanitary towels, toiletries and bedding linen to	Achieved

										Mzomtsha orphanage on 25 June 2017	
--	--	--	--	--	--	--	--	--	--	---------------------------------------	--

T3.14.4 EMPLOYEES: CHILDCARE, AGED CARE, SOCIALPROGRAMME

Employees:Childcare,AgedCare,SocialProgramme:T3.23.3					
JOB LEVEL	JOBLEVEL	EMPLOYEE NO.2016/17	POSTSNO.	VACANCYNO.	Vacancies (as a % of total posts)
7	1	1	1	0	0
11	1	1	1	0	0
TOTAL	2	2	2	0	0

T3.14.5 FINANCIAL PERFROMANCE 2016/17: CHILD CARE, AGED CARE; SOCIAL PROGRAMMES**T3.14.6 CAPITAL EXPENDITURE: CHILD CARE, AGED CARE; SOCIAL PROGRAMMES****T3.14.7: COMMENTS ON THE PERFORMANCE OF CHILD CARE, AGED CARE; SOCIAL PROGRAMMES****C. COMPONENT E: ENVIRONMENTAL PROTECTION****T3.14. INTRODUCTION: ENVIRONMENTAL PROTECTION**

No illegal dump sign boards have been installed for environmental protection purposes. During the year under review the municipality was busy with pre planning for a development of Libode Landfill Site and has since received an amount of R500 000 from DEDEAT for completion of the Ngqeleni Waste Transfer Station .

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/ DEVIATED
Environmental Management	To maintain a safe and healthy environment	By providing infrastructure for landfill site at Libode and Waste Transfer Station at Ngqeleni.	Approved Design Report	Conditional licensed Landfill Site at Libode is in place	Construction of Landfill Site as per business plan at Libode through MIG by 30 June 2017	Final designs for Libode landfill Site with inputs from DWA	Design report	249 393.00	7	Final Design report for Libode landfill site submitted to DWA. Project advertised for construction	Achieved
		By providing infrastructure for landfill site at Libode and Waste Transfer Station at Ngqeleni.	Operational waste transfer station at Ngqeleni by set date	There is a Waste Transfer Station Permit in place though there is no operational transfer station	Erect waste transfer station as per business plan at Ngqeleni by 30 June 2017	-	Completion certificate on completion of the waste transfer station	500 000.00	21	Rehabilitation of the site was done. Construction of Waste Transfer Station not yet completed.	Deviated

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED / DEVIATED
		By reviewing Integrated Waste Management Plan	Reviewed and Approved Integrated Waste Management Plan (IWMP) by set date	Approved IWMP is in place	Review of the IWMP by 30 June 2017 to be approved by Council	–	Council Resolution approving the IWMP	55 810.61		IWMP was not reviewed (You mean nothing happened ?)	Deviated

3.15 POLLUTION CONTROL

This component includes: clinics; ambulance services; and health inspections. The Municipality only facilitates and/ or coordinates health matters arising through its social needs cluster. Environmental Health Services are provided by the District Municipality through Environmental Health Practitioners. The Municipality respond to issues of environmental protection e.g. sewerage spills and liaise with District and the Department of Economic Development, Environmental Affairs and Tourism (DEDEAT) for compliance. The Department of Community Services in conjunction with Municipal Law Enforcement Department conduct joint operation relating to waste management related issues.

3.16 BIODIVERSITY; LANDSCAPE (INC. OPEN SPACES); AND OTHER COASTAL PROTECTION

The municipality has received a park as a donation from the Department of Environmental Affairs (DEA).

COMPONENT F: HEALTH

T3.17: INTRODUCTION TO HEALTH

T 3.18: AMBULANCE SERVICES

T 3.19 HEALTH INSPECTIONS

The Municipality does not have powers and functions on health services and ambulance services. We only contribute to coordinate of the health services through social needs cluster. The environmental health is a competency of the District Municipality.

COMPONENT G: SECURITY AND SAFETY

This component includes: enforcement; fire; disaster management, licensing and control of animals, and control of public nuisances, etc.

T3.20 POLICE

The Municipality does not have Municipal Police but Traffic Officers, Examiners and Law Enforcement Officers. The personnel mentioned perform the same functions as in 3.8 Transport report above. Security services are provided internally for safeguarding of all Municipal assets. Duties of Traffic Officers is to

enforce National Road Traffic Act within the Jurisdiction of Nyandeni Local Municipality and attend to incidents and accidents within Nyandeni. Law enforcement Officers Enforce Municipal By-Laws within the jurisdiction of Nyandeni L.M.

Traffic Law Enforcement Statistics

To be updated

T3.21.1 INTRODUCTION TO FIRE SERVICES

Fire service is a competency of the OR Tambo District Municipality.

3.22 OTHER (DISASTER MANAGEMENT, ANIMAL LICENSING AND CONTROL, CONTROL OF PUBLIC NUISANCE AND OTHER)

T3.22.1 DISASTER MANAGEMENT

Disaster management is a competency of the OR Tambo District Municipality.

DISASTER MANAGEMENT

3.22 INTRODUCTION

The Disaster Management Act No. 57 of 2002 requires each local municipality to prepare a Disaster Management Plan for its area according to the circumstances prevailing in the area; to coordinate and align the implementation of its Plan with those of other organs of state and institutional role-players; and to regularly review and update its Plan. The legal requirements related to Disaster management are further elaborated in the O.R. Tambo District Disaster Management Plan.

Although Local Municipalities are not legislatively required to have specific Disaster Management coordinating structures, it is unlikely that a Nyandeni Municipality would be able to effectively conduct a participative Disaster Management planning process in the absence of some or other Disaster Management coordinating structure within the Nyandeni Municipality. It is recommended that Nyandeni Municipality should at least have an internal Disaster Management coordinating body such as an Inter-Departmental Disaster Management Committee. The additional establishment of an advisory forum is strongly recommended to co-ordinate Disaster Management policy within the Nyandeni Municipality and enable stakeholder involvement in Disaster Management matters.

Emergencies and disasters respect no boundaries and can destroy life and property suddenly and without warning. The South African

government has recognised the need to prepare for and to reduce the risk of disasters and has made provision for such measures through the three spheres of government in partnership with the private sector and civil society.

The Nyandeni Municipality is not immune to emergencies and disasters and annually suffers the impact of various human-induced and natural

hazards that have the potential to kill, injure, destroy and disrupt.

The Nyandeni Municipality developed its Disaster Management Plan. The key intended outcomes of this plan are the integration of Disaster Risk Management into the strategic and operational planning and project implementation of all line functions and role players within the Nyandeni Municipality, the creation and maintenance of resilient communities within the Nyandeni Municipality and an integrated, fast and efficient response to emergencies and disasters by all role-players.

The overall objective of this document is to define and describe the essential elements and procedures for preventing and mitigating major incidents or disasters, but also to ensure rapid and effective response and aspect specific contingency planning in case of a major incident or disaster that will:

- Save lives;
- Reduce risk exposure;
- Reduce suffering;
- Protect property;
- Protect the environment;
- Reduce economic and social losses; and
- Provide for the safety and health of all responders.

T3.22.3 FIRE SERVICE/DISASTER OBJECTIVES TAKEN FROM IDP 2016/2017

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Disaster Management	To ensure effective disaster risk management	By ensuring effective disaster management system	Provided response material by set date	Facilitate support and response to incidents of disaster	Provide continuous response material when incidents of disaster occur by 30 June 2017	-	Incident report and signed distribution forms to acknowledge receipts of response material	267 544.00		93 response aid materials were provided to incidents of disaster that occurred and were reported: Incident report and signed distribution forms to acknowledge response has been prepared and distributed to families affected by disaster	Achieved
			Number of awareness campaigns conducted		Conduct 4 awareness campaigns on disaster related matters by 30 June 2017	-	1. Attendance register 2. Minutes/Report of the awareness campaigns 3. Action plan to address resolutions and progress on resolutions taken		4 Awareness campaigns on disaster related matters were conducted. (Provide dates and contents of awareness)	Achieved	

T3. 22 ANIMAL LICENSING AND CONTROL (POUND MANAGEMENT)

Nyandeni Local Municipality has two pounds; one in each town in order to increase public safety by controlling stray animals. The Municipality has appointed two (2) pound rangers for both town (1 Libode and 1 Ngqeleni). As a Municipality we have a service level agreement with a Service Provider for Auctioning of Impounded Animals not collected over 03 months. Animal kraals have been erected at Ngqeleni pound.

T3.22.3 POUND MANAGEMENT OBJECTIVES AS TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Environmental Management	To maintain a safe and healthy environment	By providing safety through improving Pound Management.	Number of sheltered kraals erected.	Two functional pounds	Erect two sheltered kraals in Libode (1) and Ngqeleni (1) by 30 June 2017.	-	Close up report.	291 175.00	Ward 07 and Ward 21	Erection of Ngqeleni Sheltered Kraal completed ,however, Libode sheltered kraal could not be erected due to terrain of the area such that the procured jack hammer could not be utilised	Deviated

COMPONENT H: SPORT AND RECREATION

T3.23 INTRODUCTION TO SPORT AND RECREATION

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

T3.23.2: SPORT AND RECREATION POLICY OBJECTIVES AS TAKEN FROM THE IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
	To contribute to national development priorities on designated groups (women, youth, disabled, children and elderly)	By providing social support to designated groups	Number of youth programmes supported;	Youth development plan and in place, Youth Council in place	Support two youth programmes (Miss Nyandeni and Youth Month) by 30 June 2017	Support three youth programmes (Rugby Development Program, Ngqeleni marathon and Youth Month) by 30 June 2017	Attendance register, proof of support provided	338 352.00		Hosted mayor's cup from ward level , cluster level and up to finals of the tournament (Youth program). Winners are as follows: 1. Soccer: ward 1 2.Net ball : ward 15 Hosted Miss Nyandeni on 25 March 2017 Youth Month Commemoration(Sarafina: 16 June, Ntlaza rugby tournament: 16 June, Youth day celebration: 18 June and Youth Council AGM: 22 June 2017 Host Youth Gala dinner on 15 June 2017 to embrace Miss Nyandeni participants Provided sanitary towels, toiletries and bedding linen to Mzomtsha orphanage on 25 June 2017	Achieved

	To provide and maintain local amenities and community facilities		Constructed and completed of Libode Sports and recreation by set date	No sports field in Libode	Complete the construction of Libode Sports Field and recreational centre and release retention by 30 June 2017	-	Final Completion Certificate and copy of payment voucher for retention released	R 1 200 000.00	3 & 17	Libode sport field and recreational centre is complete complete and retention released	Achieved
--	--	--	---	---------------------------	--	---	---	----------------	--------	--	----------

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: corporate policy offices, financial services, human resource services, ICT services, property services.

T3.24: INTRODUCTION TO CORPORATE POLICY OFFICES

This component covers support functions in the institution in relation to service delivery and includes the following areas: Corporate Policy office, Financial Services, Human Resource Services, ICT services and property Services. The Municipality has a fully-fledged Budget and Treasury Office, Corporate Services Department. There is an ICT unit within Corporate Services.

The vision statement of the municipal ICT Governance is to promote the efficient and cost effective use of information technology to provide speedy service delivery to the municipality’s stakeholders. Sharing of information within the municipal staff and with the stakeholders is one of the main targets that the municipality seeks to achieve with clear plans and through the broadband rollout that the Department of Telecommunication and Post Office is going to implement at Nyandeni LM as part of the National DTPO Project to connect South African communities we are certain to achieve our target.

ICT GOVERNANCE

ICT Governance is defines as ‘specifying the decision rights and accountability framework to encourage desirable behaviour in the use of IT. The complexity and difficulty of explaining IT governance is one of the most serious barriers to improvement.

ICT governance is about who makes decisions while management is about making and implementing the decisions. Effective ICT governance for the

Municipality will answer three questions:

- What decisions must be made
- Who should make these decisions
- How are they made and monitored

ICT GOVERNANCE COMMITTEE

The ICT Governance Committee has been established and is functional with the full support of the municipal management. The committee is chaired Mr. Maphanga Thembelani who is an Independent Chairperson and possess the required ICT expertise and experience, this is to ensure credibility, objectivity and integrity of the Committee. The main responsibilities of the Committee are as follows.

The ICT Steering Committee is responsible to:

- Take action to ensure that the ICT projects are delivered within the agreed budget and timeframe.
- Oversee development, approval and implementation of ICT Strategic objective
- Make recommendations on ICT related projects
- Advise the management and council on all ICT related matters

The following ICT Governance policies were developed and adopted by council on 27 June 2017 in terms of section 11 (2) of the Municipal Systems Act 32 of 2000

Approved polies	1. ICT Governance Framework
	2. ICT Network Security Policy
	3. Acquisition of Computer Equipment Policy
	4. ICT User Account Management Policy
	5. ICT Facilities and Environmental Controls Policy
	6. Internet, Email and Intranet Usage Policy
	7. Acceptable Use of ICT Resources Policy
	8. ICT Change Management Policies and Procedures
	9. ICT Risk Management Policy

Internal Municipal Network

Currently our municipality has upgraded the network connectivity within its own existing buildings through Vodacom business network connectivity. Our network connectivity is using microwave link which ensure reliable and fast network connection with fewer downtime as compared to other network connection types.

Disaster recovery

The municipality has purchased a data back-up software that automates data back-up in our laptops and desktops to ensure that our municipal data is backed-up. Currently the municipality has implemented (procured) an offsite data backup that ensures that our municipal data is being backed up in a secondary storage that will enable the municipality to recover the data in case of any natural disaster or man-made disaster that may occur.

BROADBAND

The status of ICT in our municipality indicate a need for an integrated broadband network, which will provide voice and high-speed data connectivity services to address many of the challenges experienced by local Government, local business and citizens of the municipality. Our community will enjoy the benefit of using a broadband through USAAS which is company that has been awarded by government to rollout broadband to our communities. This broadband rollout it's a national project that the current government is currently implementing nationally which Nyandeni local municipality will benefit from it.

RECORDS MANAGEMENT AND ARCHIVING

Archiving and Document Management is regulated by the Promotion of Access to Information Act (PAIA) and National Archives and Record Service of South Africa and the Records Management Policy and Procedure Manual and as such it deals with overall document management of the institution. The impending need for proper document management has necessitated that Nyandeni Local Municipality integrate its systems to ensure that there is compliance with the relevant Acts and that we properly document institutional information assets. The current implementation of Electronic Document Management Systems (EDMS) bears testimony to the fact that the institution is going with times with regards to contemporal issues around archiving, the project has not reached its entirety, currently the change management and mentoring is being implemented. The department is in the process of disposing old document to provide space for archiving the required documents.

3.24 EXECUTIVE AND COUNCIL

This component includes: Executive office (Mayor; Councillors; and Municipal manager).

T3.24.1: INTRODUCTION TO EXECUTIVE AND COUNCIL

The Municipality has political stability which enables Council to oversight through its section 79 and 80 committees. The Municipality has efficient municipal planning in that the following: development of a credible Integrated Development Plan, adopted oversight and approved policies relevant to ensure service delivery.

T3.69.2: SERVICE STATISTICS FOR EXECUTIVE AND COUNCIL

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Public Participation	To ensure effective public participation in processes of decision making	By empowering communities to better understand governance	Number of training of trainers workshops conducted	Civic education have been conducted	Conduct 4 training of trainers workshop on governance by June 30 2017	-	1. Attendance register 2. certificate of attendance	848 000.00	All Wards	Four (4) trainings of trainers were conducted	Achieved
		By implementing public participation policy through complaints and Petition	% of complaints and petitions resolved	Complaints register has been updated	Resolve 80% of complaints which fall within the mandate/function of NLM received in the	100% Attendance to all complaints received in the complaints register and submit quarterly report to Council	Updated petitions register	-	All Wards	1. 100% of the received complaints were attended. 2. Petition register was updated and submitted to the Council.	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		Management			complaints register per quarter and submit to Council as part of Sec52(d) by 30 June 2017						
		By implement Public Participation Policy through ensuring that ward committee structures are functional and reports are processed and submitted to various Council structures	Facilitated sittings of Ward Committee Meetings by set date	Monthly ward meeting are being held but issues raised don't find space to council	Facilitate monthly sitting of ward committee meetings and submit reports quarterly with Ward issues to Council for resolution by 30 June 2017	-	1. Report on ward committee meeting held quarterly 2. Attendance registers. 3. Progress on Actions taken in prior resolutions 4. Council resolution noting the report supported on Ward Issues	R 3 865 887.36	All Wards	Facilitated monthly sittings of ward committee meetings and submitted reports quarterly to council for resolution.	Achieved
	To ensure effective public participation in processes of decision making	By Co-ordinating Mayoral Imbizo's in approved clusters and IDP and Budget Public Hearings in all 32	Number of Mayoral Imbizo's conducted on annual and midyear reports	Mayoral Imbizo and IDP and Budget Public Hearings were conducted in 2015/2016	Conduct 2 Mayoral Imbizo's on Annual and midyear reports by 30 June 2017	-	1. Attendance register of the meeting held for Mayoral Imbizo's on Annual and Midyear report. 2. Minutes of the meeting held for Mayoral Imbizo (Annual and Midyear reports)	R388,808	All Wards	Two mayoral Imbizo's were conducted.	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		wards Annually									
			Conducted IDP and Budget Public hearings in a number of wards by set date		Conduct IDP & Budget Public Hearings to all 32 wards by 30 April 2017	-	1. Copy of register per ward on the IDP & Budget Public Hearings 2. Minutes of the meeting IDP & Public Hearings	R888,704	-	The IDP and budget Public hearings were conducted to all 32 wards	Achieved
Municipal Planning	To provide effective municipal planning	By developing IDP and Budget planning processes appropriate to the municipality by May 2017	Approved IDP & Budget Process Plan 2017/18 ; IDP 2017/18 to 2020/21 by set date	Five year IDP adopted by Council in 2012 and reviewed annually	Develop IDP and Budget for the next term of Council 2017/18 to 2020/21 by 31 May 2017	-	Council resolution adopting IDP and Budget for 2017/18 to 2020/21	-	-	The IDP and budget for next five years was developed and submitted to Council for adoption on 29 May 2017	Achieved
		By developing a medium to long-term Municipal development strategy vision 2030	Approved Draft Nyandeni Development Plan 2030 vision by set date	Draft terms of reference for development plan (2030 vision) have been developed	Compilation of Nyandeni Development Plan 2030 vision for approval by council,	-	Copy of the Council Resolution approving the Development Plan 2030	R530,000.00	-	Draft 2030 vision plan has been compiled and the Council was consulted	Deviated

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
					by 30 June 2017						
Intergovernmental Relations	To ensure meaningful participation by all spheres of government	By improving coordination and collaboration on service delivery by all 3 spheres of government through intergovernmental relations and related fora	Number of IGR Forum meetings conducted	IGR Forums have been convened in 2015/2016	Conduct 4 IGR forums to assess plans and implementation on service delivery by 30 June 2017	-	1. Minutes of 4 IGR Meeting 2. 4 (Four) Attendance registers of Nyandeni LM IGR and IDP rep forums 3. Actions taken on resolution of prior meetings	R131,083.00		Four IGR meetings were conducted as follows: 1. 20 September 2016 2. 28 March 2017 3. 20 June 2017 4. 22-24 February 2017 (was conducted through a strategic planning session).	Achieved
Legal Services	To improve management and administration of legal matters	By developing mechanisms to monitor and fast-track the management of litigations	Number of progress reports submitted to council on litigation register	Litigation register is in place	Provide (4) progress report on litigations register quarterly as part of section 52d reports to Council by 30 June 2017	-	Updated Litigation Register and Council Resolution noting the report	-	-	Four progress reports on litigation register were compiled and submitted to Council quarterly as part of Section 52d report	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
By-Laws	To fast-track services delivery through the development and review of effective by-laws	By assisting departments in development of new by-laws and reviewing of existing by-laws by June 2017	Number of developed and reviewed by-laws	18 By-laws in place	Develop 2 By-laws(Park By-law and property rates by-law) and review 2 existing by-laws (advertising signs by-law and undeveloped sites by-law) by June 2017	-	1. Council resolution approving the by-laws 2.Copy of the advert gazetted the by-laws	111 088.00	-	Two By-laws have developed (park by-law and property rates by-law). Two existing by-laws reviewed (advertising signs by-law and undeveloped sites by-law)	Deviated
	To maximise administrative and operational efficiency through the use of the systems of delegation	By reviewing the delegation register	Approved delegation framework and register by set date	System of delegation is in place	Review, approve a new delegation framework and register by Council by 30 June 2017	-	Council resolution on delegation framework and register	-	-	The delegation framework was reviewed and submitted to Council	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/O outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Communication	To provide accurate, timely and reliable information to citizens	By implementing an effective communication strategy aligned to the National Framework	Number of reports submitted to Council	-	Submit quarterly reports to Council on implementation of communication strategy by 30 June 2017	-	Report on implementation of communication strategy	77 761.00		1. Reports on implementation of communication strategy were compiled and submitted to Council quarterly as part of Section 52 and 72 (Three news letter editions developed and distributed, Five publications and Five Notices were issued	Achieved
			Number of communicators fora held	Functional communicators fora	Convene 4 communicators forum meetings by 30 June 2017	-	1. Minutes of 4 communicators forum Meeting 2. 4 (Four) Attendance registers of communicators forum Meeting 3. Report on action taken on prior resolutions	-	-	Four communicators forums were held as follows: 20 September 2016 21 October 2016 29 March 2017 29 June 2017	Achieved
Policy review and Development	To ensure effective compliance and sound management practices	By developing and reviewing institutional policies	Approved Communication policy by set date	Draft Communication policy and Strategy in place	Develop communication policy 30 June 2017	-	Council resolution on approval of Communication policy	-	-	The communication policy developed and submitted to Council	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
	within the with communications policies		Approved Communication strategy by set date		Review Communication strategy for council approval by 30 June 2017	-	Council resolution on approval of Communication Strategy	-	-	The communication strategy was reviewed and there were no changes but not submitted to Council	Deviated
	To provide a tool for measuring achievement of predetermined objectives		Approved performance management policy/framework and procedure document by set date	PMS Policy in place last reviewed in 2015-16	Review performance management policy / framework and procedure document by 31 May 2017	-	Council resolution on approved PMS policy/ Framework and Procedure	-	-	The performance management policy framework and procedure have been reviewed buy not yet submitted to Council	Deviated
Internal Audit	To monitor internal controls and provide advice to management and	By performing audits as per risk – based internal audit plan to ensure compliance with relevant policies and	Approved annual audit committee charter, annual internal audit charter and annual internal audit plan	Fully Functional Internal Unit in place and Audit Committee established	Review Audit, Risk and Performance Committee Charter by 30 June 2017	-	Council resolution approving Review Audit, Risk and Performance Committee Charter	-	-	Audit, Risk and Performance Committee Charter has been reviewed and sent to the audit committee for further inputs on the 29th of June 2017.	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		legislations and to ensure internal controls are in place.	by set date		Review Internal Audit Charter and Internal Audit Plan for submission to audit committee by 30 June 2017	-	Signed Internal Audit Charter and Internal Audit Plan by Audit Chairperson and MM	-	-	Internal Audit Charter and Internal Audit Plan have been reviewed and have been sent to the audit committee for further inputs on the 29th of June 2017.	Achieved
			Number of internal audit unit reports submitted as per plan	Internal audit plan had 15 audits	Carry out and report on 16 audit projects (specificity as per plan) by 30 June 2017	-	Copies of the audit reports and minutes of the audit committee meetings.	333 264.00	-	The following 18 Audits have been completed as per the internal audit plan 1. Q4 performance audit 2015/16 2. Annual performance audit 2015/16 3. Review of Annual Financial Statements 4. Follow up on fleet management audit 5. Q4 dash board report 2015/16 6. Q1 Performance audit 7. Follow up on Asset management audit 8. Follow up on ICT management audit 9. Q1 Dashboard report 10. Mid year performance audit 11. Q2 Dashboard report 12. Revenue management audit 13. Payroll audit 14. Expenditure management report	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
										15. Q2 Dashboard report 16. Q3 Performance audit 17. Review - Non alignment of SDBIP and IDP 18. MSCOA compliance Audit	
			Number of audit committee meetings held	Audit committee is in place	Convene 4 audit committee meetings to perform oversight on Municipal internal controls through internal audit reports by 30 June 2017	-	1. Minutes of the minutes 2.Attendance of risk committee. 3. Actions taken to address prior Council resolution on	230 740.80	-	Six audit committee meeting were held as follows: 24 August 2016 20 October 2016 01 March 2017 11 May 2017 29 May 2017 22 June 2017	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Risk Management	To identify, assess and mitigate municipal risk	By reviewing and implementing comprehensive risk management strategy, policy, and risk management profile and management charter	Approved risk management plan, risk profile and risk management charter by set date	Risk Management systems are in place	Review Risk Management Plan, Risk management profile and risk management charter by 30 April 2017	-	Signed Risk Management Plan, Risk management profile and risk management charter by Audit Chairperson and MM	222 176.00	-	Risk Management Plan, Risk management profile and risk management charter have been reviewed	Achieved
			Approved Risk Management Policy and Framework by set date		Review Risk Management Policy and Framework for approval by Council, by 30 June 2017	-	Council Resolution approving Risk Management Policy and Framework	-	-	Risk Management Policy and Framework have been reviewed and submitted to the EXCO and but not yet submitted to Council due to delay in factoring EXCO comments which needed further consultation with the Risk Committee	Deviated
			Number of risk committee meetings	-	Convene 4 risk management committee meetings by 30 June 2017	-	1. Minutes of the minutes 2.Attendance of risk committee. 3. Actions taken to address prior Council resolution on	-	-	The risk committee meetings were held as follows: 1. 28 July 2016 2. 07 November 2016 3, 03 February 2017 4. 05 June 2017	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
			Approved Fraud Risk Management policy and whistle blowing policy approved by Council by set date	Fraud Prevention Policy adopted by Council	Review Fraud Risk Management Policy and Whistle Blowing Policy to be approved by Council by 30 June 2017 .	-	Council resolution on approved Fraud Risk Management and Whistle Blowing Policy and Council Resolution	-	-	Fraud Risk Management Policy and Whistle Blowing Policy have been reviewed but not yet submitted to Council	Deviated
		By developing systems and processes to combat corruption	Approved fraud prevention strategy by Council by set date		Develop fraud prevention strategy by 30 June 2017	-	Council resolution on approved fraud prevention strategy	166 632.00	-	Not done	Deviated
Council Affairs	To ensure efficient and effective council support	By ensuring timely and accurate recording of Council Decisions	Number of council resolution progress reports submitted to Council	Council Resolutions Register in place	Distribute 4 quarterly council resolutions and submit quarterly progress to Council by 30 June 2017	-	1. Copy of the signed acknowledgement of receipt for resolution to be implemented. 2. Council resolution noting the progress made on resolutions	212000,424000		Distributed 4 quarterly council resolutions and submit quarterly progress to Council .	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
			Sittings of Standing Committee meetings by set date	Annual Council Calendar is in place	Coordinate the sitting of Standing committee meetings as a compliance to Council Calendar by 30 June 2017	-	Minutes and attendance register	-	-	Coordinated the sitting of standing committee meetings as follows: - Human Settlement - 07Sept 2016. - Human Settlement -19 June 2017. - LED -27 Sept 2016. - Public Safety -07 March 2017. - Community Services - April 2017. - Community Services - April 21 July 2016 - Special Programme's Committee- 13 March 2017	Achieved
			Sittings of Executive Committee meetings by set date		Coordinate the sitting of EXCO meetings as a compliance to Council Calendar by 30 June 2017	-	Minutes and attendance register	-	-	Coordinated the sitting of EXCO meetings as follows August 19 August 24 October 19 -2016 November 15 December 8 January 20, March 24, April 19, May 23, June 21	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
			Sittings of Council meetings by set date		Coordinate the sitting of Council meetings as a compliance to Council Calendar by 30 June 2017	-	Minutes and attendance register	-	-	Coordinated the sitting of Council meetings as follows: 1. 26 July 2016 2. 18 August 2016 3. 29 August 2016 4. 27 October 2016 5. 25 November 2016 6. 13 December 2016, January 06, January 24, February 02, March 30, April 26, May 30 and June 27	Achieved
		By developing governance framework	Approved governance framework by set date	No governance framework and standing orders	Develop governance framework for approval by Council, by 30 June 2017	-	Council resolution approving the governance framework and a copy of the signed Governance Framework	-	-	Draft governance framework was developed but not submitted to Council	Deviated

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
PMS	To provide a tool for measuring achievement of predetermined objectives	By developing and approving service delivery budget and implementation plan for 2016/17	Approved SDBIP 2016/17 by set date	SDBIP 2015/16 in place	Develop and approve SDBIP (Mayor) by 30 June 2017	-	Signed letter by Mayor approving the SDBIP for 2016/17 FY and Copy of Advert	333 176.00		The SDBIP was developed and submitted to the mayor.	Achieved
		By Complying with MFMA/MSA and related regulations, S52(d), S72, S121 & MSA S46 reports	Compiled and submitted MFMA & MSA reports by set date	Reports have been compiled for 2015/16 FY	Compile & Submit MFMA S52(d), S72, S121 & MSA S46 reports to Council by 30 June 2017	-	Copy of Council resolution adopting the reports	-	-	Section 52(d) report compiled and submitted to Council, Section 72 compiled and S121 Compiled	Achieved
		By implementing Performance Management System through formal assessments for section 56/57 managers	Number of section 56/57 managers assessed for Annual Performance by set date	Formal Annual Year assessments conducted for 2015/2016 FY	Conduct formal assessment for annual performance 2015/16 for 5 Senior Managers and the Municipal Manager by 31 December 2016	-	Minutes of the assessment, attendance register for Annual Assessment results	166 632.00		Annual Performance for the 2015/16 Financial Year were conducted on the 3rd -5th May 2017. Report for the Assessment has been tabled to Council. Minutes are available	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
			Number of section 56/57 managers assessed for Mid Performance by set date	Formal Mid Year assessments conducted for 2015/2016 FY	Conduct formal assessment for mid-year 16/17 for 6 Senior Managers and the Municipal Managers by 31 March 2017	-	Minutes of the assessment, attendance register for Mid-Year and Assessment results	-	-	Not done	Deviated
	To ensure that individual assessments are conducted for Senior Managers	By ensuring implementation of PMS through signing of performance agreements by all section 56/57 and middle managers	Number of Senior Manager and Municipal Manager signing performance agreement by set date	MM and Senior Managers have signed Performance Agreements in 2015/2016	6 Senior Managers and the Municipal Manager to sign Performance Agreements by 31 July 2016	-	Copy of signed performance agreement for 56/57 managers and middle managers			Six Senior Managers and the Municipal Manager signed their performance agreements	Achieved

T3.24.5 6 FINANCIAL PERFORMANCE: EXECUTIVE AND COUNCIL

Financial Performance Year 2017: The Executive and Council					
Details	R'000				
	2016 Actual	Original Budget	Adjustment Budget	2017 Actual	Variance to Budget
Total Operational Revenue	-	-	-	-	
Expenditure:					
Employees	35 699	40 315	40 315	37 996	-6%
Repairs and Maintenance		-	-		
Other	19 307	22 584	21 893	19 237	-15%
Total Operational Expenditure	55 006	62 899	62 208	57 233	-9%
Net Operational Expenditure	55 006	62 899	62 208	57 233	-9%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.24.5

T3.24.6 CAPITAL EXPENDITURE (EXECUTIVE AND COUNCIL)

3.25 FINANCIAL SERVICES

T3.25.1 INTRODUCTION TO FINANCIAL SERVICES

What we achieved?

- Prepared the Annual Financial Statements in-house
- Provided management responses and time bound action plans in response to internal and external queries
- Improved monitoring of supplier payments within the legislative timeframes

Preparation of annual financial statements

S 121 of the MFMA states that:

- (1) Every municipality and every municipal entity must for each year prepare the annual financial statements which
 - (a) Fairly present the state of affairs of the municipality or entity, its performance against its budget its management of revenue, expenditure, assets and liabilities, its business activities, its financial results, and its financial position as at the end of the financial year; and
 - (b) Disclose the information required in terms of section 123, 124

S 126 of the MFMA states that

- (1) The accounting officer of a municipality-
 - (a) Must prepare the annual financial statements of the municipality and within two months after the end of the financial year to which those statements relate, submit the statements to the Auditor General for auditing

Nyandeni Local Municipality prepared its annual financial statements, and submitted them to the Auditor general within the relevant timeframes

Management Responses to Audit Queries

The municipality received Unqualified Audit Opinion with 3 matters. After Auditor General has issued out the audit report, the audit action plan to address the issues raised by Auditor General has been compiled. All the relevant parties participate in the monitoring of the audit action plan

Monitoring of the Payment of Suppliers

The municipality introduced the payment cycle in its payment procedures, where it was resolved that the payments to the suppliers should be made twice a month i.e. on the 15th and 31st or last day of the month. The payment to service providers are paid within 30 days from the date of receipts of invoice by the Budget and Treasury Office.

T3. 25.2 Financial Services: Debt Recovery

T3.25.3: FINANCIAL POLICY OBJECTIVES AS TAKEN FROM THE IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Revenue Management	To ensure effective Debtors management	By implementing Municipal Property Rates Act	Compiled Certified General valuation roll by set date	2012-2013 Approved General Valuation Roll and 2 Supplementary Valuation Rolls	Compile a Certified General Valuation Roll by 30 June 2017	Compile Supplementary Valuation Roll by 30 June 2017	Copy of Signed Supplementary Valuation Roll by the Valuer	1 000 000.00	-	Supplementary roll was compiled and signed by the Municipal Valuer	Achieved
		By performing Debtors data cleansing by June 2017	Number of Updated Debtors Master File with accurate debtors information	1887 debtors with inaccurate information	Update 1887 Debtors Details with accurate ID and contact number for all debtors by 30 June 2017	-	Debtors Master file list with updated details	255 072.15	-	1955 Debtors details with accurate ID and contact numbers have been updated by 30 June 2017.	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
	To increase revenue by 20%	By implementation of credit control and debt collection policy	Amount collected on revenue by set date	Municipal own revenue was R11 024 000 in 2014/15	To increase municipal own revenue to R12 126 400 by 30 June 2017.	–	Copy of report on actual collection to the value of R 12 126 400 by June 2017	–	–	Municipal own revenue has been increased by an amount of R22 947 956.03 as at 30 June 2017 .	Achieved
			% of the debtors balances collected by 30 June 2017	Credit Control and debt collection policy reviewed and approved. Arrears amount to R20m	To collect 60% of debtors balance by 30 June 2017	–	Copy of report on actual arrear collections to the value of R 9 413 000 by June 2017	–	–	Total amount collected in relation to the debt book of R11,8 million (as disclosed in 2015/16 audited financial statements) is R8 823 313.18 (as at 30 June 2017) which is 75% of arrear amount.	Achieved:
		By review and implementation of Revenue Enhancement strategy.	Reviewed strategy by set date	Revenue enhancement strategy is in place	To review the revenue enhancement strategy by 30 June 2017.	–	Copy of approved enhancement revenue strategy	–	–	Revenue Enhancement Strategy was reviewed and approved by the Council together with the IDP/Budget/PMS on May 2017	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Policy review and Development	To ensure effective Debtors management by June 2017	By developing and reviewing institutional policies	Number of policies reviewed and approved by set date	All budget related policies are reviewed annually and adopted by council	Review and approve by Council (4) policies (Credit Control & Debt Collection, Property Rates Policy, Debt Write Off and Tariff) by 30 June 2017	-	Copy of 4 reviewed and approved policies and a Council resolution	-		4 policies have been reviewed and approved the Council together with the IDP/Budget/PMS on May 2017 as follows; Credit Control & Debt Collection, Property Rates Policy, Debt Write Off and Tariff).	Achieved
	To ensure proper management of municipal assets by June 2017		Number of policies reviewed and adopted by set date	All budget related policies are reviewed annually and adopted by council	Conduct annual review of two (2) policies (Asset management and Fleet management policy) to be approved by Council, by 30 June 2017	-	Copy of 2 reviewed and approved policies and a Council resolution	-		Two policies ,Asset Management Policy and Fleet management policy were reviewed and approved together with the IDP/Budget/PMS on May 2017	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
	To ensure proper SCM procedures by June 2017		Reviewed and approved SCM policy by Council by set date	All budget related policies are reviewed annually and adopted by council	Review SCM policy for compliance with relevant legislation to be approved by Council by 30 June 2017	-	Copy of reviewed SCM policy and a Council Resolution	-		SCM policy was reviewed and approved to gather with the IDP/Budget/PMS on May 2017	Achieved
Expenditure management	To ensure effective budget management	By developing realistic and credible Budget	Approved Budget for 2017/18 by Council by set date	Approved 15/16 annual budget with 2016/2017 projections	Council to approve 17/18 annual budget by 30 June 2017	-	Council resolution	-		2017-18 mSCOA compliant Annual Budget was prepared, adopted and approved by the Council on May 2017. It was sent to both Provincial and National Treasury	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		By adherence to budget re forms and DoRA	Compiled & Submitted Budget returns, s52(d) s71, s72 B schedule, and C schedule by set date	Complied with MFMA statutory reporting in 2015/2016	Compliance to submission of s52(d) s71, s72 B schedule, and C schedule as per MFMA Calendar by 30 June 2017	-	Signed Monthly Reports, Quarterly Reports, Annual Report and proof of submission to Council, PT and NT by regulated times	-	-	Monthly reports (S71), Quarterly reports (S52(d), Mid-Year Report (S72), B schedule and C schedule were compiled, signed and submitted to Provincial Treasury and National Treasury. Proof of submission is kept and maintained	Achieved
		By complying with DoRA	% spent on FMG	100% Expenditure on FMG	100% expenditure on FMG by 30 June 2017	-	100% Signed Monthly Reports on Actual Expenditures of Grants	1 625 000.00	-	100% expenditure on FMG grant has been fully spent, and reports were submitted to both National and Provincial Treasury	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Asset management	To ensure proper management of municipal assets	By updating the GRAP compliant Asset Register	Approved GRAP compliant Asset Register by set date	2014-2015 GRAP compliant Asset register in place	Updating of GRAP Compliant Asset Register by 30 June 2017	–	Signed Report on GRAP Asset Register	898 880.00	–	The GRAP asset register which include both Infrastructure and Moveable assets has been updated as at 30 June 2017. Service of a consultant i.e. Aurecon has been utilised to unbundle the infrastructure asset.	Achieved
		By safeguarding the municipal assets through Insurance and provision of adequate security	Insured municipal assets by set date	Assets are insured with Indwe Risk Insurers	Insure all Municipal Assets in the asset register by 30 June 2017	–	Detailed Report on listing of Municipal Insured Assets	1 590 000.00	–	All Municipal Assets are insured with Indwe Risk Services, and a detailed report on listing for insured assets is available	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		By implementing Fleet Management Policy.	Developed procedure manual to monitor fleet management by set date	New fleet has been procured and maintenance unit is in place.	Develop and implement procedure manual to monitor fleet management by 30 June 2017	-	Signed Reports and approved procedure manuals	-	-	Procedure Manual was developed and implemented and quarterly reports on fleet monitoring is kept and maintained.	Achieved
Supply Chain Management	To ensure Compliance to SCM implementation by June 2017	By strengthening administration of contract management	Updated contract register by set date.	Reports on implementation of the SCM policy are submitted quarterly to the Accounting Officer	To update the contract register on a monthly basis with new contracts and changes to the existing contracts by 30 June 2017	-	Signed Contract Register	-	-	The signed contract register has been updated until 30 June 2017 to cater for both new contracts as well as the recurring contracts.	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		By Complying to SCM policy and regulations on Acquisition of goods and Services	Complied SCM policy for procurement by set date		Comply with SCM policy on the turn around time of procurement by 30 June 2017	-	Copy of signed submission of terms of reference from requesting department and the copy of appointment of service provider and a quarterly report with turn around time of procurement processing	-	-	Quarterly reports on implementation of SCM Policy which comprises of details for the awards made in relation to Request for quotations (seven days notice), tenders above R200 000 (long-term in nature) is kept and maintained.	Achieved
		By ensuring that there is an approved procurement plan for the institution	Approved procurement plan by set date	There is an existing procurement plan for 2015/16	Council to approve procurement plan for 2016/17 F/Y by 31 July 2016	-	Council resolution approving the procurement plan	-	-	The procurement plans were approved by Council together with the IDP/Budget/PMMS & Budget Related policies	Achieved
Financial Reporting	To ensure compliance with the provisions MFMA and norms and standard of	By developing GRAP Compliant Annual Financial Statements (AFS).	Submitted AFS by set date as per MFMA	In-house GRAP AFS submitted by 31 st August 2016.	Submission of 2015/16 Annual Financial Statements by 31 August 2016 to Auditor General.	-	Acknowledgement of receipt of AFS dated 31 Aug 2016	1 000 000.00	-	Annual Financial Statements were submitted in August 2016 to the Auditor General, and they were audited by Auditor General	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
	National treasury	By Obtaining an unqualified audit report with no matters of emphasis	Submitted AFS by set date		Submission of 2016/17 Mid Year Financial Statements by 31 March 2017 to the Accounting Officer.	-	Acknowledgement of receipt of AFS by Accounting Officer	-	-	Accounting records were updated to produce a trial balance as at 30 June 2017, however the interim financial statements were not updated due mSCOA implementation.	Deviated
			Obtained unqualified audit opinion without matters of emphasis by set date	Obtain Unqualified audit report with matters of emphasis from the Auditor General in 2014/2015 FY	Obtain Unqualified audit report without matters of emphasis from the Auditor General for 2015/2016 FY by 31 December 2016	-	Unqualified audit opinion without matters of emphasis from AG	4 240 000.00	-	The municipality obtained unqualified audit opinion with no matters of emphasis from Auditor General for 2015/2016 financial year	Achieved

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		By Implementing the of Standard Charts of Accounts (SCOA) action plan in compliance with Treasury requirements	Implemented SCOA action plan by set date	SCOA implementation plan is in place	Implementation of SCOA action plan and reporting to Treasury on progress by 30 June 2017	–	Progress report on implementation of MSCOA	1 500 000.00		<p>MSCOA has been implemented as follows</p> <ol style="list-style-type: none"> 1. On the 10th June mSCOA IDP Budget data strings were successfully uploaded with no errors on the LG portal. 2. Coding done for all votes 3. Conversion done on the live system to MSCOA on the 27 June 2017. 4. Municipality is mSCOA compliant. <p>Reported on implementation has been sent to Treasury</p>	Achieved

T3.25.4: EMPLOYEES FINANCIAL SERVICES 2016/17

JOB LEVEL	EMPLOYEE No YR 15/16	POSTSNO.	EMPLOYEE NO. 16/17	VACANCIES NO.	VACANCIESAS%
Employees: Financial Services:T3.25.4					
6	6	6	6	0	0
7	8	9	8	1	11%
8	7	7	7	0	0
11	8	8	7	1	12%
16	2	2	2	0	0
20	1	1	1	0	0%
Total	32	33	31	2	7%

T3.25.5 FINANCIAL YEAR: FINANCIAL SERVICES: 2016/17

Financial Performance Year 2017: Financial Services						R'000
Details	2016	2017				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	245 064	266 792	306 879	238 776	-12%	
Expenditure:						
Employees	12 762	15 093	13 726	13 682	-10%	
Repairs and Maintenance	46	111	111	36	-208%	
Other	22 700	58 796	29 797	23 837	-147%	
Total Operational Expenditure	35 508	74 000	43 634	37 555	-97%	
Net Operational Expenditure	-209 556	-192 792	-263 245	-201 221	4%	
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.25.5	

T3.25.6: CAPITAL EXPENDITURE: FINANCIAL SERVICES: 2016/17

Capital Expenditure Year 2017: Financial Services					
R' 000					
Capital Projects	2017				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	3014	2491	100%	
Motor Vehicles		3014	2491	100%	0
Project B	0	0	0		0
Project C	0	0	0		0
Project D	0	0	0		0
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.25.6

T26 HUMAN RESOURCES

T 3.26.1: INTRODUCTION TO HUMAN RESOURCES SERVICES

T 3.26.1: INTRODUCTION TO HUMAN RESOURCES SERVICES

Internally, the functions within the Corporate Services department are aligned in terms of their own corporate roles and the overall role of Corporate Services. Corporate Affairs is primarily a support function, which plays a key role in ensuring that core operations receive the required support that is non-core.

Human resources development, transformation, mobilization and the need to create a motivated, competent and effective workforce is the responsibility of all levels of organizational leadership and management. Nyandeni Local Municipality will continue develop the necessary institutional capacity and organizational culture required to mobilize the workforce towards the necessary performance levels. The Human Resources function is geared up in executing the necessary Human Resources processes, systems and policies that will ensure effective institutional development of Nyandeni Local Municipality.

The Corporate Services Department is also responsible for Support Services Function which range from Customer Care Services, Office Accommodation, Facilities Management, Office automation and Registry/Archives Management. The Support Services Function is in a position to support with the necessary levels of capacity, competence, technology and resources.

It is important to note that the Department functioned without a Senior Manager Corporate Services for the rest of the year (since January 2015).

Key priorities in the year under review include:

- Policy development and review Organizational design
- Human Resource Development
- Employee Relations and Wellness Performance Management
- ICT, Governance Registry and
- Office administration

T3.26.2 SERVICE STATISTICS FOR HUMAN RESOURCES SERVICES

T3.26.2 SERVICE STATISTICS FOR HUMAN RESOURCES SERVICES APPOINTMENTS FROM JULY

2015-2016

POST	NAME	STARTDATE
Asset Management Accountant	M Mxekezo	01/07/2016
VIP Officer	S Hlomendlini	01/12/2016
Executive Secretary: Infrastructure	A Rozani	01/12/2016
Filing Clerk	Z Sidoni	01/12/2016
Security Officer 1	B Dumekaya	01/12/2016
Security Officer 2	M Nohaji	01/12/2016
Security Officer 3	B Boyce	01/12/2016
General Assistant : Waste Management	N Mchiza	01/12/2016
General Assistant: Waste Management	N Nokhubela	01/12/2016
SCM Practitioner	N Khwanya	01/02/2017
Cashier	Z Mthi	01/02/2017

Customer Care Clerk	N Mbulali	03/02/2017
Registry Clerk	N Nomandela	01/02/2017
Office Cleaner	N Ndzikinya	01/02/2017
M & E Manager	B Mabuya	01/03/2017
FBS Clerk	T Nompetshehi	01/03/2017
Field Ranger	L Tshatshelo	01/03/2017
General Assistant: Waste Management	Z Mlamleli	01/03/2017
Grader Operators	B Gatyeni	01/04/2017
Expenditure Clerk	S Mnyekemfu	02/05/2017
Chief Law Enforcement Officer	M Mvanyashe	22/05/2017
eNatis Supervisor	N Mlengana	05/06/2017

PROMOTIONS 2016/2017

PROMOTIONS (refer to people who are in the municipal employment and have since been appointed to other positions in the normal recruitment and selection process)

POST	NAME	STARTDATE
1. .SCM Practitioner	N.Khwanya	01/02/2016
2. SecurityOfficer	Mr.M.Nohaji	01 /12/2016

TERMINATIONS

RESIGNATIONS

POSTNAME	INITIAL&SURNAME	DATE
M&E Manager	B.Bavuma-Ncoyini	

DEATHS

INITIALS&SURNAME	POST	DATE
Ms.W.Hlathinii	Budget &Reporting Accountant	28/03/2017
Ms. Z.Mlameleli	GA :Waste Management	04/2017

CONTRACT EXPIRED

INITIALS&SURNAME	POST	DATE
MrS.Maqekeza	Chief Law Enforcement	31 May 2017

UMAN RESOURCES DEV JULY 2016 JUN 2017

TOTAL EXPENDITURE

R 1 673 643.09

Training Intervention	BENEFICIARIES				
	Departments	Gender		Levels	Amount
		Female	Male		
1. Firearm Training	Comm. Services	18	19	5	R 57 058.41
2. Peace Officer Training	Comm. Services	5	3	5	R 19 096.80
3. State Protocol	CPS, Infrastructure, BTO, Plann. And Dev.	5	2	20,16,8	Office of the Premier
4. Road Construction and Maintenance	Infrastructure		2	16,11	R 13 440.00
5. Handyman Training	CPS	2	2	3,4	R 30 800.00
6. CPMD	BTO, Infrastructure	3	3	16,11,8,7	R 291 000.00
7. ITIL	CPS	1	1	11,10	R 20 050.00
8. OHS	Comm. Serv., CPS	15	5	3,5	R 30 780.00
9. Advanced Excel	CPS,Plann.andDev.,MM	13	2	11,10,8,7	R 60 000.00
10. Basic Computer Literacy	CPS,MM.Comm. Serv.	9	5	11,7,8,3	R 42 000.00
11. Plant Operator Training	Infrastructure Dev.		11	6	R 224 352.00
12. Electrification Programming	Infrastructure Dev.	1	2	11,8	R 36 434.00
13. MS Project	Infrastructure Dev.	2	6	16,11,10,7	R 47 880.00
14. Record Management	CPS, BTO,Comm.Serv.	3		7,8	R 14 364.00
15. Supervisory Skills	CPS, Comm. Services	2	1	4,6	R 19 152.00
16. Recycling	Comm. Serv.	7	3	3,4	R 57 000.00
17. Contract Management	Infrastructure	1		11	R 8 999.00
18. Minute Taking	MM	1		8	R 7 980.00
19. SAMTRAC	CPS	2		11	R 33 960.00
20. Project Management (Learnership)	MM.Plann.&Dev., Infrastructure	1	3	20,16,11	R 166 269.00
21. Bid Committee Training	BTO, CPS,Infrastructure	2	6	20,16,11,8	R 60 800.00

22. Basic Fire Fighting	CPS, Comm. Services,Plann&Dev.,Infrastructure	5	5	3,8,6,7,11	R 6 933.30
23. First Aid- Level 1&2	CPS, Comm. Services,Plann&Dev.,Infrastructure	5	5	3,8,6,7,11	R 6 933.30
24. She Rep. Training	CPS, Comm. Services,Plann&Dev.,Infrastructure	5	5	3,8,6,7,11	R 6 933.30
TOTAL		108	91		R 1 262 215.11

TRAINING FOR COUNCILLORS

Training Intervention	BENEFICIARIES				
	Departments	Gender		Levels	Amount
		Female	Male		
State Protocol	Council	23	25	Concillors	Office of the Premier
State Protocol	Traditional Leaders	1	3	Traditional Learders	Office of the Premier
Bachelor of Public Admnistration- 2nd Year	Council		1	Councillor	R 80 000.00
Bachelor of Public Admnistration- 3rd Year	Council		1	Councillor	R 80 000.00
TOTAL		24	30		R 160 000.00

TRAINING OF UNEMPLOYED

Training Interverbtion	Beneficiaries				
	Departments	Gender		Levels	Amount
		Female	Male		
Basic Computer Literacy	Members of the Community	28	8	N/A	R 108 000.00
Artisan Development Programme-Bricklaying and Plumbing	Members of the Community	2	2	N/A	OR Tambo
Cooperatives Training-General Business Certificate	Members of the Community	13	8	N/A	LGSETA
Ward Committee Governance	Members of the Community	24	4	N/A	R 70 400.00

Finanacial Management Training	Members of the Community	8	10	N/A	ECDC
Basic Fire Fighting	Infrastructure	1	1	Interns	R 1 386.66
First Aid-Level 1&2	Infrastructure	1	1	Interns	R 1 386.66
CPMD	BTO	1		Intern	R 48 500.00
Record Management	CPS	1		Intern	R 4 788.00
She Rep.	Infrastructure	1	1	Interns	R 1 386.66
Minute Taking	MM	1		Intern	R 7 980.00
Bid Committee Training	BTO, CPS,Infrastructure	1		intern	R 7 600.00
TOTAL		82	35		R 251 427.98

INTERNSHIP DATABASE

DATABASE FOR INTERNS										
Name Municipality/Organisation		Nyandeni Local Municipality								
Contact Municipality										
No.	NAME OF LEARNER	SURNAME OF LEARNER	ID NUMBER	INSTITUTION	DEPARTMENT	WARD	APPOINT DATE	EXPIRY DATE	STATUS	STIPEND
1	Buseka	Soni	8212110702084	Walter Sisulu University	MM. Internal Audit	17	01-Dec-16	30-Nov-18	On Progress	R7500.00
2	Zimkhitha	Damane	8701101265085	Walter Sisulu University	Tourism	2	01-Jun-15	31-May-17	Contract Renewed	R4000.00
3	Mzwanele	Ginya	8804075930088	Walter Sisulu University	Com Serv.-L.E.	8	01-Jun-15	31-May-17	Contract Renewed	R4000.00

4	Pumla	Soganga	8612310538081	Walter Sisulu University	Com Serv.-L.E.	30	01-Jun-15	31-May-17	Contract Renewed	R4000.00
5	Nolwando	Nolangeni	9207201169085	Walter Sisulu University	Comm. Serv.		01-Feb-17	31-Jan-19	On progress	R4000.00
6	Yandiswa	Mkonkoti	8204220589089	Buffalo City FET College	BTO	30	01-Feb-17	31-Jan-19	On progress	R7500.00
7	Siphamandla	Mnyekemfu	8906255489080	University of Fort hare	BTO		01-Jul-15	30-Jun-17	On progress	R7500.00
8	Yandiswa	Mabengwana	8912140752088	NMMU	BTO	15	01-Jul-15	30-Jun-17	On progress	R7500.00
9	Nontembeko	Sichwe	9312250803087	Walter Sisulu University	BTO		02-Nov-15	31-Oct-17	On progress	R7500.00
10	Mzikantu Z.	Ndamase	8706236043083	Walter Sisulu University	Human Settlement		01-Nov-16	31-Oct-18	On progress	R4000.00
11	Unathi	Nompokwe	8311291153081	Walter Sisulu University	Comm. Serv.		01-Feb-17	31-Jan-19	On progress	R4000.00
12	Vuyokazi	Nolusu	8410220593084	Walter Sisulu University	CPS.Reception	13	01-Nov-16	31-Oct-18	On progress	R4000.00
13	Esona	Jali	9207170876082	Walter Sisulu University	MM's Office	16	01-Nov-16	31-Oct-18	On progress	R4000.00
14	Luvo	Lucwaba	8908095732083	Fort Cox Colle of Agriculture	LED.Agriculture	29	01-Nov-16	31-Oct-18	On progress	R4000.00
15	Olwethu	Magodole	8612161278084	Walter Sisulu University	Human Settlement	15	01-Nov-16	31-Oct-18	On progress	R4000.00
16	Wendy	Soganga	8801040692082	Walter Sisulu University	MM. Public Participation	30	01-Nov-16	31-Oct-18	On progress	R4000.00
17	Sizakele I.	Mcasa	8406265712084	Walter Sisulu University	MM. Public Participation		01-Nov-16	31-Oct-18	On progress	R4000.00
18	Camagwini T.N.	Mngceke	9304100759080	Walter Sisulu University	Infrastructure		01-Nov-16	31-Oct-18	On progress	R4000.00
19	Mncekeleli	Dabalele	9009256614084	King Hintsa TVET College	Infrastructure		01-Nov-16	31-Oct-18	On progress	R4000.00
20	Zizile	Makongwana	8309161533085	Walter Sisulu University	CPS.HR	19	01-Nov-16	31-Oct-18	On progress	R4000.00

21	Nosiphiwo	Mbalekwa	8103031225083	Walter Sisulu University	LED: Tourism		01-Nov-16	31-Oct-18	On progress	R4000.00
22	Yonela	Mpikwa	8905100683087	Walter Sisulu University	CPS. Registry	17	01-Nov-16	31-Oct-18	On progress	R4000.00
	INTERNS = 22			TOTAL	CPS = 03					
	TOTAL = 22				MM = 04					
					Comm. Serv= 04					
					BTO = 04					
					Plan. &Dev = 05					
					Infrastructure. = 02					

T3.25.3 HUMAN RESOURCES POLICY OBJECTIVES TAKEN FROM THE IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/O utcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Policy review and Development	To ensure effective compliance and sound management practices within the institution	By developing and reviewing institutional policies	Number of policies adopted by Council	There are 41 policies currently which exists.	Develop two (2) policies on Councillor capacity building policy and Policy on tools of trade for councillors by 30 June 2017	–	1. Approved Policies 2. Council Resolution	–	–	2 Policies were developed : Capacity Building and Policy on Tools of Trade for Councillors developed	Achieved
			Number of policies reviewed and adopted by Council	Annually all HR policies are reviewed	Review 41 policies which were approved by council in 2015/16 by 30 June 2017	–	1. (41)Approved Policies 2. Council Resolution approving policies dated 27th June 2017.	–	–	41 policies that had been approved by Council in 2015/16, were reviewed resulting in 5 policies with amendments. They were adopted by Council on 27 June 2017	Achieved

Organisational Design	To ensure alignment of the Organogram with the assigned powers and functions	By reviewing the Institutional Organogram	Approved Institutional Organogram by Council by set date	Organogram Reviewed in 2015/16	Review institutional organogram for approval by Council by 30 June 2017	–	1.Minutes and Attendance Registers 2.Council Resolution approving Organogram	–	–	Organogram was reviewed and approved by Council on 25 May 2017	Achieved
		By developing Job Descriptions for all posts in the approved organogram	% of Signed job descriptions for all positions in the approved organogram	Unsigned Job Descriptions in place	100% of Job Descriptions signed by 30 December 2016	–	100% of Signed Job Descriptions	–	–	100% Job descriptions signed by June 2017.	Achieved
		By reducing the vacancy rate on all funded posts	% Vacancy Rate on all funded posts	Current vacancy rate is 4% (14 of 317 posts)	Reduction of vacancy rate to 3% by 30 June 2017	–	Report on 3% reduction is the Vacancy Rate	–	–	Vacancy rate has been reduced to 1.27% by 30 June 2017	Achieved

Skills Development	To ensure that all employees and unemployed have the required competency levels	By implementing and monitoring of the Work Place Skills Plan (WSP) annually	% of approved trainings in the WSP implemented	70% of WSP is implemented	75% of trainings in the WSP to be implemented by 30 June 2017	–	1. Annual Training Report on 75% WSP Trainings conducted 2. Attendance Register for each training conducted	2 000 000.00		75.6% WSP Trainings Implemented by 30 June 2017	Achieved
	By Monitoring of the implementation of the WSP by the Skills Development & EE Committee to ensure human resource development for enhanced performance against plans	Number of monitoring meetings of SDC and EE convened	Inadequate functioning of the committee	Convene 4 Skills Development & EE Committee meetings for monitoring human resource development of the Municipality for enhanced performance of the employees against plans 30 June 2017	–	1.Minutes 2. Attendance Register	–	–	5 Skills Development and Employment Equity meetings held:	Achieved	

Staff Provisioning	To attract and retain competent personnel	Through development of Human Resource Strategy (Plan)	Approved Draft HR plan by set date	Draft HR plan in place	Develop Draft HR Plan for approval by Council, by 30 May 2017	-	Copy of Draft HR Plan	-	-	Draft HR Plan developed, submitted to Council for noting on 27/06/2017	Achieved
Compliance with Labour Legislation and Collective Agreements	To ensure compliance with Labour related Legislation and SALGBC Main Collective Agreement	By implementing the Employment Equity Plan	% of targets achieved in the EE Plan	48%	60% of the EE targets achieved by 30 June 2017	-	Employment Equity Report where 60% targets are achieved	-	-	No appointment made from EE targeted designated groups	Deviated
		Through compliance with Department of Labour by submitting	Acknowledgement of receipt letter from DoL by set date	EE Report is submitted annually	Submission of the Annual EE Report to DoL by 15 January 2017	-	1.Submitted Annual EE Report 2. Confirmation receipt from the DoL dated 15 January 2017	-	-	EE Report submitted to the Department of Labour on 15 January 2017	Achieved

		g the Employment Equity Report (EER) and Return of Earnings to Department of Labour	Acknowledged receipt of submission from ROE by set date	Registered with DoL	Submission of ROE Report to the DoL by 31 May 2017	-	1.Submitted ROE Report 2. Confirmation receipt from the DoL dated 31 May 2017	-	-	Return of Earnings (ROE) report submitted to the Department of Labour on 31 May 2017	Achieved
		By conducting regular Health and Safety inspections (OHS) on municipal facilities as per OHS Act	Number of OHS inspections conducted	OHS Office has been employed	Conduct 4 OHS inspections on municipal facilities in compliance with OHS Act by 30 June 2017	-	4 Inspection Reports	555 440.00	-	4 OHS Inspections conducted on municipal facilities in compliance with OHS ACT	Achieved

Employee health and Wellness	To create an Environment that promotes employees health and wellbeing	By developing and implementing Wellness Plan for the 2016/17	Approved Wellness Plan for 2016/17 by set date	Employee health and wellness policy in place	Develop and implement Wellness Plan by 30 June 2017	-	Approved Wellness Plan by Municipal Manager	555 440.00		Wellness plan was developed and implemented:	Achieved
Customer Care	To ensure implementation of Batho Pele Principles	By developing Service Standard Charter for 2016/17	Developed and Approved Service Standard Charter 2016/17 by MM by set date	Customer care policy in place	Develop and Approve Services Standards Charter by 31 January 2017	-	Council Resolution approving Standards Charter	-	-	Service Standards were developed and approved by Council on 27 June 2017	Achieved

T326.4 EMPLOYEE HUMAN RESOURCES

T3.26.4 EMPLOYEES: HUMAN RESOURCE SERVICES

JOBLEVEL	HUMAN RESOURCE STAFFT.3.26.2		Year 0		
	EMPLOYEE NO. FY15/16	POSTSNO.	EMPLOYEE NO .FY	VACANCIES NO. VACANCIES	
3	28	28	27	1	4%
4	2	2	2	0	0%
7	7	9	9	0	0%
8	1	1	1	0	0%
10	0	0	0	0	0%
11	5	5	5	0	0
12	0	0	0	0	0
16	1	1	1	0	0
20	1	1	1	0	0
TOTAL	45	47	46	1	4%

3.26 INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

ICT is a unit within the municipality that falls under Corporate Services Department and it ensures that all other departments are being advised and supported. The department is responsible for planning, advising and managing the ICT Systems. The ICT have set out the following priorities:

- Minimizing the loss of municipal information
- To have a reliable and efficient network for the municipality
- Provide a manageable telephone system.
 - Provided a functional and interactive website.
 - Upgrading of MS Office 2007 to MS Office 2013

The ICT section has ensured that we upgrade the municipal applications like MS Office 2007 to MS Office 2013 that provides easy interface for our users to produce quality documents. We procured CIBCS data back-up that ensures that all our municipal information is secured and we have linked our systems to the website to ensure that all our employees uses web application for easier access to our system.

T3.26.5. Human resources services

Financial Performance Year 2017: Human Resource Services						R'000
Details	2016		2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	441	795	834	583	-27%	
Expenditure:						
Employees	745	845	672	944	28%	
Repairs and Maintenance	408	722	922	516	-29%	
Other	934	356	041	826	-11%	

Total Operational Expenditure	087	32	923	29	635	34	286	32	8%
Net Operational Expenditure	646	-31	128	-29	801	-33	703	-31	9%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>									
									T 3.26.5

T.1.26.6 Human Resources Services

Capital Expenditure Year 2017: Human Resource Services					
R' 000					
Capital Projects	2017				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	350	4 841	4 700	1243%	
Land & Buildings		4 544	4 521	#DIV/0!	0
Office furniture & Equipment	250	249	153	-39%	0
Tools & Equipment	100	48	26	-74%	0
					0
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					
					T 3.26.6

T3.27.3 ICT POLICY OBJECTIVES TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Information & Knowledge Management	By ensuring functional, reliable and Integrated network and applications that will be policy driven by 2017.	Maintain the offsite backup server to eliminate the loss of information	Number of back-up reports generated	Backup software in place	To run offsite backups and generate 12 backup reports by 30 June 2017	–	12 Backup Reports	–	–	12 Backup reports generated	Achieved
		By establishing a functional ICT Steering Committee for ICT good governance	Approved TOR for ICT Steering Committee by set date	ICT Governance framework in place	Establish ICT Steering Committee and its TOR by 30 September 2016	–	1. ICT Steering Committee Appointment Letters 2. ICT Steering Committee Terms of Reference	–	–	IT steering committee established and terms of reference developed by 30 September 2016	Achieved
		Number of ICT Steering Committee meetings to provide advice on the ITC good governance		Convene 2 ICT Steering Committee Meetings for purposes of advising on ICT governance and framework in the Municipality	–	1. Minutes 2. Attendance Register	–	–	3 ICT Steering Committee meetings were held	Achieved	

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
					ty by 30 June 2017						

T3.27.4 EMPLOYEES: ICTSERVICES

JOB LEVEL	HUMANRESOURCESTAFFT.3.26.2		Year0		VACANCIESAS%
	EMPLOYEE NO. FY 14/15	POSTS NO.	EMPLOYEE NO.FY 1516	VACANCIESNO.	
10	2	2	2	0	0%
11	1	1	1	0	0%
TOTAL	3	3	3	0	0%

T3. 27.5 FINANCIAL PERFORMANCE 2015/16: ICT SERVICES

Financial Performance Year 2017: ICT Services					
R'000					
Details	2016	2017			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	-	-	-	-	
Expenditure:					
Employees		-	1 367	1 367	#DIV/0!
Repairs and Maintenance	61	122	122	5	-96%
Other	164	544	875	697	28%
Total Operational Expenditure	225	666	2 364	2 069	211%
Net Operational Expenditure	-225	-666	-2 364	-2 069	211%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.27.5

T3.27.6: CAPITAL EXPENDITURE 2015/16: ICT SERVICES

Capital Expenditure Year 2017: ICT Services					
R' 000					
Capital Projects	2017				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	400	553	604	51%	
Computer Equipment	250	464	540	116%	-
Survelaince Cameras		8	-	-100%	-
Computer Software	150	81	64	-100%	-
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.27.6

3.27 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES: T3.28.1

This component includes: property; legal; risk management and procurement services. The Legal Services function is located in the Office of the Municipal Manager; its main responsibility is to facilitate provision of legal advice to the entire institution. Given limited capacity the municipality has versus the kind of work that must be done, a portion of work has been outsourced. Supply Chain Management Policy is in place and aligned to National regulations. Risk Management Officer has been appointed and the Municipality continues to receive support from the erational Clean Audit unit until capacity is enhanced.

T3.28.2: SERVICE STATISTICS FOR PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

LITIGATION REGISTER: 2016/17

1. BHS BUILDING CONTRACTORS CC vs NYANDENI MUNICIPALITY (Case No 55/12)

The municipality is being sued for a sum of R2 846 672.40 for the alleged unlawful cancellation of a contract for the construction of Ngqeleni Surface Road. The municipality is defending the matter as it contends that the cancellation was lawful as the company had failed to honour the conditions of the contract. The municipality has filed its plea and the parties are still exchanging pleadings.

2. NYANDENI LOCAL MUNICIPALITY vs AYANDA MAQOLO (Case No 724/13)

The municipality is suing the above named person for the illegal invasion of municipal land. The municipality has obtained an interim interdict against the respondent and the matter has been set down in the opposed motion court for May 2014. The matter has since been heard and Judgment was granted in favour of the Municipality. Mr. Maqholo 's attorneys have since served the Municipality with a Notice of Application for Leave to Appeal and an Application for condonation for the late filing. Although leave to appeal was granted the Appellant has failed to prosecute the appeal within the allocated time and it has since lapsed. **The only thing remaining is to instruct the sheriff to go and execute the judgement.**

3. ZUKISWA SKENJANA vs NYANDENI LOCAL MUNICIPALITY (CASE NO. 1424/12)

The municipality is being sued for a sum of R600 000.00 for alleged negligence because the Plaintiff slipped on the stairs in the Municipal hall when she was attending a wedding. The Municipality is defending the matter since it is alleging that at the time of the incident the hall was not under the custody of the municipality but of the person who had hired the hall. The matter has been set down for hearing on the 2nd June 2014. **The matter has been postponed sine die at the instance of the Plaintiff and wasted costs were granted to the municipality and is awaiting the allocation of a new date.**

4. MAQHAWA CONSTRUCTION VS NYANDENI LOCAL MUNICIPALITY (CASE NO. 249/2014)

The municipality is being sued for a sum R1 938 570.00 (One Million Nine Hundred and Thirty Eight thousand Five Hundred and Seventy Rand by the contractor who claims that it is money that is owed by the Municipality as a standing time. This is the time that his machines stood on site while doing nothing and they claim that this was due to the fault of the municipality. The Municipality is defending the matter as the contractor did not even finish the work that he was contracted to do. The municipality has also launched a counter claim against the contractor

for unfinished work. **The matter was heard on the 8th of June 2017** and the interlocutory application was decided in favor of the Municipality with costs.

5. NWABISA NDAMASE vs NYANDENI LOCAL MUNICIPALITY (CASE NO.241/2016)

In this matter the municipality is being sued for a sum of R2 500 000.00 (two million five hundred thousand rand by the plaintiff who claims that her child was killed when he drowned in a hole as a result of the negligence of the contract that had been appointed by the municipality to contract a road in Mhlanganisweni Administrative Area. The municipality is defending the matter and the parties are still exchanging pleadings. **The municipality has filed a special plea of Non- Joinder. The plaintiff has since withdrawn the action and the matter has become dormant.**

6. SIYAPHAMBILI TRADING CC vs NYANDENI LOCAL MUNICIPALITY.

A warrant for Execution was issued against the property of the Plaintiff and the sheriff has come back with a return of non-service as it is alleged that the Plaintiff is not known at the address that he gave when he was appointed. **The municipality will instruct the attorneys to appoint a tracing agent to locate the present address of the Plaintiff in order to give effect to the Warrant of Execution.**

:

T3.28.3: PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES AS TAKEN FROM IDP											
Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
Legal Services	To improve management and administration of legal matters	By developing mechanisms to monitor and fast-track the management of litigations	Number of progress reports submitted to council on litigation register	Litigation register is in place	Provide (4) progress report on litigations register quarterly as part of section 52d reports to Council by 30 June 2017	-	Updated Litigation Register and Council Resolution noting the report	-	-	Four progress reports on litigation register were compiled and submitted to Council quarterly as part of Section 52d report	Achieved

T3.28.3: PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES AS TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
By-Laws	To fast-track services delivery through the development and reviewal of effective by-laws	By assisting departments in development of new by-laws and reviewing of existing by-laws by June 2017	Number of developed and reviewed by-laws	18 By-laws in place	Develop 2 By-laws(Park Bye-law and property rates by-law) and review 2 existing by-laws (advertising signs by-law and undeveloped sites by-law) by June 2017	-	1. Council resolution approving the by-laws 2.Copy of the advert gazetted the by-laws	111 088.00	-	Two By-laws have developed (park by-law and property rates by-law). Two existing by-laws reviewed (advertising signs by-law and undeveloped sites by-law)	Deviated

T3.28.3: PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES AS TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
	To maximise administrative and operational efficiency through the use of the systems of delegation	By reviewing the delegation register	Approved delegation framework and register by set date	System of delegation is in place	Review, approve a new delegation framework and register by Council by 30 June 2017	–	Council resolution on delegation framework and register	–	–	The delegation framework was reviewed and submitted to Council	Achieved
Risk Management	To identify, assess and mitigate municipal risk	By reviewing and implementing comprehensive risk management strategy, policy, and risk management profile and	Approved risk management plan, risk profile and risk management charter by set date	Risk Management systems are in place	Review Risk Management Plan, Risk management profile and risk management charter by 30 April 2017	–	Signed Risk Management Plan, Risk management profile and risk management charter by Audit Chairperson and MM	222 176.00	–	Risk Management Plan, Risk management profile and risk management charter have been reviewed	Achieved

T3.28.3: PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES AS TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		management charter									
			Approved Risk Management Policy and Framework by set date		Review Risk Management Policy and Framework for approval by Council, by 30 June 2017	-	Council Resolution approving Risk Management Policy and Framework	-	-	Risk Management Policy and Framework have been reviewed and submitted to the EXCO and but not yet submitted to Council due to delay in factoring EXCO comments which needed further consultation with the Risk Committee	Deviated

T3.28.3: PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES AS TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/O Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
			Number of risk committee meetings	-	Convene 4 risk management committee meetings by 30 June 2017	-	1. Minutes of the minutes 2.Attendance of risk committee. 3. Actions taken to address prior Council resolution on	-	-	The risk committee meetings were held as follows: 1. 28 July 2016 2. 07 November 2016 3, 03 February 2017 4. 05 June 2017	Achieved
			Approved Fraud Risk Management policy and whistle blowing policy approved by Council by set date	Fraud Prevention Policy adopted by Council	Review Fraud Risk Management Policy and Whistle Blowing Policy to be approved by Council by 30 June 2017 .	-	Council resolution on approved Fraud Risk Management and Whistle Blowing Policy and Council Resolution	-	-	Fraud Risk Management Policy and Whistle Blowing Policy have been reviewed but not yet submitted to Council	Deviated

T3.28.3: PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES AS TAKEN FROM IDP

Strategic Focus Area	5 Year Objective	Municipal Strategies	Output/Outcomes Indicator	Baseline	ANNUAL TARGET	REVISED ANNUAL TARGET	ANNUAL MEANS OF VERIFICATION	ANNUAL BUDGET	WARD	ACTUAL PERFORMANCE	ACHIEVED/DEVIATED
		By developing systems and processes to combat corruption	Approved fraud prevention strategy by Council by set date		Develop fraud prevention strategy by 30 June 2017	-	Council resolution on approved fraud prevention strategy	166 632.00	-	Not done	Deviated
Supply Chain Management	To ensure Compliance to SCM implementation by June 2017	By strengthening administration of contract management	Updated contract register by set date.	Reports on implementation of the SCM policy are submitted quarterly to the Accounting Officer	To update the contract register on a monthly basis with new contracts and changes to the existing contracts by 30 June 2017	-	Signed Contract Register	-	-	The signed contract register has been updated until 30 June 2017 to cater for both new contracts as well as the recurring contracts.	Achieved

	By Complying to SCM policy and regulations on Acquisition of goods and Services	Complied SCM policy for procurement by set date		Comply with SCM policy on the turn around time of procurement by 30 June 2017	-	Copy of signed submission of terms of reference from requesting department and the copy of appointment of service provider and a quarterly report with turn around time of procurement processing	-	-	Quarterly reports on implementation of SCM Policy which comprises of details for the awards made in relation to Request for quotations (seven days notice), tenders above R200 000 (long-term in nature) is kept and maintained.	Achieved
	By ensuring that there is an approved procurement plan for the institution	Approved procurement plan by set date	There is an existing procurement plan for 2015/16	Council to approve procurement plan for 2016/17 F/Y by 31 July 2016	-	Council resolution approving the procurement plan	-	-	The procurement plans were approved by Council together with the IDP/Budget/PMMS & Budget Related policies	Achieved

T3.28.5 FINANCIAL PERFORMANCE 2015/16: PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

The budget is allocated as per T3.28.4.

T3.28.6 CAPITAL EXPENDITURE 2015/16: PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

The budget is allocated as per T3.28.4.

COMPONENT J: MISCELLANEOUS

The component includes: the provision of airports, Abattoirs, Municipal Courts and Forestry as municipal enterprise. This section is not applicable to the municipality.

T3.30 COMPONENT K: ORGANIZATIONAL PERFORMANCE SCORECARD

The performance information is an annexure to the annual report.

CHAPTER 4: ORGANIZATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

INTRODUCTION

The municipal organizational development process is aligned with the IDP formulation process and is guided by approved council process plan. In the year under review council approved the organizational structure taking into consideration the IDP objectives as articulated and adopted by council. The organizational structure is in line with the national Key Performance Areas and is commensurate with the municipal powers and functions. It is reviewed annually.

It is worth noting that the process of organizational development and review is guided by approved council policy.

Presentation of the organizational structure

The municipality has the following departments: Municipal Managers Office
 Technical Services Community Services
 Planning & Development
 Budget and Treasury Office
 Corporate Services

The organogram has **318** posts of which **23** are vacant posts, these include unfunded posts. All Senior Managers have signed employment contracts and performance agreements.

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

T4.1.1

Description	EMPLOYEES				
	Year-1FY 15/16	Year0 FY16/ 17			
	Employee No.	Approved Posts No.	Employee No.	Vacancies No	Vacancies %
Water	0	0	0	0	0%
Waste water(Sanitation)	0	0	0	0	0%
Electricity	3	3	3	0	0%
Waste Management	39	42	41	1	2%
Housing	5	5	5	0	0
Waste Water(Storm water drainage)	0	0	0	0	0
Roads	27	33	32	1	3%
Transport	8	8	8	0	0%
Planning	3	3	3	0	0%
Local Economic Development	6	6	6	0	0%
Planning (Strategic and Regulatory)	43	43	43	0	0%
Community and Social Services	28	17	17	0	0%

Environmental Protection	1	1	1	0	0%
Health	1	1	1	0	0%
Security and Safety	77	80	79	1	1%
Sport and Recreation	2	2	2	0	0%
Corporate Policy Office and other	70	70	69	1	1%
Total	313	314	310	4	1%

T4.1.2

Vacancy Rate Year: 0 FY 16/17			
Designation	Total Approved Post No	Vacancies (Total Time that vacancies exist using full time equivalents) No.	Vacancies % (as a proportion of total posts in each category)
Municipal Manager	1	0	0
CFO	1	0	0
Other S57 Managers(Excluding finance posts)	5	0	0
Other S57 Managers(Finance posts)	0	0	0
Police Officers	0	0	0
Firefighters	0	0	0
Senior Management Levels13-15 (Task Grade16)Excluding Finance Posts	13	0	0
Senior Management Levels13-15(Task Grade14-16) (Finance Posts)	4	0	0
Highly Skilled supervision Levels 9-12(Task Grade9-11)(ExcludingFinance Posts)	37	0	0
Highly Skilled supervision Levels 9-12 (Task Grade9-11)(Finance Posts)	8	1	13%
TOTAL	69	1	13%

T4.1.1

T4.1.3

Turn Over-Rate			
Details	Total appointments as Of the beginning of the Financial Year	Terminations during the Financial Year	Turn Over Rate
Year-2FY 14/15	39	11	28%
Year-1FY 15/16	32	7	22%
Year-0FY 16/17	22	3	14%
TOTALS			

T4.1.4: COMMENTS ON VACANCIES AND TURNOVER

COMPONENT B : MANAGING MUNICIPAL WORKFORCE

T4.2.0 INTRODUCTION TO MUNICIPAL WORKFORCE

4.2. POLICIES

T4.2.1

HR POLICIES AND PLANS				
Ser No	Name of Policy	Completed%	Reviewed %	Date adopted by Council or comment on failure to adopt
1.	HRD	100%	100%	July 2016
2.	Induction	100%	100%	July 2016
3.	Recruitment & Selection	100%	100%	July 2016
4.	Placement	100%	100%	July 2016
5.	HIV/AIDS	100%	100%	July 2016
6.	Cellphone	100%	100%	July 2016
7.	Transport	100%	100%	July 2016
8.	Employee Health & Wellness	100%	100%	July 2016
9.	Records Management	100%	100%	July 2016
10.	Employment Equity	100%	100%	July 2016
11.	Bursary and Other forms of Financial Ass.	100%	100%	July 2016
12.	Personnel Regulations	100%	100%	July 2016
13.	Overtime	100%	100%	July 2016
14.	Sexual Harassment	100%	100%	July 2016
15.	Leave	100%	100%	July 2016
16.	Staff Retention	100%	100%	July 2016
17.	Disciplinary	100%	100%	July 2016

18.	StrikeManagement	100%	100%	July2016
19.	IncapacityDuetollhealth	100%	100%	July2016
20.	Incapacityduetopoorperformance	100%	100%	July2016
21.	PerformanceManagement	100%	100%	July2016
22.	CustomerCare	100%	100%	July2016
23.	IncapacityduetoOperational RequirementsPolicy	100%	100%	July2016
24.	InclementWeatherPolicy	100%	100%	July2016
25.	DressCodePolicy	100%	100%	July2016
26.	SmokingPolicy	100%	100%	July2016
27.	PolicyonOrganizational Establishment	100%	100%	July2016
28.	PolicyDevelopmentGuidelines	100%	100%	July2016
29.	Sport&RecreationPolicy	100%	100%	July2016
30.	InternshipPolicy	100%	100%	July2016
31.	ScarceSkillsPolicy	100%	100%	July2016
32.	PrivateWork&Declarationof InterestPolicy	100%	100%	July2016
33.	WhistleBlowingPolicy	100%	100%	July2016
34.	PolicyonAlcohol&Substance Abuse	100%	100%	July2016
35.	EmployeeRetention	100%	100%	July2016
36.	SecessionPlanningPolicy	100%	100%	July2016
37.	ProbationPolicy	100%	100%	July2016
38.	RelocationPolicy	100%	100%	July2016
39.	TerminationofServicesPolicy	100%	100%	July2016
40.	WorkAttendancepolicy	100%	100%	July2016
41.	Job Evaluation Policy	100%	100%	July 2016
42.	S & T Policy	100%	100%	July 2016
	EmploymentEquityPlan	100%	-	July2016
	WorkplaceSkillsPlan	100%	100%	July2016

18.	Strike Management	100%	100%	July2016
19.	Incapacity Due to ill health	100%	100%	July2016
20.	In capacity due topoorperformance	100%	100%	July2016
21.	PerformanceManagement	100%	100%	July2016
22.	Customer Care	100%	100%	July2016
23.	IncapacityduetoOperational RequirementsPolicy	100%	100%	July2016
24.	IncllementWeatherPolicy	100%	100%	July2016
25.	DressCodePolicy	100%	100%	July2016
26.	SmokingPolicy	100%	100%	July2016
27.	PolicyonOrganizational Establishment	100%	100%	July2016
28.	PolicyDevelopmentGuidelines	100%	100%	July2016
29.	Sport&RecreationPolicy	100%	100%	July2016
30.	InternshipPolicy	100%	100%	July2016
31.	ScarceSkillsPolicy	100%	100%	July2016
32.	PrivateWork&Declarationof InterestPolicy	100%	100%	July2016
33.	WhistleBlowingPolicy	100%	100%	July2016
34.	PolicyonAlcohol&Substance Abuse	100%	100%	July2016
35.	EmployeeRetention	100%	100%	July2016
36.	SecessionPlanningPolicy	100%	100%	July2016
37.	ProbationPolicy	100%	100%	July2016
38.	RelocationPolicy	100%	100%	July2016
39.	TerminationofServicesPolicy	100%	100%	July2016
40.	WorkAttendancepolicy	100%	100%	July2016
41.	Job Evaluation Policy	100%	100%	July 2016
42.	S & T Policy	100%	100%	July 2016
	EmploymentEquityPlan	100%	-	July2016

WorkplaceSkillsPlan	100%	100%	July2016
---------------------	------	------	----------

T4.2.1.1 COMMENT ON WORKFORCE POLICY DEVELOPMENT

4.2 INJURIES, SICKNESSES AND SUSPENSIONS

T4.3.1

NUMBER AND COST OF INJURIES ON DUTY					
Type of Injury	Injury Leave Taken	Employees Using Injury Leave	Proportion Employees injury sick leave%	Average Injury Leave per Employee Day	Total Estimated Cost

T4.3.2

NUMBER OF DAYS AND COST OF SICK LEAVE (EXCLUDING INJURIES ON DUTY)						
Salary Band	Total Sick Leave	Proportions Of Sick Leave without medical certification %	Employees Using sick leave no.	Total Employees in post no.	Average Sick leave per employee days	Estimated cost R'000
TASK Grade 3-4	485	7.6%	45	74	7	R48 236 087.25
TASK Grade 5-6	127	5.5%	28	55	2.3	R15 763 335.25
TASK Grade 7-8	473	5.5%	57	103	5	R108 533 629.27
TASK Grade 10-11	160	9.4%	33	92	2	R48 473 704.00
TASK Grade 14-16	33	3%	7	17	2	R16 355 417.43
TASK Grade 20-25	19	21%	4	7	3	R18 035 735.54
TOTALS	1297	8.7%	174	348	21.3	R255 377 908.74

T4.3.3: AVERAGE NUMBER OF DAYS SICK LEAVE

T4.3.4: COMMENTS ON INJURY AND SIC LEAVE

T4.3.5: NUMBER AND PERIOD OF SUSPESIONS

T4.3.6: DISCIPLINARY ACTIONS TAKEN ON CASES OF FINANCIAL MISCONDUCT

Disciplinary Actions Taken on Cases of Financial Misconduct			
Position	Nature of Alleged Misconduct and Rand value of any loss to the municipality	Disciplinary Action Taken	Date Finalized
Licensing Examiner	Allegations of selling of Learners and Driving Licenses to the Community	Suspended and further investigation instituted	Process not yet finalized
Licensing Examiner	Allegations of selling of Learners and Driving Licenses to the Community	Suspended and further investigation instituted	Process not yet finalized
Revenue Accountant	Gross Negligence	Charged and suspended	Disciplinary process not yet finalised
eNatis Cashier	Fraud and Gross Dishonest	Charged and suspended	Disciplinary process not yet finalised
Senior Manager: Community Services	Gross Misconduct	Charged and suspended	Disciplinary process not yet finalised

T4.3.7: COMMENTS ON SUSPENSIONS AND CASES OF MISCONDUCT

4.3 PERFORMANCE REWARDS

T4.4.1

Performance Rewards by Gender					
Designations	Beneficiary Profile				
	Gender	Total number Of employees in group	Number of beneficiarie s	Expenditure On rewards Year 1 (2015-2016)	Proportion of Beneficiaries within group %
Lowers killed (TG1-2)	Female				
	Male				
Skilled(TG3-5)	Female				
	Male				
Highly killed production(TG6-8)	Female				
	Male				
Highly skilled supervision(TG9-12)	Female				
	Male				
Senior management(TG13-15)	Female				
	Male				
MM and S56	Female	1	1	Total R178 000	
	Male	5	5		

Total														
Has the statutory municipal calculator been used as part of the evaluation Process?											Yes/No			

T4.4.1.1.COMMENTS ON PERFORMANCE REWARDS

In the year under the Municipal Manager and s56 Manager signed performance agreements which were submitted to Council. Council appointed Assessment Panel which conducted the assessment on the 3-5 May 2017 based on the approved Annual Report of 2015-2016. Subsequently the reports was tabled by the Audit Committee to the Council in which it outlined the awarding process and procedure.

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

T4.5.0 INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

4.4 SKILLS DEVELOPMENT AND TRAINING

T4.5.1

		Skills Matrix												
Management Level	Gender	Employee sinpostasat30June2017	Number of skilled employees required and actual as at 3											2017/18 Target
			Learnerships			Skills programmes & other Short courses			Other forms of training			Total		
			No.	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	
MMand56	Female	0	0	0	0	0	0	0	0	0	0	0	0	0
	Male	5	1	0	0	3	0	0	1	0	0	5	0	4
Cllrs, Senior Officials	Female	25	1	0	0	23	0	0	1	0	0	25	0	3
	Male	36	2	0	0	32	0	0	2	0	0	36	0	6
Technicians associate professio	Female	3	0	0	0	2	0	0	1	0	0	3	0	2
	Male	5	0	0	0	4	0	0	1	0	0	5	0	3
Professionals	Female	12	2	0	0	6	0	0	4	0	0	12	0	11
	Male	9	2	0	0	5	0	0	2	0	0	9	0	11
Subtotal	Female	40	3	0	0	31	0	0	6	0	0	40	0	16
	Male	55	5	0	0	44	0	0	6	0	0	52	0	24
Total		95	8	0	0	75	0	0	12	0	0	95	0	40

FINANCIAL COMPETENCY DEVELOPMENT PROGRESS REPORT

Financial Competency Development: Progress Report*						
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
Accounting officer		1	0	1	1	1
Chief financial officer		1	0	1	1	1
Senior managers		3	0	3	3	3
Any other financial officials		16	0	16	16	13
Supply Chain Management Officials						
Heads of supply chain management units		2	0	2	2	2
Supply chain management senior managers		1	0	1	1	1
TOTAL		24	0	24	24	21

* This is a statutory report under the National Treasury, Local Government, MFMA Competency Regulations (June 2007)

T 4.5.2

SENIOR MANAGERS

MUNICIPALITY	NAME	DESIGNATION	STATUS
	G.N.Cekwana	Planning & Dev.	Completed
	S.Mvunelo	Corporate Services	Completed
	G.M.Zide	Community Services	Completed
NyandeniLM	N.Nomandela	Municipal Manager	Completed
	L.Madzidzela	Operations Manager	Completed
	B.K.Benxa	Chief Financial Officer	Completed
	Q.F.QMadikida	Senior Manager: Infrastructure	Completed

MUNICIPALITY	NAME	DESIGNATION	STATUS
	N.Koka	HR Manager	Completed
	B.Ngqongwa	LED	Completed
	S.Mandla	Internal Audit	Completed
	G.Nomqonde	Legal Services	Completed

Nyandeni LM	Z.Z.Madyibi	SCMManager	Completed
	F.Mgwedane	HumanSettlementManager	Completed
	S.Maqhekeza	ChiefLawEnforcement	Completed

OFFICIALS

NyandeniLM	N.Matshikiza	ProjectAccountant	Completed
	N.Langa	AssistantManager:Budget	Completed
	B.Mabuya	InternalAudit	Completed
	T.Jozana	AssistantManager:Asset	Completed
	A.Norolela	ExpenditureAccountant	Completed

Skills Development Expenditure											
										R'000	
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 1								
			Learnerships		Skills programmes & other short courses		Other forms of training		Total		
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	
MM and S57	Female							10	20	10	20
	Male							20	25	20	25
Legislators, senior officials and managers	Female										
	Male										
Professionals	Female										
	Male										
Technicians and associate professionals	Female										
	Male										
Clerks	Female										
	Male										
Service and sales workers	Female										
	Male										
Plant and machine operators and assemblers	Female										
	Male										
Elementary occupations	Female										
	Male										
Sub total	Female							10	20	10	20
	Male							20	25	20	25
Total		0	0	0	0	0	0	30	45	30	45
*% and *R value of municipal salaries (original budget) allocated for workplace skills plan.										%*	*R
T4.5.3											

T4.5.4 COMMENTS ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

T4.6.0 INTRODUCTION TO WORKFORCE EXPENDITURE

T4.6.1 WORKFORCE EXPENDITURE TRENDS

To be updated during the final report

T4.6.1.1 COMMENT ON WORKFORCE EXPENDITURE

To be updated at later stage

T4.6.2 Number of employees whose salaries were increased due to their positions being upgraded

T4.6.3 EMPLOYEES WHOSE SALARY LEVELS EXCEEDED THE GRADE DETERMINED BY JOB EVALUATION

Not applicable

T4.6.4 EMPLOYEES APPOINTED TO POSTS NOT APPROVED

None

T4.6.5 COMMENT ON UPRDED POSTS AND THOSE THAT AT VARIANCE WITH NORMAL PRACTICE
None

T4.6.6 DISCLOSURES OF FINANCIAL INTERESTS

All Councillors and Officials have signed disclosure forms concerning financial interest and Code Conduct

CHAPTER 5: FINANCIAL PERFORMANCE INTRODUCTION: T5.0.1

This chapter contains information regarding financial performance and highlights specific accomplishments. It comprises of three components:

- Component A: Statement of Financial Performance
- Component B: Spending Against Capital Budget
- Component C: cash-flow
- Other Financial Matters

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE INTRODUCTION TO FINANCIAL STATEMENTS: T.5.1.0

5.1. STATEMENT OF FINANCIAL PERFORMANCE:

T5.1.1. STATEMENT OF FINANCIAL PERFORMANCE:

Financial Summary

R' 000						
Description	2016	2017		Year 2017 Variance		
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Financial Performance						
Property rates	5605	5 690	6 679	5726	100%	100%
Service charges	200	245	245	202	100%	100%
Investment revenue	7231	5 618	8 179	8198	100%	100%
Transfers recognised - operational	245981	226 856	232 561	232507	100%	100%
Other own revenue	15192	48 003	84 520	15685	100%	100%
Total Revenue (excluding capital transfers and contributions)	274209	286 412	332 184	262318	%	%
Employee costs	104244	116 929	116 929	113638	100%	100%
Remuneration of councillors	18041	19 456	19 456	18411	100%	100%
Depreciation & asset impairment	31783	33 753	33 753	36688	100%	100%
Finance charges	140	117	69	131	100%	100%
Materials and bulk purchases	4964	20 507	28 578	4572	100%	100%
Transfers and grants	6065	5 300	5 300	1271	100%	100%
Other expenditure	87136	89 253	105 264	72259	100%	100%
Total Expenditure	252373	285 315	309 349	246970	%	%
Surplus/(Deficit)	22	1 097	22 835	15	%	%
Transfers recognised - capital	58809	58 050	58 212	58050	100%	100%
Contributions recognised - capital & contributed assets					%	%
Surplus/(Deficit) after capital transfers & contributions	80645	59 147	81 047	73398	%	%
Share of surplus/ (deficit) of associate					%	%
Surplus/(Deficit) for the year	80645	59 147	81 047	73398	%	%
Capital expenditure & funds sources						
Capital expenditure	67 607	59 147	76 935	74763	%	%
Transfers recognised - capital	77318	59 147	58 212	58050	100%	100%
Public contributions & donations		-	-		%	%
Borrowing		-	-		%	%
Internally generated funds	5 624	-	18 723	21593	%	%
Total sources of capital funds	82 942	59 147	76 935	79643	%	%
Financial position						
Total current assets	109071	75 685	75 685	140 754	100%	100%
Total non current assets	406635	416 441	434 162	449 893	100%	100%
Total current liabilities	20740	17 396	711	22 394	100%	97%
Total non current liabilities	4711	4 470	4 470	5 120	100%	100%
Community wealth/Equity	490256	470 260	487 981	563 132	100%	100%
Cash flows						
Net cash from (used) operating	106775	95 266	103 237	110 543	-16%	-7%
Net cash from (used) investing	-71559	(59 147)	(76 935)	74 851	227%	197%
Net cash from (used) financing	1036	-	-	3 319	0%	0%
Cash/cash equivalents at the year end	101947	111 559	101 741	134 320	%	-32%
Cash backing/surplus reconciliation						
Cash and investments available	101 947	65 694	65 694	134320	100%	100%
Application of cash and investments	-	7 782	10 889		100%	100%
Balance - surplus (shortfall)		57 913	54 805		%	%
Asset management						
Asset register summary (WDV)	406635	416 441	434 160	449893	100%	100%
Depreciation & asset impairment	31783	33 753	33 753	35084	100%	100%
Renewal of Existing Assets	0	-	-			
Repairs and Maintenance	4964	20 507	28 578	4572	100%	100%
Free services						
Cost of Free Basic Services provided	0	-	-	0	%	%
Revenue cost of free services provided	0	1 011	1 011	1906	100%	100%
Households below minimum service level						
Water:	0	-	-	0	%	%
Sanitation/sewerage:	0	-	-	0	%	%
Energy:	0	4	4	0	%	%
Refuse:	0	1	1	0	%	%

Variations are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table is aligned to MBRR table A1

T 5.1.1

T5.1.2 FINANCIAL PERFORMANCE OF OPERATIONAL SERVICES

Financial Performance of Operational Services						
						R '000
Description	2016	2017		Year 2016 Variance		
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost						
Water	-	-	-	-		
Waste Water (Sanitation)	-	-	-	-		
Electricity	22 207	9 000	16 568	10 249	12.19%	-61.65%
Waste Management	338	1 726	9 400	7 655	77.45%	-22.79%
Housing	782	1 646	3 039	2 345	29.80%	-29.58%
Component A: sub-total	23 327	12 372	29 006	20 249	38.90%	-43.25%
Waste Water (Stormwater Drainage)	-	-	-	-		
Roads	18 971	35 244	79 254	52 374	32.71%	-51.32%
Transport	-	-	-	-		
Component B: sub-total	18 971	35 244	79 254	52 374	32.71%	-51.32%
Planning	-	-	-	-		
Local Economic Development	12 674	16 202	14 310	10 862	-49.17%	-31.75%
Component B: sub-total	12 674	16 202	14 310	10 862	-49.17%	-31.75%
Planning (Strategic & Regulatory)	-	-	-	-		
Local Economic Development	-	-	580	579	100.00%	-0.15%
Component C: sub-total	-	-	580	579	100.00%	-0.15%
Community & Social Services	42 771	16 186	22 162	16 186	0.00%	-36.93%
Environmental Protection	-	-	-	-		
Health	-	-	-	-		
Security and Safety	541	1 624	20 051	20 088	91.91%	0.19%
Sport and Recreation	-	-	-	-		
Corporate Policy Offices and Other	-	-	-	-		
Component D: sub-total	43 311	17 810	42 213	36 274	50.90%	-16.37%
Total Expenditure	98 283	81 629	165 364	120 338	32.17%	-37.42%
<p>In this table operational income is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.</p>						T 5.1.2

T5.1.3 COMMENT ON FINANCIAL PERFORMANCE

none

T5.2.1 GRANTS

Grant Performance						
R' 000						
Description	2016	2017		Year 2017 Variance		
	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Operating Transfers and Grants						
National Government:	245 499	224 956	227 206	227 206		
Equitable share	216 750	213 070	213 070	213 070	0%	0%
Municipal Systems Improvement	930	-	-	-		
Department of Water Affairs	-	-	-	-		
Levy replacement	-	-	-	-		
FMG	1 600	1 625	1 625	1 625	0%	0%
INEP electrification grant	25 000	9 000	11 250	11 250	-25%	0%
Expanded Public Works Programme -EPWP	1 219	1 261	1 261	1 261	0%	0
Provincial Government:	300	1 400	1 400	1 400		
Health subsidy	-	-	-	-		
Housing	-	-	-	-		
Ambulance subsidy	-	-	-	-		
Sports and Recreation	300	400	400	400	0%	0%
CoGTA (Local Elections)	-	1 000	1 000	1 000		
District Municipality:	-	-	-	-	-	-
<i>[insert description]</i>						
Other grant providers:	182	500	4 118	3 901		
DEDEAT	182	500	2 118	1 901	-280%	10%
LG SETA	-	-	-	-	0%	
Devolution of Property Rates	-	-	-	-		
Department of Public Works -SIDEWALKS	-	-	2 000	2 000	0%	0%
Total Operating Transfers and Grants	245 981	226 856	232 724	232 507		
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. Full list of provincial and national grants available from published gazettes.						T 5.2.1

T5.2.2 COMMENT ON OPERATING TRANSFERS AND GRANTS (Appendix L)

Additional Grants: excluding MIG						
Description	2016 Actual	2017 Budget	2017 Adjustments Budget	2017 Actual		Conditions applied by donor (continue below if necessary)
				Actual	Adjustment	
Municipal Systems Improvement Grant	-	-	-	-		assist municipalities to perform their functions and improve institutional and governance systems as required in the Municipal Systems Act (MSA) and related legislation
Finance Management Grant	625	1 625	1 625	-		promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act (MFMA)

Integrated National Electrification Programme	000	11 250	11 250	250		plement the Integrated National Electrification Programme (INEP) by providing capital subsidies to municipalities to address the electrification backlog of un-serviced residential dwellings, and the installation of bulk infrastructure and rehabilitation and improvement of electricity infrastructure in order to improve quality of supply
Integrated Public Works Programme	261	1 261	1 261	-		enable municipalities to expand work creation through the use of labour intensive delivery methods in the following identified focus areas, in accordance with the EPWP Guidelines:
Library subsidy	400	400	400	-		transform urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at national level in support of local government and other initiatives
				618		
AT				000		
Government Elections (COGTA)						
Specify:						

T5.2.3 GRANTS RECEIVED OTHER DORA

Grants Received From Sources Other Than Division of Revenue Act (DoRA)							
Name of Donor	2015 Grant	2016 Grant	2013 Municipal Contribution	2014 Grant	Municipal Contribution	Use and benefit from the grant received, include description of any contributions	
Totals							
Project 1"							
Project 2"							
Project 1"							
Project 2"							
From Governments/Development Aid Agencies							
Project 1"							
Project 2"							
Project 1"							
Project 2"							
Private Sector / Organisations							
Project 1 - LG SETA"	196	1 350	-				grant assists in capacity building and skills development.
Project 2"							
Project 1"							
Project 2"							
See a comprehensive response to this schedule							

T5.2.4: COMMENT ON CONDITIONAL GRANTS AND GRANTS RECEIVED FROM OTHER SOURCES

5.3 1. ASSET MANAGEMENT

INTRODUCTION TO ASSET MANAGEMENT: T5.3.1

The Asset management policy in the year under review was reviewed and adopted by council. A GRAP compliant fixed asset register was compiled. In the 2016/17 Financial Year, the Asset Register was updated on a quarterly basis. An increase in the Municipal Assets is predominantly as a result of the Infrastructure Assets .i.e. Roads that have been constructed and fully recognised as completed, as well as the work in progress roads.

T5.3.2 TREAT OF THE 3 LARGEST ASSET ACQUIRED IN 2016-2017

To be updated in the final report

T5.3.3. COMMENT ON ASSET MANAGEMENT

REPAIRS AND MANTAINANCE EXPENDITURE: T5.3.4

Repair and Maintenance Expenditure: Year 2017				
R' 000				
	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	20 507	28 578	4572	78%
T 5.3.4				

T5.3.4.1 COMMENT ON REPAIRS AND MAINTENANCE EXPENDITURE

Most of the rehabilitation projects were capitalized due to the nature of work.

5.4 FINANCIAL RATIOS BASED ON KEY PERFROMANCE INDICATORS

	Current year actual (2015/2016)		Prior year restated actual (2015/2016)	
Current Assets	140 753 765	= 629%	109 093 044	= 535%
Current Liabilities	22 394 446		20 384 719	
(Current Assets - Inventory)	140 474 214	= 627%	108 733 233	= 533%
Current Liabilities	22 394 446		20 384 719	
(Current Assets - Current liabilities)	118 359 319	= 20%	88 708 325	= 17%
Total assets	590 646 930		514 976 863	
Increase or decrease in long term loans	-	= 0%	-	= 0%

Cash used in capital expenditure for the year	75 844 640		71 558 718	
Current consumer debtors Total revenue billed for services during the year	$\frac{10\,880\,639}{5\,928\,394}$	= 184%	$\frac{12\,238\,720}{5\,604\,890}$	= 218%
Current consumer debtors Total revenue billed for services during the year x 365	$\frac{10\,880\,639}{5\,928\,394 \times 365}$	= 670.00	$\frac{12\,238\,720}{5\,604\,890}$	= 797.00
(Current consumer debtors - Provision for bad debt) Total revenue billed for services rendered on credit	$\frac{1\,702\,551}{5\,928\,394}$	= 29%	$\frac{1\,370\,886}{5\,604\,890}$	= 24%
(Current consumer debtors - Provision for bad debt) Total revenue billed for services rendered on credit x 365	$\frac{1\,702\,551}{5\,928\,394 \times 365}$	= 105	$\frac{1\,370\,886}{5\,604\,890 \times 365}$	= 89.27
Billed revenue levied on consumers Average debtor balance	$\frac{5\,928\,394}{2\,720\,160}$	= 218%	$\frac{5\,604\,890}{3\,059\,680}$	= 183%
Debts written off Total expenditure	$\frac{-}{243\,314\,468}$	= 0%	$\frac{6\,671\,809}{252\,020\,807}$	= 2.65%
Bad debt provision Billed revenue	$\frac{9\,178\,088}{5\,928\,394}$	= 155%	$\frac{11\,201\,849}{5\,604\,890}$	= 200%
Total liabilities Total assets	$\frac{27\,514\,507}{590\,646\,930}$	= 4.7%	$\frac{25\,241\,429}{514\,976\,863}$	= 5%
Total assets Total liabilities	$\frac{590\,646\,930}{27\,514\,507}$	= 2147%	$\frac{514\,976\,863}{25\,241\,429}$	= 2040%
Total long term debt Total operating revenue	$\frac{5\,120\,061}{317\,269\,726}$	= 1.6%	$\frac{4\,710\,534}{333\,017\,571}$	= 1.4%

Total debt	<u>27 514 507</u>	=	8.7%	<u>25 450 171</u>	=	7.6%
Total operating revenue	317 269 726			333 017 571		
Long term debt	<u>5 120 061</u>	=	4.6%	<u>4 856 710</u>	=	4.41%
Cash generated from operations	110 542 553			106 774 645		
Total investments	<u>91 486 416</u>	=	15%	<u>65 919 012</u>	=	13%
Total assets	590 646 930			514 976 863		
Cost of consultants	<u>2 730 669</u>	=	1.1%	<u>3 836 178</u>	=	1.5%
Total expenditure	243 314 468			252 020 807		
Fruitless and wasteful expenditure (current year)	<u>17 215</u>	=	0%	<u>5 321</u>	=	0%
Total expenditure	243 314 468			252 020 807		
Irregular expenditure (current year)	<u>314 465 536</u>	=	129.2%	<u>213 512 501</u>	=	84.7%
Total expenditure	243 314 468			252 020 807		
Unauthorised expenditure (current year)	<u>0</u>	=	0%	<u>0</u>	=	0%
Total expenditure	243 314 468			252 020 807		
Unspent grants	<u>216 881</u>	=	0.07%	<u>2 617 675</u>	=	0.85%
Total grants	290 556 793			304 790 325		

Current Ratio

The municipality had a current ratio of 6.29, which demonstrated that the municipality is in a healthy financial state, where its current assets were almost 4 times the value of the current liabilities. The municipality had a favourable working capital.

Acid Test Ratio

The municipality had an acid test ratio of 6.27, which demonstrated that the municipality had assets that could be quickly turned into cash to settle short term obligations. The municipality had an inventory of R279 551 at year end which is not that much material hence the Acid Test Ratio is equal to the Current Ratio.

Working Capital Ratio

The municipality had a favourable working capital of R118 359 319, however the rate of current assets to total assets was 20%, which means 80% of assets were long term in nature. This is however a small change as compared to previous year where the percentage was 83%.

Financing to Capital expenditure Ratio

The municipality had a ratio of 0%, as there were no long term loans at year end.

Gross Debtors to Annual Revenue Ratio

The municipality had a ratio of 184%. The municipality had a balance of R 10 million of long outstanding debtors. The collection rate is low; the situation is expected to improve after the implementation of credit control policy and collection initiatives.

Gross debtor days Ratio

The average number of day the debtors are due was 670 days. This demonstrates that the majority of municipal debtors are older than 365 days, thus are potentially bad.

Net debtors to annual revenue Ratio

The municipality had a ratio of 29%. The collection rate is low, so 71% of debtors were provided for impairment at year end. The situation is expected to improve after the implementation of credit control policy and collection initiatives.

Net debtor days Ratio

The average number of days the debtors after provision for impairment was 105 days; there has been an increase as compared to 89 days in previous year, was due to the fact that the municipality did not write off some of its debtors in the current year.

Receivables turnover Ratio

The municipality had a ratio of 218%. This means that the municipality is billing far more than what it is receiving from customers.

Debts written off as a percentage of total expenditure Ratio:

There were no debts written off during the year under review.

Debtors' impairment Ratio:

The ratio was 155%. This demonstrates that a majority of debtors are not recoverable and as such have to be provided for impairments. The main contributing factor is the debt from both households and business accounts. The municipality is in the process of implementing and enforcing the credit control and debt collection policy which will reduce the instance of billing indigent debtors.

Debt Ratio

The debt ratio is 4.7%, which means the municipality's assets far exceed the liabilities. Therefore there are no going concern issues for the municipality.

Debt / net asset position ratio

The debt ratio is 2147%, which means the municipality's assets far exceed the liabilities. Therefore there are no going concern issues for the municipality.

Non-current liabilities to revenue Ratio

The ratio is 1.6%. The long term liabilities of R 5 120 061 is far less than the revenue of R 317 269 726, which means the municipality has sufficient funds to meet its long term liabilities.

Total debt to annual operating revenue Ratio

The ratio is 8.7%; this means the revenue sources are sufficient to cover the total debts.

Debt to cash Ratio

The ratio is 4.46%; this means the revenue sources are sufficient to cover the total debts.

Total investments to total assets Ratio

The ratio is 15% of total assets are investments, which symbolizes the favourable financial position of the municipality. This also demonstrates a moderate level of liquidity.

Consultancy Ratio

The total amount spent on consultants was R2 730 669 which is 1.1% of the total expenditure cost of R 243 314 468. There has been no material change in terms of percentage when compared to the previous year.

The municipality continued to generate its own internal capacity during the year. This is the indicator that the municipality is not overly reliant on consultants.

Fruitless & Wasteful Expenditure Ratio

The municipality incurred penalty interest on late payment of overdue accounts amounting to R17 215. This equated to 0.00% of total expenditure balance of R 243 314 468.

Irregular Expenditure Ratio

The municipality incurred irregular expenditure amounting to R 314 465 536 during the current year. This equated to 129% of the total expenditure balance of R 243 314 468. The balance includes both current year expenditure as well as current year expenditure relating to previous years. There is an increase of 47% as compared to previous years. Irregular expenditure was as a result of non-compliance with procurement requirements in current year and previous financial years.

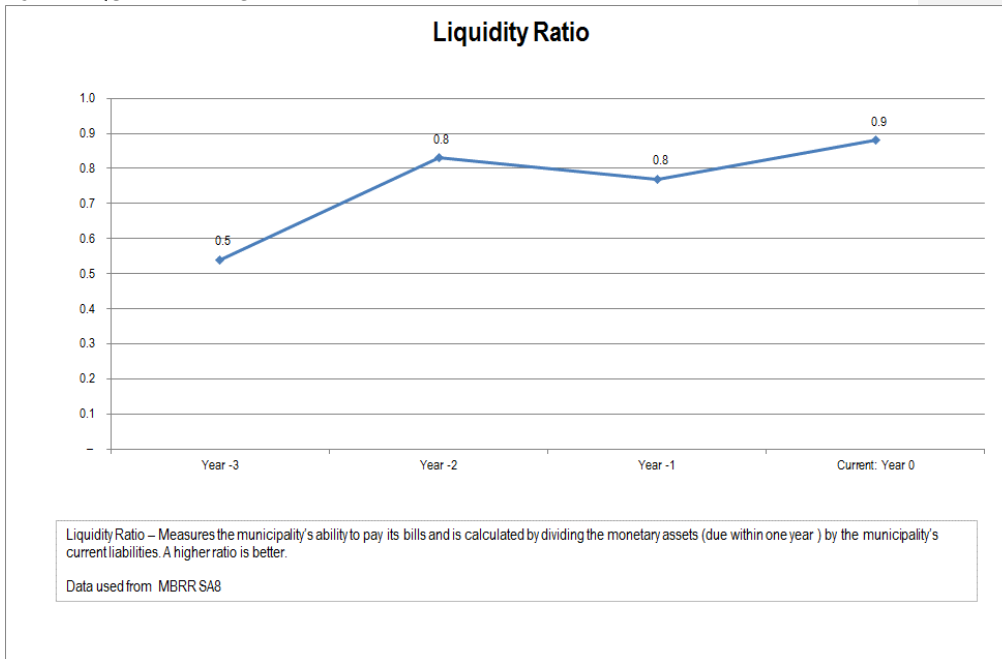
Unauthorized expenditure Ratio

The municipality did not incur any unauthorised expenditure during the current year under review.

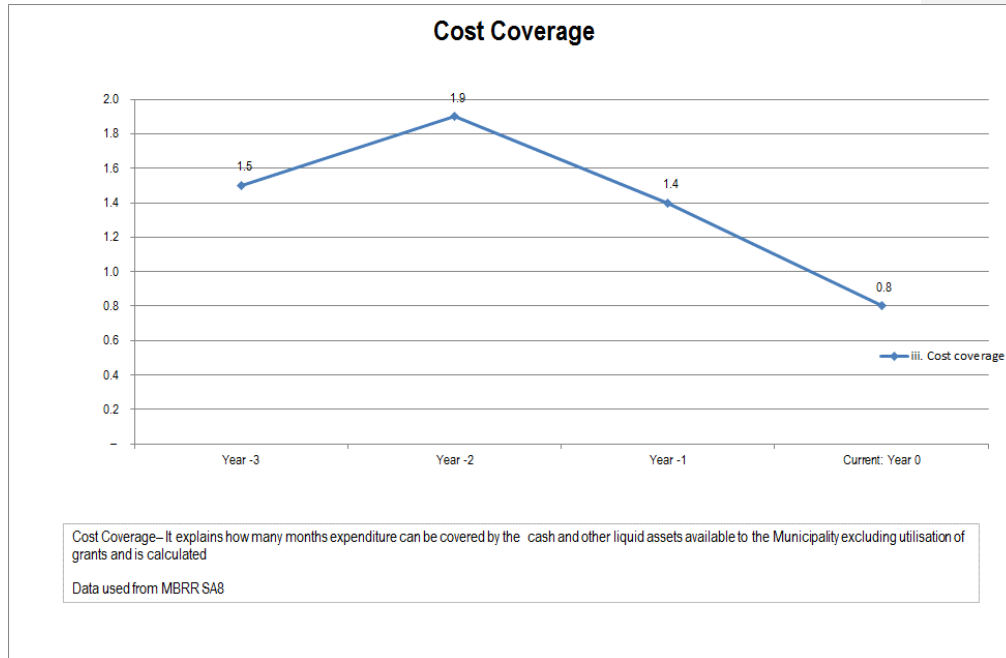
Unspent grants Ratio

The municipality had an amount of R216 881 unspent conditional grant in relation to the Ngqeleni Transfer Station Grant that was not fully spent at year end.

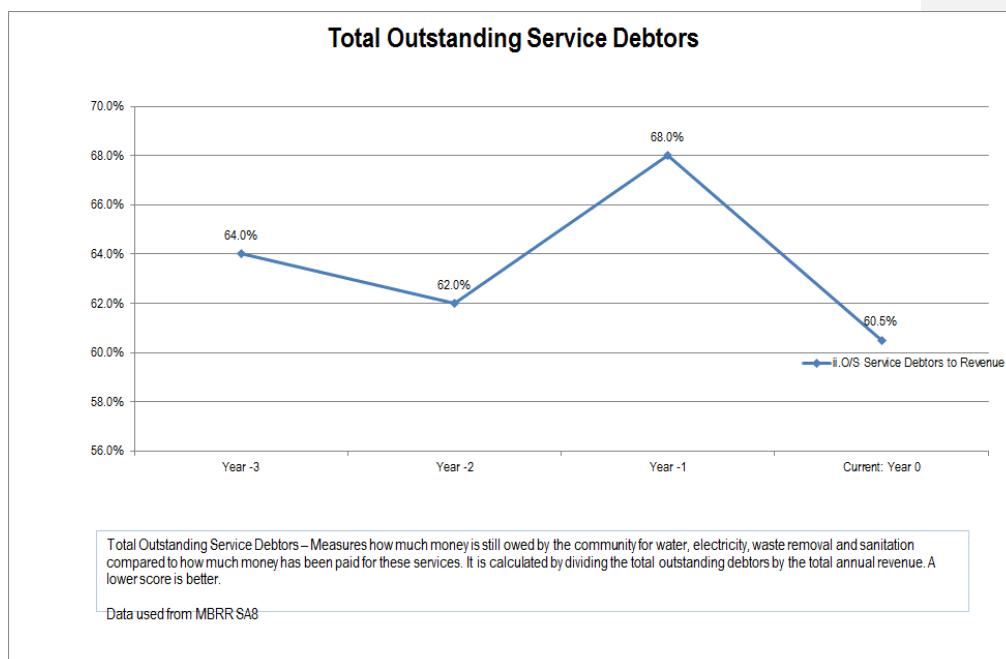
T5.4.1 LIQUIDITY RATIO



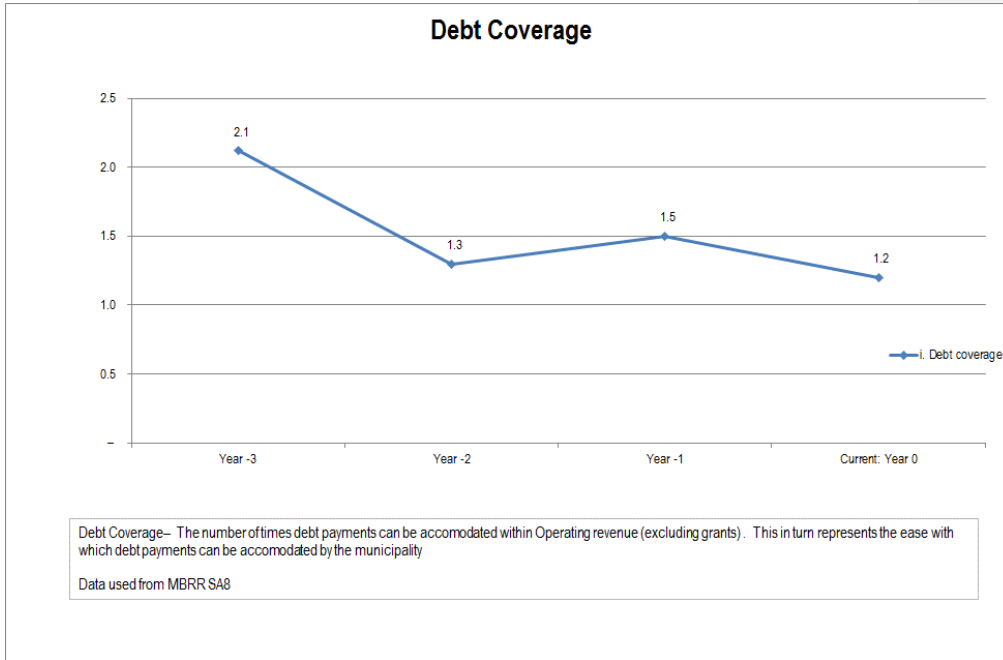
T5.4.2 COST COVERAGE



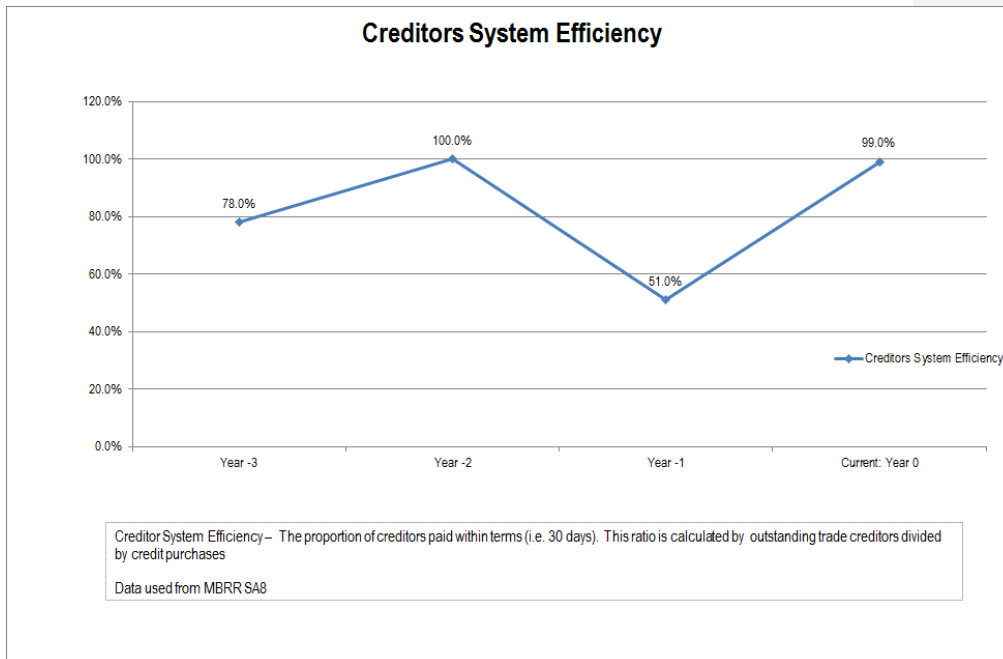
T5.4.3 TOTAL OUTSTANDING DEBTORS



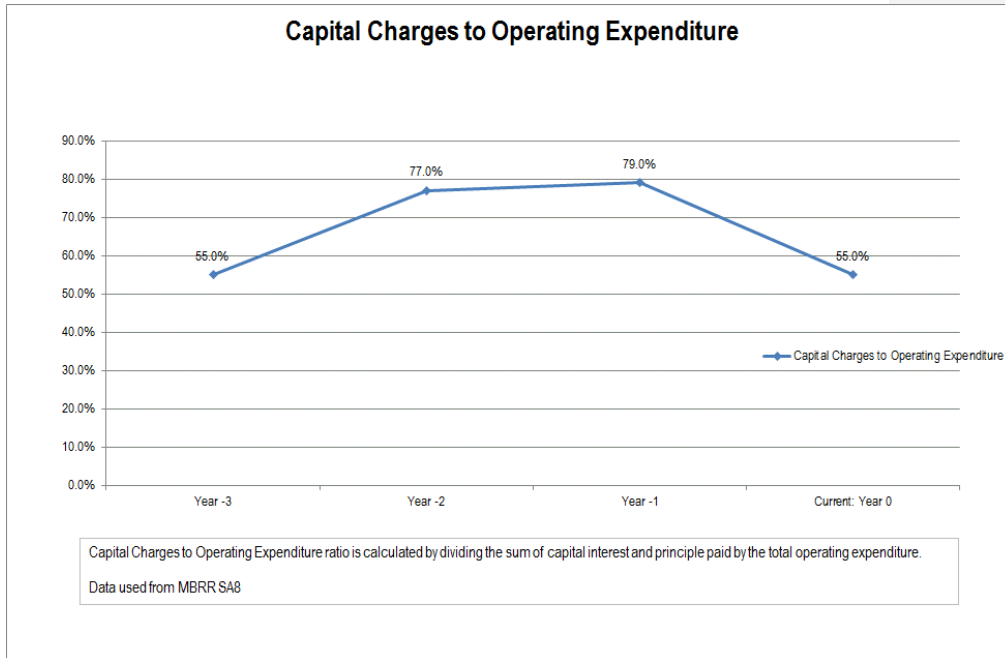
T5.4.4. DEBT COVERAGE



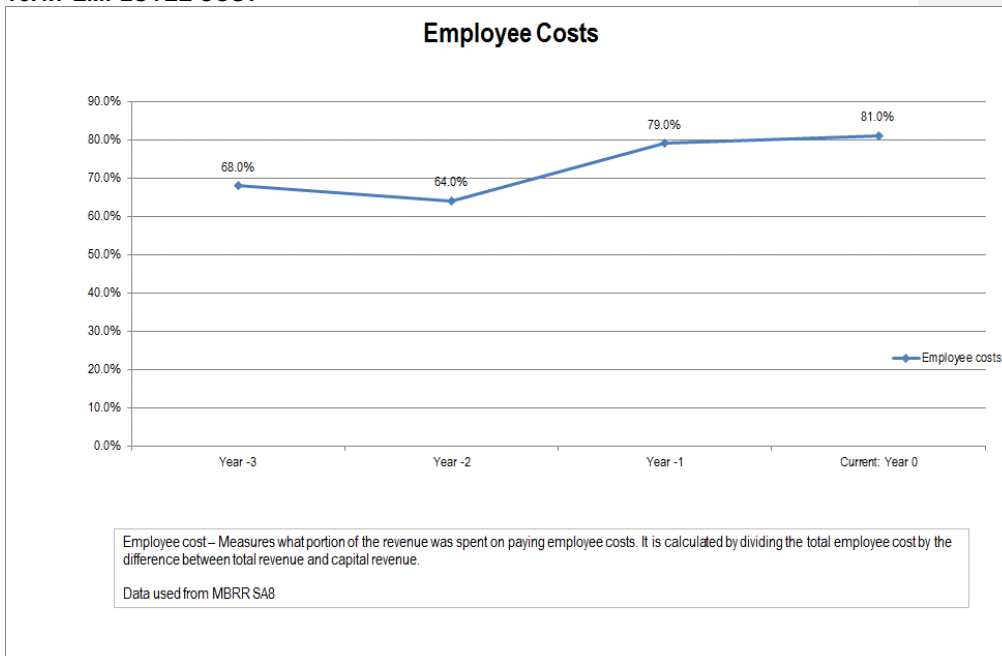
T5.4.5 CREDITORS SYSTEM EFFICIENCY



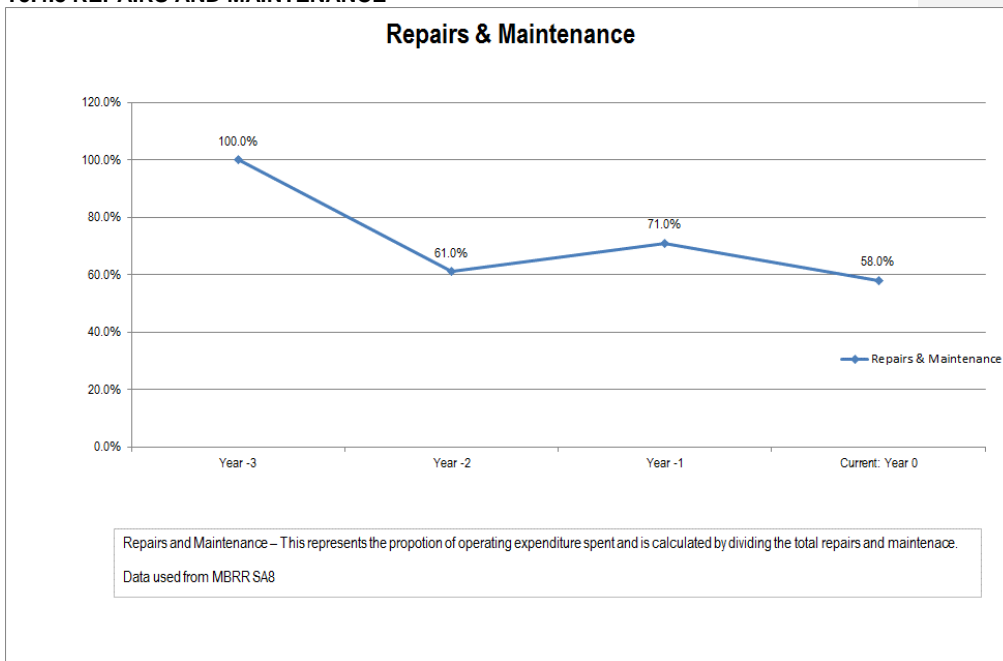
T5.4.6 CAPITAL CHARGES TO OPERATING EXPENDITURE



T5.4.7 EMPLOYEE COST



T5.4.8 REPAIRS AND MAINTENANCE



T5.4.9 COMMENT ON FINANCIAL RATIOS

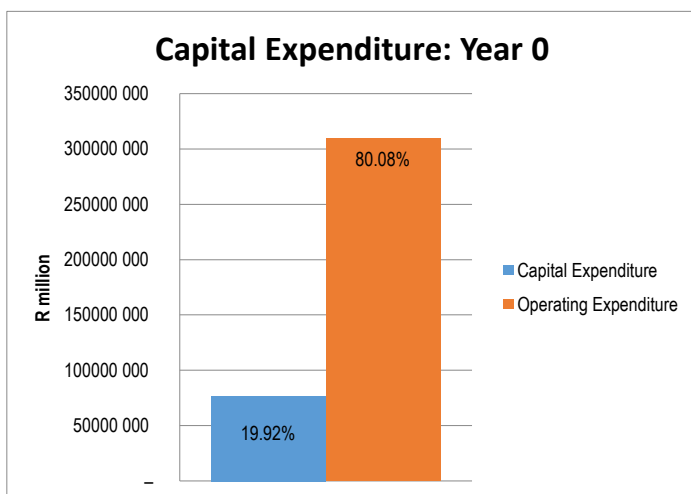
Generally the municipality is in a good financial health. The municipality’s assets are more than liabilities. We currently have cashed backed bank balance that can cover debtors.

COMPONENT D: SPENDING AGAINST CAPITAL BUDGET

T5.5.0 INTRODUCTION

In the year under review the municipality has spent 100% of all its Capital Grants, the biggest being Municipal Infrastructure Grant.

T5.5.1 CAPITAL EXPENDITURE



able below to populate the info for the graph

Item	Original Budget	Amendment Budget	Audited Full Year Total	Original Budget	Audited Full Year Total
Capital Expenditure	59	77	75		
Operating Expenditure	285	309	244		
Total Expenditure	344	386	318		
Land and sanitation	-	-	-		
City	-	-	-		
Highways	-	-	-		
Pavements, Bridges and storm water	55	65	57		
	4	12	9	%	
	59	77	65		
Capital Loans	-	-	-		
Capital contributions and subsidies	58	58	58		
	1	19	7	%	
	59	77	65		
Capital Loans and subsidies	227	233	232		
Assets Redeemed	-	-	-		
Property Receipts (including VAT)	-	-	-		
Receipts	60	100	27		
	286	332	259		
Salaries, wages and allowances	136	136	132		
Debt and creditor payments	88	104	72		
Capital payments	59	77	75		
Assets made	-	-	-		
Capital loans repaid	-	-	-		
Property Payments (including VAT)	-	-	-		
Other payments	21	29	5		
	304	346	283		
Utility rates	6	7	6		
Service charges	0	0	0		
Own revenue	54	93	21		
	60	100	27		
Employee related costs	136	136	132		
Provision for working capital	-	-	-		
Repairs and maintenance	21	29	5		
Purchases	-	-	-		
Capital expenditure	128	144	107		
	285	309	244		
Service charges: Electricity	-	-	-		
Subsidies: Electricity	9	11	11		
Revenue: Electricity					

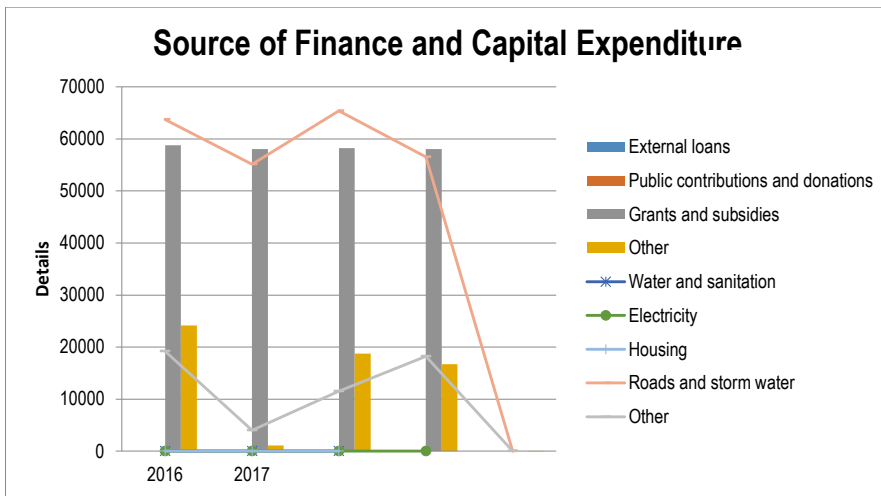
	9	11	11	b	
Employee related costs: Electricity	-	0	0		
Contribution for working capital: Electricity	-	-	-		
Repairs and maintenance: Electricity	1	1	1	b	b
Purchases: Electricity	0	0	0		
Capital expenditure: Electricity	9	17	10	b	
	10	18	12	b	
Other charges: Water	-	-	-		
Grants & subsidies: Water	-	-	-		
Revenue: Water	-	-	-		
	-	-	-		
Contribution for working capital: Water	-	-	-		
Repairs and maintenance: Water	-	-	-		
Purchases: Water	-	-	-		
Capital expenditure: Water	-	-	-		

T5.6 SOURCES OF FINANCE

T5.6.1 CAPITAL EXPENDITURE-FUNDING SOURCES: YEAR 2015/16 TO YEAR 2016/17

Capital Expenditure - Funding Sources: Year 2016 to Year 2017						
Sources		Original Budget	Revised Budget	Actual Expenditure	Expenditure to OB (%)	Expenditure to OB (%)
Source of finance						
	Capital loans					
	Contributions and donations					
	Grants and subsidies				75%	52%
					12%	12%
Percentage of finance						
	Capital loans					
	Contributions and donations					
	Grants and subsidies				%	%
Capital expenditure						
	Water and sanitation					
	Electricity					
	Engineering					
	Other and storm water				%	%
					5%	3%
					1%	1%
Percentage of expenditure						
	Water and sanitation					
	Electricity					
	Engineering					

	and storm water						
							1



T5.6.1.1 COMMENT ON SOURCES OF FUNDING

5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

T5.7.1 CAPITAL EXPENDITURE ON 5 LARGEST PROJECTS

Capital Expenditure of 5 largest projects*					
Name of Project	Budget: Year 0			Expenditure: Current Year 0	
	Total Budget	Investment Budget	Expenditure	Total Variance	Investment variance
Construction					
Surfacing					
Land and Equipment					
Industrial Site					
Land and building					
Projects with the highest capital expenditure in Year 0					
Project - A					
Name of Project					
Challenges					
Anticipated citizen benefits					
Project - B					
Name of Project					

Challenges	
ated citizen benefits	
of Project - C	
ive of Project	
Challenges	
ated citizen benefits	
of Project - D	
ive of Project	
Challenges	
ated citizen benefits	
of Project - E	
ive of Project	
Challenges	
ated citizen benefits	

T5.7.1.1. COMMENT ON CAPITAL PROJECT

5.8 BASIC SERVICE AND INFRASTRUCTURE OVERVIEW

To be updated

T5.8.2 SERVICE BACKLOG AS AT 30 JUNE 2017

To be updated

T5.8.3 MUNICIPAL INFRASTRUCTURE GRANT EXPENDITURE 2016-2017 ON SERVICE BACKLOGS

Municipal Infrastructure Grant (MIG)* Expenditure Year 0 on Service backlogs						
Description	Budget	Commitments	Expenditure	Balance		conditions applied by donor (continue below if necessary)
				at 30 June 2017	at 30 June 2017	
Infrastructure - Road transport						
Roads, Pavements & Bridges						
Storm water						
Infrastructure - Electricity						
Generation						
Transmission & Reticulation						
Street Lighting						
Infrastructure - Water						
Dams & Reservoirs						
Water purification						
Reticulation						
Infrastructure - Sanitation						
Reticulation						
Sewerage purification						
Infrastructure - Other						
Waste Management						
Transportation						
Gas						
Specify:						

Flow Outcomes				
Description	Year: 2017			
	Actual Outcome	Original Budget	Adjusted Budget	Variance
FLOW FROM OPERATING ACTIVITIES				
Receipts				
Ratepayers and other	9 772	49 305	54 418	14 468
Government - operating	45 981	26 856	36 561	233 254
Government - capital	58 809	58 050	58 212	58 050
Interest	7 231	5 618	8 179	8 198
Dividends	-	-	-	-
Payments				
Suppliers and employees	15 154	14 445	14 064	(208 154)
Finance charges	(5)	(117)	(69)	(17)
Transfers and Grants				
CASH FROM/(USED) OPERATING ACTIVITIES	66 634	95 267	103 237	105 798
FLows FROM INVESTING ACTIVITIES				
Receipts				
Proceeds on disposal of PPE	-	-	-	-
Increase (Increase) in non-current debtors	-	-	-	-
Increase (increase) other non-current receivables	-	-	-	-
Increase (increase) in current investments	-	-	-	-
Payments				
Capital assets	(71 587)	(59 147)	(76 935)	(74 763)
CASH FROM/(USED) INVESTING ACTIVITIES	(71 587)	(59 147)	(76 935)	(74 763)
FLows FROM FINANCING ACTIVITIES				
Receipts				
Short term loans	-	-	-	-
Borrowing long term/refinancing	-	-	-	-
Increase (decrease) in consumer deposits	1 273	-	-	2 274
Payments				
Payment of borrowing	(670)	-	-	(651)
CASH FROM/(USED) FINANCING ACTIVITIES	603	-	-	1 623
INCREASE/ (DECREASE) IN CASH HELD	35 650	36 120	26 301	32 658
Cash/cash equivalents at the year begin:	65 694	75 440	75 440	101 714
Cash/cash equivalents at the year end:	101 344	111 560	101 741	134 372

Page: MBRR A7

1

is a government grant program designed to fund a reduction in service backlogs, mainly: Water; Sewerage; Roads; Electricity. Expenditure on new, upgraded and renewed infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.

5.9 CASH FLOW

T5.9.1 CASH FLOW OUTCOMES

Transfers and Grants				
NET CASH FROM/(USED) OPERATING ACTIVITIES	106 634	95 267	103 237	110 542
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Proceeds on disposal of PPE	-	-	-	994
Decrease (Increase) in non-current debtors	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-
Decrease (increase) in current investments	-	-	-	-
Payments				
Capital assets	(71 587)	(59 147)	(76 935)	(75 845)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(71 587)	(59 147)	(76 935)	(74 851)
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts				
Short term loans	-	-	-	-
Borrowing long term/refinancing	-	-	-	-
Increase (decrease) in consumer deposits	1 273	-	-	(2 810)
Payments				
Repayment of borrowing	(670)	-	-	(509)
NET CASH FROM/(USED) FINANCING ACTIVITIES	603	-	-	(3 319)
NET INCREASE/ (DECREASE) IN CASH HELD	35 650	36 120	26 301	32 373
Cash/cash equivalents at the year begin:	65 694	75 440	75 440	101 947
Cash/cash equivalents at the year end:	101 344	111 560	101 741	134 319
Source: MBRR A7				T 5.9.1

T5.9.1.1 COMMENT ON CASH FLOW OUTCOMES

The municipality has favorable cash flow position

T5.10 BORROWING AND INVESTMENT

Not applicable (the municipality did not have borrowing in the year under review)

T5.10.1 INTRODUCTION TO BORROWING AND INVESTMENTS

The municipality has no borrowings but do have short term call accounts

T5.10.2 ACTUAL BORROWINGS 2015-2017

Not applicable

T5.10.3 ACTUAL BORROWING GRAPHS

Not applicable

T5.10.4 MUNICIPAL INVESTMENTS

Municipal and Entity Investments			
	R' 000		
Investment* type	2015	2016	2017
	Actual	Actual	Actual
Municipality			
Securities - National Government			
Listed Corporate Bonds			
Deposits - Bank	47 591	65 919	91 486
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers Acceptance Certificates			
Negotiable Certificates of Deposit - Banks			
Guaranteed Endowment Policies (sinking)			
Repurchase Agreements - Banks			
Municipal Bonds			
Other			
Municipality sub-total	47 591	65 919	91 486
Municipal Entities			
Securities - National Government			
Listed Corporate Bonds			
Deposits - Bank			
Deposits - Public Investment Commissioners			
Deposits - Corporation for Public Deposits			
Bankers Acceptance Certificates			
Negotiable Certificates of Deposit - Banks			
Guaranteed Endowment Policies (sinking)			
Repurchase Agreements - Banks			
Other			
Entities sub-total	-	-	-
Consolidated total:	47 591	65 919	91 486
			<i>T 5.10.4</i>

T5.10.5 COMMENT ON BORROWING AND INVESTMENTS

The municipality has a positive balance

5.11 PUBLIC PRIVATE PARTNERSHIPS

No public private partnership has been entered into in the year under review

T.5.12. 1 SUPPLY CHAIN MANAGEMENT

The Municipality reviewed Supply Chain Management (SCM) Policy on the 30th May 2017 aimed at assisting service delivery in a cost effective manner. The Supply Chain Management Unit has been fully established, all posts in the SCM are filled. Training of Bid Committees and SCM officials has been conducted. SCM related issues raised by the Auditor General's report of 2015/2016 are being addressed. Implementation of Central Data Base (CSD) has been implemented effective from the first of July 2016 in accordance with MFMA Circular No. 81. As part of Tax Reforms the municipality has also implemented Tax Directive with effective from 18 April 2016 (SARS Tax Compliance Status System).

AWARDS 2016/17

BIDS/TENDERS REGISTER
2016/2017

TENDER NO.	DESCRIPTION	TENDER DATE	AWARDED (NO)	AWARDED TO	AWARD DATE	AMOUNT
11/2016	Excavator Hire	May-16		Ma Sport	Apr-16	135 357.00
30/2016	Rehabilitation of Mngcibelege and Stormwater	May-16		Ma Trading Enterprise	Oct-16	718 610.97
35/2016	Rehabilitation of Khalandoda Access Road	May-16		Construction	Oct-16	2 169 424.25
33/2016	Rehabilitation of Gangeni Access Road	May-16		Civils	Oct-16	1 136 910.60
36/2016	Rehabilitation of Mputshane Access Road	May-16		Go Civils & Hire (Pty)	Oct-16	2 378 734.66
37/2016	Rehabilitation of Ntilini Access Road	May-16		Ma Trading	Oct-16	1 925 069.27
38/2016	Rehabilitation of Mjobeni Access Road	May-16		Gele's Poly Services	Oct-16	1 791 130.95
40/2016	Rehabilitation of Mkhankatho Access Road	May-16		Dubele and Projects	Oct-16	1 609 545.98
34/2016	Rehabilitation of Ntibane Access Road	May-16		ing Sky	Oct-16	1 957 343.98
39/2016	Rehabilitation of New-lingville - Mantanjana Access Road	May-16		di Civils	Oct-16	1 799 474.04
43/2016	Construction of Bukhwezeni Access Road & Bridge	Jun-16		ami Civils	Nov-16	3 800 919.00
44/2016	Construction of Mafusini to Ukuthwini Access Road	Jun-16		son Civils	Nov-16	3 154 139.18
45/2016	Construction of Mgonondle Access Road	Jun-16		Civils	Nov-16	4 825 902.38
46/2016	Construction of Jojozi to Ntshaba Access Road & Bridge	Jun-16		ee Civils	Nov-16	4 317 470.61
47/2016	Construction of Cibeni to Ntshaba Access Road	Jun-16		Mobile Construction	Nov-16	0 298 969.85
48/2016	Construction of Ndayini Access Road Phase 2 & Bridge	Jun-16		Mobile Construction	Nov-16	4 752 564.70
49/2016	Construction of Magcakini Access Road	Jun-16		omhle Engineering JV	Nov-16	4 561 737.82

				duma ing		
50/2016	struction of Mgojweni to etshe Access Road & ge	Jun-16		bona Civils	ov-16	5 971 065.20
51/2016	struction of Msuzwaneni to wini Access Road & ge	Jun-16		mva Civils	ov-16	5 091 283.08
52/2016	struction of Renny Access d	Jun-16		alo's struction	ov-16	5 749 012.08
56/2016	k Tractor and Low-Bed	ep-16		cedes z hmercial cles	ec-16	2 281 076.40
53/2016	trification of Ngqeleni se 3- Ngongqolweni & ula (148 HH)	ep-16		lectrical	an-17	4 687 050.36
58/2016	abilitation of the Ngqeleni te Transfer Station Site	oct-16		Civils	eb-17	685 538.66
59/2016	ply and Delivery of ultural Input for Crop luction	oct-16		ongoma ing rprise	eb-17	1 134 654.77
55/2016	ply and Delivery of Double n Pedestrian Roller	ep-16		cele er lucts	eb-17	264 000.00
52/2016	ply and Delivery of ective Clothing	ov-16		Project sultants Ltd	eb-17	161 450.06
54/2016	ply and Delivery of locking Paving Blocks	ep-16		Brick plies	eb-17	1 696 035.00
50/2016	ew of Nyandeni Local cipality Local Spatial elopment Framework	ov-16		ni sulting cc	eb-17	296 799.00
02/2017	ision of Travel and ommodation agement Services for a bd of 3 Years	Mar-17		aba Travels	Jun-17	
01/2017	minary Geotechnical stigations and onmental Impact ssment on the Portion of l Ngqeleni	Jan-17		n Free onmental sultancy	May-17	178 903.00
04/2017	ply and Delivery of Two er Stoves and 9 KG Full Cylinders- Cluster 1	Mar-17		je Civils	May-17	894 700.00
07/2017	ply and Delivery of Two er Stoves and 9 KG Full Cylinders- Cluster 2	Mar-17		obele e	May-17	857 941.20
06/2017	ply and Delivery of Building erial for Construction of y Childhood Development tres	Mar-17		ulwazi ing rprise	May-17	1 093 769.60
11/2017	mpilation and Updating of Infrastructure Asset ster	Mar-17		econ	Jun-17	1 930 807.00

03/2017	Supply of 9 Kg Gas Cylinders - Order 1	May-17		Thi Business Enterprise	Jun-17	489 060.00
04/2017	Supply of 9 Kg Gas Cylinders - Order 2	May-17		Boa Trade Investment	Jun-17	652 500.00
06/2017	Supply and Delivery of 4x4 3.0 Litre Diesel Double Cab Vehicle	May-17		Winkor Trading	Jun-17	587 054.64
07/2017	Supply and Delivery of one 4x4	May-17		Winkor Trading	Jun-17	694 539.45
09/2017	Construction of Ngqeleni Waste Transfer Station	May-17		Project Africa Contractors cc	Jun-17	1 329 384.21
05/2017	Supply, Delivery and Installation of Back-Up Generator	Mar-17		Thonisa Theron Africa	May-17	189 374.86

8 249 303.81

RT NO.	DESCRIPTION	RT DATE	RECORDED (YES/NO)	RECORDED TO	DATE	AMOUNT
25/2016	Supply, Delivery and Installation of Palisade Fencing for Waste Transfer Station	Aug-16		afamahle Construction	Aug-16	82 437.62
41/2016	Development of Job Descriptions	Aug-16		Singh Consultants (Pty) Ltd	Aug-16	46 753.00
25/2016	Supply and Delivery of 19 mm Crush Stone	Aug-16		Thi 82 Qiqqa Construction	Aug-16	90 402.00
26/2016	Supply and Delivery of Crusher Dust	Aug-16		Thi 82 Qiqqa Construction	Aug-16	59 565.00
28/2016	Supply and Delivery of Protective Clothing	Aug-16		Project Consultants (Pty) Ltd	Aug-16	94 240.00
29/2016	Supply and Delivery of Rammer 4-Stroke GX 100	Aug-16		Winkor Trading 152	Aug-16	42 000.00
30/2016	Painting and Gribbing	Aug-16		Thi 82 Qiqqa Construction	Aug-16	50 420.00
31/2016	Supply and Delivery of Steel Lip Channel	Aug-16		Wani Trading Enterprise cc	Aug-16	86 896.38
32/2016	Supply and Delivery of Reversible Compactor Plate 400MM Diameter	Aug-16		Thi 210 (Pty) Ltd	Aug-16	43 450.00
33/2016	Supply and Delivery of 2 Generators 10KVA GX610	Aug-16		Thi 210 (Pty) Ltd	Aug-16	89 121.00
34/2016	Supply and Delivery of Refuse Bags	Aug-16		Project Consultants (Pty) Ltd	Aug-16	53 000.00
43/5016	Supply and Delivery of EPWP Waste Transfer Station Protective Clothing	Aug-16		Thi Resources and Market	Aug-16	17 147.88

44/2016	y and Delivery of Hired Heavy Duty Machinery	t-16		light 210 (Pty) Ltd	ov-16	50 480.00
38/2016	sion of Basic Computer Training	g-16		Labantu Training Institute	ov-16	65 000.00
39/2016	sion of Advanced Excel Training	g-16		Labantu Training Institute	ov-16	50 000.00
36/2016	sion of Occupational Health and Safety Training	g-16		e Class Skills Training	ov-16	80 780.00
42/2016	y and Delivery of Building Sand For 210M3 For ruction Of Sidewalks	t-16		Trading Enterprise	ov-16	89 875.00
48/2016	y and Delivery of Steel Container	t-16		ana Holding (Pty) Ltd	ov-16	85 568.00
45/2016	y and Delivery of Gloves and Musks	t-16		dolo (Pty) Ltd	ov-16	10 000.00
49/2016	ification of Park Home	ov-16		uma Electrical	c-16	73 695.00
50/2016	y, Delivery and installation of Street Lights in Libode	ov-16		uma Electrical	c-16	81 200.00
55/2016	n, Layout and Printing of News Letter	ov-16		world (Pty) Ltd	c-16	98 325.00
52/2016	y and Delivery of Protective Clothing - Corporate es	ov-16		Group (Pty) Ltd	n-17	46 940.40
54/2016	y and Delivery of Agricultural Inputs for Household ens	ov-16		Lucky Trading Enterprise	n-17	00 400.00
56/2016	y and Delivery of Office Furniture	ov-16		General Trading (Pty) Ltd	n-17	51 196.65
58/2016	y and Delivery of Office Stationery	ov-16		General Trading (Pty) Ltd	n-17	51 821.25
57/2016	y and Delivery of Material for Erection of Kraals for e and Ngqeleni Pounds	ov-16		nisi Holding	b-17	80 000.00
01/2017	y, Delivery and Installation of 5 Digital Projectors	n-17		Technologies	b-17	86 500.00
02/2017	y and Delivery of Cleaning Material	n-17		y Group	b-17	91 042.17
03/2017	y and Delivery of Building Material for Maintenance of ni Community Hall	n-17		yathalanda (Pty) Ltd	b-17	78 869.20
04/2017	vision and Rezoning of KSD FET College	n-17		zweni Consulting (Pty) Ltd	b-17	79 800.00
51/2016	y and Delivery of Electrical Material	ov-16		Trading Enterprise	ar-17	84 639.64
12/2017	y and Delivery of Refuse Bags	b-17		Civils (Pty) Ltd, e Gee Spiral (Pty) Ltd	ar-17	08 000.00

14/2017	y, Delivery and Installation of Ngqeleni Waste Transfer Station Sign Board	b-17		nda Civils	ar-17	10 639.99
10/2017	y and Delivery of Protective Clothing	b-17		cabee Trading Enterprise	r-17	05 715.68
15/2017	y and Delivery of 1 Desktop, 7 Laptops and 4 Mobile Phones	b-17		ulwe Trading Enterprise	r-17	49 667.00
07/2017	sion of Ward Committee Governance Training	b-17		Labantu Training Institute	ay-17	70 400.00
13/2017	y, Delivery and Installation of 30 No Dumping Signs with Steel Stands	b-17		s Construction	ay-17	52 050.00
16/2017	y and Delivery of Library Promotional Material	r-17		non Vision Young Specialist	ay-17	90 500.00
17/2017	y, Delivery and Installation of Library Support Material	r-17		corp (Pty) Ltd	ay-17	80 000.00
19/2017	y, Delivery and Installation of 7 Galvanised Street Lights	r-17		lectrical	ay-17	59 472.00
20/2017	y and Delivery of School Uniform (60 Learners)	r-17		angathi Building and Civil	ay-17	42 535.00
46/2016	y and Delivery of Traffic Officers Uniforms	t-16		s and Ellis (Pty) Ltd	ay-17	85 919.37
18/2017	work on NLM Tourism Brochure and DVD	r-17		uter Artwork Services	ay-17	92 774.00
21/2017	sion of SAMTRAC Training	r-17			ay-17	83 960.01
22/2017	sion of Project Management Learnership Training	r-17		Technologies cc	ay-17	56 269.00
29/2017	y and Delivery of Cleaning Material	ay-17		nda Civils	n-17	75 530.00
30/2017	y and Delivery of Brush Cutters	ay-17		Trading Enterprise	n-17	96 580.00
33/2017	y and Delivery of Sabhunga Material (G6) - Ngqeleni	ay-17		Trading Enterprise	n-17	55 000.00
40/2017	y and Delivery of EPWP Waste Transfer Station Uniform	ay-17		nande Trading	n-17	22 419.00
31/2017	y and Delivery of One Steel Container - Ngqeleni	ay-17		ani Trading Enterprise cc	n-17	86 355.00
32/2017	y and Delivery of One Steel Container - Libode	ay-17		ani Trading Enterprise cc	n-17	86 355.00
38/2017	y and Delivery of Generators 10KVA GX 610	ay-17		t Events Management	n-17	56 000.00
52/2017	sion of Bid Committee Training	n-17		banye Investment	n-17	58 400.00
45/2017	Development and Review of Procedure Manuals for Finance and Procurement Policies	n-17		vest Training and Konsult	n-17	88 500.00
37/2017	y and Delivery of Sabhunga Material (G6) - Libode	ay-17		Trading Enterprise	n-17	91 000.00

44/2017	roll-Out and Ward Committee Induction	n-17		Point Trading	n-17	27 794.00
46/2017	Professional Services for Compilation of Provision of Landfill Rehabilitation	n-17		PTY Ltd	n-17	58 400.00
47/2017	Leasing and Conveyancing (Township Registration) for of the remainder of ERF 90 Libode	n-17		Mjamba Attorneys	n-17	31 347.20
48/2017	Development of IDP, SDBIP and PAs	n-17		Consulting	n-17	10 704.00
49/2017	Conducting Stakeholder Identification, Analysis, Mapping and Engagement to Enhance Governance Framework	n-17		Mwethu Juda Trading	n-17	34 500.00
50/2017	Risk Management Assessment	n-17		Consulting	n-17	02 225.60
54/2017	Supply, Delivery and Installation of Environmental Monitoring System	May-17		Sam Security Solutions	n-17	79 572.00
55/2017	Supply, Delivery and Installation of Fibre Cables	May-17		Mdla Group Holdings	n-17	56 384.40
56/2017	Supply, Delivery and Installation of Biometric Reader	May-17		Sam Security Solutions	n-17	18 194.40
41/2017	Supply, Delivery and Installation of Fire Detector and Alarm System	May-17		Sam Security Solutions	n-17	37 540.26
51/2017	Leasing of Excavator for 15 Days on Wet Rate	n-17		Miza Investments	n-17	02 225.60

24 493.70

T5.13.1 GRAP COMPLIANCE

GRAP is the acronym for Generally Recognised Accounting Practice and provides the rules by which municipalities are required to maintain their financial accounts. GRAP will ensure that the municipal accounts are comparable and reflect more informative information for the municipality. The municipality has fully complied with GRAP in as far as the Budget and Annual Financial Statements.

CHAPTER 6: AUDITOR- GENERAL AUDIT FINDING T6.0.1:

INTRODUCTION

The Constitution S 188 (1)(b) states that the functions of the Auditor-General includes auditing and reporting on the accounts, financial statements and financial management of all municipalities. Section 126 (1) of Municipal Finance Management Act stipulates that the Accounting Officer of a municipality must prepare annual financial statements of the municipality and, within two months after the end of the financial year to which those statements relate, submit the statements to the Auditor –General for auditing. Section 45 of the Municipal Systems Act states that results of performance measurement in terms of section. 41(1) (c) must be audited as part of municipalities internal auditing processes and annually by Auditor- General. The Annual Final Statements and draft annual report were prepared and tabled to Council on 29 August 2017 and duly submitted to the Auditor-General within the prescribed time-frames. Restated Annual Financial Statements have been prepared are attached herewith

COMPONENT A: AUDITOR GENERAL OPINION OF FINANCIAL STATEMENTS (2015/16)

The municipality received an unqualified audit opinion with no material findings in 2015/16 financial year. According to the Auditor –General, the financial statements were presented fairly in all material respects, the financial position of the Nyandeni Local Municipality as at 30 June 2016, and its financial performance and cash flows for the year then ended in accordance with GRAP and the requirements in accordance with GRAP and requirements of MFMA and DORA. Auditor-General found no material findings on the annual performance report concerning the usefulness and reliability of the information.

T6.1.1 AUDITOR GENERAL REPORT 2015-2016 ON FINANCIAL PERFORMANCE

No	AG Finding	Action/Activity	Responsible Person	Date	COMMENT
	PROCUREMENT AND CONTRACT MANAGEMENT				
	<ul style="list-style-type: none"> Irregular Expenditure – R0 (%) of irregular expenditure incurred in the current year was as a result of the contravention of SCM Legislation. Further irregular expenditure as a result of non- 	<ul style="list-style-type: none"> Verify expenditure vouchers on a monthly basis to identify irregular expenditure Identify the reasons for irregular expenditure Forward the report to the Internal Audit Department on a 	SCM Manager/CFO	Quarterly	

	<p>compliance with procurement requirements in previous financial years amounting to R2 300 811 was identified in the current year by the municipality's monitoring process. Of all the irregular expenditure incurred, good and/or services were received.</p> <ul style="list-style-type: none"> Contracts were awarded to bidders who did not score the highest points in the bid evaluation, and there was no justification for the deviation. This has not led to irregular expenditure in the current year as no payments have been made to this award. 	<p>quarterly basis to perform the audit</p> <ul style="list-style-type: none"> Forward the Irregular expenditure report to the Council on a quarterly basis Perform a detailed investigation to determine whether the irregular expenditure should be recovered or not, from any person or third party <ul style="list-style-type: none"> Develop an automated spreadsheet to calculate the allocation of BBBEE points Ensure that the review of such calculations is done whenever there are tenders to be evaluated 	<p>SCM Manager & CFO</p>	<p>Ongoing</p>	
--	--	---	------------------------------	----------------	--

STATEMENT OF FINANCIAL POSITION:					
1.	<p>1. Receivables</p> <ul style="list-style-type: none"> VAT: Difference noted in VAT reconciliation test <p>2. Property, plant and equipment</p> <ul style="list-style-type: none"> Differences between land listed in FAR and deed's office records Differences between AFS and FAR/WIP register 	<ul style="list-style-type: none"> Ensure that reconciliation between VAT 201 returns and General Ledger is made Trace any unusual variances and process necessary entries Cross reference the balance to the trial balance and financial statements <ul style="list-style-type: none"> Obtain the deeds download on a quarterly basis to inspect any transfers made Perform reconciliation between the Deeds information, Valuation Roll and the Fixed Asset Register Update the Fixed Asset Register with the deeds information as 	<p>Budget Manager/CFO</p> <p>Assistant Manager Asset, Budget Manager & CFO</p>	<p>Monthly</p> <p>Quarterly</p>	

		<p>well as valuation roll information</p> <ul style="list-style-type: none"> • Reconcile the Fixed Asset Register with the General Ledger for accuracy of the disclosure note in the Financial Statements • Ensure that Work-in – progress register, Fixed Assets Register is reconciled to the Ledger, and it ties with the financial statements. Any variances should be cleared and updated in both the Fixed Asset Register and General Ledger on a quarterly basis. • At year end, ensure that the FAR is reconciled and tie with the Annual Financial Statements 			
	•	•			

T6.1.2 AUDITOR GENERAL ON SERVICE DELIVERY PERFORMANCE 2015-2016

There were no material findings on pre defined objectives. Variances were corrected immediately

COMPONENT B: AUDITOR GENERAL OPINION 2016-2017

T6.2.1 AUDITOR GENERAL REPORT ON FINANCIAL PERFORMANCE 2016-2017

The municipality received unqualified audit opinion with matters of emphasis

T6.2.2 AUDITOR GENERAL REPORT ON SERVICE DELIVERY PERFORMANCE 2016-2017

There were not material finds on pre-determined objectives

T6.2.3 AUDITOR GENERAL REPORT ON FINANCIAL STATEMENTS 2016-2017

See the attached audit report

T6.2.4 COMMENTS ON AUDITOR GENERAL OPINIONS 2016-2017

See the Audit Action Plan

T6.2.5 COMMENTS ON MFMA SECTION 71 RESPONSIBILITIES

The Municipality can confirm that all section 71 reports have been submitted timeously to the Treasury in year 2016/17.

NB: THIS IS AUDITED DRAFT ANNUAL REPORT TO BE COMPLETED ONCE PRE-DETERMINED OBJECTIVES AND ANNUAL FINANCIAL STATEMENT HAS BEEN AUDITED